



THE UNIVERSITY OF THE WEST INDIES

FACULTY OF SPORT
UNDERGRADUATE HANDBOOK

ACADEMIC YEAR 2019-2020

TABLE OF CONTENTS

ONE FACULTY - FOUR CAMPUSES	4
IMPORTANT NOTICE ON HANDBOOKS FOR THE FACULTY OF SPORT.....	4
HOW TO USE THIS HANDBOOK.....	5
DISCLAIMER - PROGRAMMES & COURSES.....	5
DISCLAIMER – PRIZES & AWARDS.....	5
FACULTY DISCLAIMER.....	6
ACADEMIC CALENDAR 2019/2020	7
PART 1 - INTRODUCTION TO THE FACULTY	
DEAN'S MESSAGE	9
FACULTY DEVELOPMENT	10
PROGRAMMES	11
FACULTY OFFICE PERSONNEL	12
ACADEMY PERSONNEL	13
REGISTRY PERSONNEL	18
PRINCIPAL OFFICERS OF THE UNIVERSITY	22
PART II - INFORMATION FOR PROSPECTIVE STUDENTS	
ADMISSION REQUIREMENTS	24
PART III - FACULTY REGULATIONS FOR THE BSC DEGREE	
Glossary of Terms Used	27
Orientation and Academic Advising.....	28
Course Credits and Weightings.....	28
Programme of Study.....	28
Co-Curricular Credits.....	29
Foundation Courses.....	29
Registration.....	30
Full-Time and Part Time Regulations	30
Examinations.....	31
Requirements for the Award of Degree.....	32
Leave of Absence and Voluntary Withdrawals	34
Time Limits for Completion and Required Withdrawals.....	35
Exemptions and Transfers.....	35
Academic Forgiveness.....	36
UNIVERSITY REGULATIONS ON PLAGIARISM	38
PLAGIARISM DECLARATION	41
PART IV - PROGRAMME REQUIREMENTS	
CAVE HILL ACADEMY OF SPORT.....	45
Message from the Head.....	45
BSc Sport Sciences (Special).....	47
Course Offering.....	48
MONA ACADEMY OF SPORT	49
Message from the Head.....	49
BSc Sport Coaching (Special)	51
BSc Sport Kinetics (Special)	52
Course Offering.....	53
OPEN CAMPUS ACADEMY OF SPORT.....	55
Message from the Head.....	55
Academy Information and Guidelines	56
BSc Sport Coaching (Special)	57
BSc Sport Kinetics (Special)	58
BSc Sport Leadership and Management (Major)	59
Course Offering	60
ST. AUGUSTINE ACADEMY OF SPORT	61
Message from the Head.....	61

ACADEMIC SERVICES & OPPORTUNITIES AT THE ST AUGUSTINE CAMPUS	62
THE CAMPUS LIBRARIES.....	62
ACADEMIC & DISABILITY SUPPORT.....	63
APPLY FOR SCHOLARSHIPS AND BURSARIES AT UWI ST. AUGUSTINE	64
EARN CO-CURRICULAR CREDITS	65
LEARN A LANGUAGE	66
STUDENT EXCHANGE & STUDY ABROAD	67
ST. AUGUSTINE ACADEMY OF SPORT – PROGRAMME OF STUDY REQUIREMENTS	68
BSc Sport Coaching (Special)	68
BSc Sport Kinetics (Special)	69
Certificate in the Art and Science of Coaching	70
PART V – COURSE INFORMATION	
Sport Sciences Course Descriptions	73
Sport Coaching and Sport Kinetics Course Descriptions	76
Sport Leadership and Management Course Descriptions.....	80
Certificate in the Art and Science of Coaching Course Descriptions.....	82
PART VI – SCHOLARSHIPS	
Cave Hill Campus Sport Scholarship	84
Mona Campus Sport Scholarship	85
PART VII – CODES OF CONDUCT	
Responsibilities of Faculty of Sport Students	87
Code of Conduct	88
Roles and Responsibilities of Course Representatives	89
PART VIII – APPENDICES	
University and Foundation Courses	91
Presenting and Document Material in Course Essays	92

ONE FACULTY - FOUR CAMPUSES

About the Faculty of Sport

The Faculty of Sport was officially launched July 26, 2017 at The UWI Regional Headquarters in Jamaica with operationalization beginning August 1 of the 2017/2018 academic year.

The Faculty of Sport reaches across all the Campuses of the University of the West Indies, through Academies of Sport established on the Cave Hill, Mona, Open and St. Augustine campuses. These Academies (previously known as Departments) are responsible for academic activities, sports at all levels, as well as outreach to communities through sports.

IMPORTANT NOTICE ON HANDBOOK FOR THE FACULTY OF SPORT

The Faculty of Sport (FSP) is one Faculty with common programmes offered across all four UWI Campuses. Programmes in the FSP are governed by a common set of regulations and students registered for these programmes MUST abide by these when registering and as they proceed through their programme. **STUDENTS MUST DOWNLOAD, READ AND FOLLOW**

- [THE FACULTY OF SPORT REGULATIONS](#) and
- [THE FACULTY OF SPORT UNDERGRADUATE HANDBOOK](#)

Students of the St. Augustine Campus should also be aware of the information in *this* handbook, produced by the St. Augustine Campus, as it contains important information on academic services and valuable opportunities available to students on that Campus.

Students of the Open Campus Academy of Sport must also be aware of the information in the Open Campus student handbook which provides additional guidelines for studying in the online environment.

HOW TO USE THIS HANDBOOK

The Faculty handbooks (also known as Faculty Booklets) are available on the Campus website in PDF format. The handbooks include:

- Relevant **Faculty Regulations** – e.g. Admission Criteria, Exemptions, Progression, GPA, Leave of Absence, etc.
- Relevant **University Regulations** including the Plagiarism Regulations and Declaration Forms
- Other Information on **Co-Curricular** courses, **Language** courses and **Support for Students** with physical and other disabilities or impairments.
- **Programme Descriptions and Course Listings** which include the list of courses to be pursued in each programme (degrees, diplomas and certificates), sorted by level and semester; course credits and credits to be completed for each programme – majors, minors and specials.
- **Course Descriptions** which will include details such as methods of assessment.

Students should note the following:

The Regulations and Syllabuses issued in the Faculty Handbooks should be read in conjunction with the following University Regulations:

- The Undergraduate Regulations and Syllabuses should be read in conjunction with the University regulations contained in the [Undergraduate Handbook](#)
- The Postgraduate Regulations and Syllabuses should be read in conjunction with the University regulations contained on the [Postgraduate Admissions website](#) and the [Board for Graduate Studies and Research Regulations for Graduate Diplomas and Degrees \(with effect from August 2014\)](#)

Progress through a programme of study at the University is governed by Faculty Regulations *and* University Regulations. Should there be a conflict between Faculty Regulations and University Regulations, **University Regulations shall prevail.**

DISCLAIMER - PROGRAMMES & COURSES

Notwithstanding the contents of Faculty Handbooks, course outlines or any other course materials provided by the University, the University reserves the right at any time to altogether withdraw or modify programmes or courses as it deems necessary.

DISCLAIMER – PRIZES & AWARDS

In the case where Faculty/Student Prizes or Awards may be listed, the Faculty does not bind itself to award any or all of the listed prizes/awards contained herein or its stated value and reserves the right to modify or altogether remove certain prizes/awards as described in either or both the electronic and printed versions of the Faculty Handbook.

FACULTY DISCLAIMER

The Faculty of Sport Undergraduate Handbook is provided for the convenience of current and prospective students and staff alike. It sets out the Faculty's regulations governing the programmes offered; description of programmes and courses offered on the Cave Hill Campus (CH), the Mona Campus (M), the Open Campus (OC) and the St. Augustine Campus (SA).

The current edition was finalized August 2019. Students are advised to check the Faculty's website and their Academy at the start of the semester and during the course of the academic year for updates as well as corrections of any errors or omissions that have come to light subsequent to the finalization of the Handbook. Students should always check with the latest Faculty Handbook when considering programme alternatives and for course offerings.

THE UNIVERSITY RESERVES THE RIGHT TO MAKE SUCH CHANGES TO THE CONTENTS OF THIS PUBLICATION AS MAY BE DEEMED NECESSARY.

These regulations govern the programmes of study for all students entering in 2019/2020. Students who started programmes in previous years are governed by the regulations in force in their year of entry which can be found online at <http://uwi.edu/sport/current-students>

Disclaimer:

The information in this booklet is accurate at the time of publication. Subsequent publications may therefore reflect updated information. Students should consult their Dean where clarification is required.

ACADEMIC CALENDAR 2019/2020

ACTIVITY	SEMESTER 1 AUGUST – DECEMBER 2019	SEMESTER 2 JANUARY – MAY 2020	SUMMER MAY – JULY 2020
Semester BEGINS	August 25, 2019	January 19, 2020	May 24, 2020
Registration BEGINS	August 19, 2019	January 13, 2020	May 18, 2020
Registration ENDS	September 13, 2019	January 31, 2020	June 13, 2020
Teaching BEGINS	September 2, 2019	January 20, 2020	May 25, 2020
Teaching ENDS	November 29, 2019	April 17, 2020	July 3, 2020
Late registration applies at Cave Hill	September 2, 2019		
Late registration/late payment Fee of TT\$200.00 APPLIES at St. Augustine	September 9, 2019	February 01, 2020	June 8, 2020
STUDENT PAYMENT PLAN (SPP) – St. Augustine			
1st Installment (down payment)	Last working day August	Last working day January	Last working day May
2nd installment	Last working day September	Last working day February	Last working day June
3rd installment	Last working day October	Last working day March	
Last day for payment of fees before course registration is removed / Compulsory leave of absence is recorded.	October 31, 2019	March 31, 2020	June 30, 2020
Examinations BEGIN	December 02, 2019	April 27, 2020	July 20, 2020
Examinations END	December 20, 2019	May 15, 2020	July 31, 2020
Semester ENDS	December 20, 2019	May 15, 2020	July 31, 2020
Application to Carry forward Coursework ENDS	September 13, 2019	January 31, 2020	June 13, 2020
Application for Leave of Absence ENDS			
Application for Credit and Exemptions ENDS			
Submission of Faculty Overrides BEGINS	August 19, 2019	January 13, 2020	May 18, 2020
Submission of Overrides ENDS	September 10, 2019	January 28, 2020	June 10, 2020
Deadline for processing of overrides in Banner by Faculty	September 13, 2019	January 31, 2020	June 13, 2020
UWI LIFE		AUGUST 28, 2019	
Semester II - Break		April 20 - 24, 2020	
ELPT : Scheduled for the following dates	August 19, 2019 October 10, 2019	February 13, 2020	-
SPECIALY-ADMITTED 2019 / 2020	SEMESTER I	SEMESTER 2	ENTIRE ACADEMIC YEAR
Application for Specially Admitted OPENS	November 12, 2018	November 12, 2018	November 12, 2018
Application for Specially Admitted ENDS	July 12, 2019	December 13, 2019	June 28, 2019
CEREMONIES			
Matriculation Ceremony	Cave Hill - August 30, 2019 Mona – September 5, 2019 St. Augustine - September 18, 2019		
Graduation Dates	October 12, 2019 (Open Campus) October 19, 2019 (Cave Hill) October 24 – 26, 2019 (St. Augustine) November 01 to 02, 2019 (Mona)		
Inter-Faculty and Inter-Campus TRANSFERS 2020 / 2021		OPENS	ENDS
All Faculties	November 11, 2019	June 30, 2020	
UNDERGRADUATE SCHOLARSHIPS & BURSARIES			
		OPENS	ENDS
Scholarships and Bursaries [tenable in 2019/2020]	January 20, 2019 CONTINUING Students	May 31, 2019	
	September 1, 2019 First Year Students	September 30, 2019	

Revised August 2019. This calendar is subject to change by the appropriate authorities. This is an abridged version of the Academic Calendar. For the full and most up-to-date calendar, visit <https://sta.uwi.edu/registration/academiccalendar.a>

PART I

Introduction to the Faculty

 MESSAGE FROM THE DEAN

 FACULTY DEVELOPMENT

 FACULTY AND ACADEMY PERSONNEL

 REGISTRY PERSONNEL

MESSAGE FROM THE DEAN



Welcome to the Faculty of Sport

We are not only the youngest Faculty of the University, but the only Cross Campus one. This allows us to coordinate our programmes and activities through our respective Academies of Sport so that students can pursue their programmes seamlessly, with support offered on each campus. This year we are particularly pleased to have three of our programmes go on-line through the Open Campus. This caters to those who are constantly travelling but have time to pursue their studies – ideally suited for the professional athlete.

With programmes available on all our campuses, students have the ability to choose where they want to live and indulge in sport. This couples well with our sporting activities on each campus. It has been a particularly vibrant year for Sport at UWI. Our Combined Campuses and Colleges Cricket team won the Regional One-Day Competition for the first time. The UWI remains among the top cricket teams in the local championships in Barbados and Jamaica. Our football teams continue to perform well in the Premier Divisions of Barbados and Jamaica. These teams are almost exclusively made up of students.

Throughout the Campuses we have world class athletes who partake in major international tournaments. And they play and train at home at UWI. This allows others to interact and learn from the best. The UWI Games showcased this talent with some outstanding performances, highlighting the excellent coaching and facilities that we have to offer.

Whether you want to pursue sport as a professional athlete, or pursue a degree in sport, our faculty will provide programmes with flexibility and guidance to produce world class graduates. The Faculty will nurture your potential as an athlete through our Laboratories, Clinics and Facilities. It will nourish your minds so that the athletic prowess will be matched with mental fortitude, and provide scientific support to produce a well-rounded athlete who is not only performing at their optimal potential physically but also mentally.

We hope that your sojourn through the Faculty will be as exciting and rewarding as we found it in putting together the academic, sporting and outreach activities. We endeavour to continue to produce athletes and academics of world repute, ensuring that when it comes to Sports, both UWI and our respective countries are at the forefront of everyone's minds.

While enjoying our programmes and activities, remember to partake in other activities on your campus to ensure that you have a fulsome University experience. And please feel free to let us know how you think we can improve while you journey through the experience.

Dr. Akshai Mansingh

FACULTY DEVELOPMENT

OVERVIEW OF THE FACULTY OF SPORT

The Faculty of Sport, aims to provide persons with an interest in sport, the opportunity to pursue their passion. This Faculty provides access to facilities and resources that will allow athletes to further their sporting discipline, while at the same time pursuing academic programmes of interest to them. For non-athletes, the Faculty provides opportunities to pursue undergraduate and graduate programmes in several areas of sport, as well as the option of postgraduate study in specific areas of sport.

The mission of the Faculty of Sport is to provide high quality education in sports with emphasis on application via research, and development of sports and athletes of the region to maintain their prominence on the world scene. This will be done through cross campus and international collaboration with partners across the world, to ensure that the top sporting minds are involved.

Programme Development

Each Campus was asked to migrate two programmes to the Faculty of Sport, but this required some bureaucratic formalities to be completed. As a result, no new students were enrolled in the Faculty for 2017/18. The BSc and MSc in Sport Sciences at Cave Hill were officially approved for transfer with effect from the 2018/19 academic year.

Two new programmes BSc Sport Coaching and BSc Sport Kinetics were approved for delivery at Mona for 2018/19.

For 2019/20, the BSc Sport Coaching and Sport Kinetics were approved for delivery at the Open Campus and St. Augustine Academies of Sport.

A new programme, BSc Sport Leadership and Management was also approved for delivery at the Open Campus Academy of Sport for 2019/20.

BSC AND CERTIFICATE PROGRAMMES

BSC Sport Sciences

The BSc Sport Sciences will incorporate the most modern and scientific approaches in the delivery of sport science. It is structured to develop transferable competencies related to biomechanics, exercise physiology, sport psychology, sport management and the other related sport science disciplines. The BSc. allows students to specialise in one of three areas: Coaching, Sports Management and Exercise and Sports Science. On completion of the programme students would be able to seek employment in their area of expertise. The degree programme is a three (3) year full-time or four (4) year part-time programme. Students must complete 30 courses of 90 credit hours in order to graduate.

BSC Sport Coaching

The BSc. Sport Coaching aims to provide sports coaches with the required knowledge, skills, attitudes and techniques to deliver quality coaching to individual athletes and teams to improve sporting performance in the Caribbean. This three-year full-time programme consists of 31 courses (93 credits). Practicums provide the opportunity to practice coaching in different sports under supervision by certified coaches.

BSC Sport Kinetics

The BSc. Sport Kinetics will equip you with the required knowledge, skills, attitudes and techniques to work in different sectors of the sport and exercise market to enhance the approach being used for sport and exercise training across the lifespan. The programme will introduce coaches, athletes, sports scientists and sports enthusiasts to the science behind movement and high athletic performance. It will provide the foundation for persons wishing to become Biomechanists, Sports Nutritionists, Sports Physiologists and experts in athletic training. It will also expose persons to other emerging fields associated with sport and movement science. This three-year full-time programme consists of 30 courses (90 credits). Practicums provide the opportunity for students to translate theory to practice.

BSC Sport Leadership and Management

The BSc in Sport Leadership and Management is intended to provide students with an opportunity to combine their practical sport leadership experiences with sport management theory, and to prepare them for successful careers in a sport organisational environment. Students pursuing the degree in Sport Leadership and Management have the option of also pursuing one of two minors, one in Parks and Recreation and the other in Facilities Management.

Certificate in the Art and Science of Coaching

The Certificate programme is designed to help coaches develop their understanding and skills generally and in specific sporting disciplines; impart these understandings and skills to athletes in sporting disciplines; raise the standards of performance of athletes and share with others the philosophy of well-being through sport. The entire programme consists of nine (9) modules. Each module will be three (3) credits for a total of twenty-seven (27) credits. Applicants must have at least three (3) years coaching experience at Club, School or Community level or attached to an organisation as a Sports Officer; and have reached a standard of literacy equivalent to Form Five or equivalent standing.

FACULTY OFFICE PERSONNEL

Tel.: (876) 970-6921 | Ext. 7341, 7344, 7346
Email: fos@uwimona.edu.jm | Website: [http:// www.uwi.edu/sport](http://www.uwi.edu/sport)

OPENING HOURS

Monday to Friday: 8:30am – 4:30pm

Dean	Dr. Akshai Mansingh <i>JP, MBBS (UWI), FACS, MSpMed (UNSW), DM (Ortho)</i> deanfos@uwimona.edu.jm
Administrative Officer	Ms. Asenath Sharpe asenath.sharpe@uwimona.edu.jm
Administrative Secretary	Ms. Patrene Curtis patrene.curtispinto@uwimona.edu.jm
Projects Officer	Mr. Daren Ganga daren.ganga@sta.uwi.edu
Curriculum Development Specialist	Dr. Claudette Coote-Thompson claudette.cootethompson@uwimona.edu.jm

ACADEMY PERSONNEL

Cave Hill Academy of Sport - Barbados

Tel.: (246) 417-4732 | Fax: (246) 438-9169 | Email: sports@cavehill.uwi.edu

Head of Academy	Mrs. Amanda Reifer amanda.reifer@cavehill.uwi.edu Tel.: 246 417-4545
Academic Coordinator	Dr. Rudolph Alleyne rudolph.alleyne@cavehill.uwi.edu Tel.: 246 417-4733
Administrative Assistant	Mr. Jermaine Bourne jermaine.bourne@cavehill.uwi.edu Tel.: 246 417-4856
Sports Science Lab Technician	Ms. Natalie Seedan natalie.seedan@cavehill.uwi.edu Tel.: 246 417-4967
Stenographer/Clerk	Ms. Josanne Thomas josanne.thomas@cavehill.uwi.edu Tel.: 246 417-4960
Stenographer/Clerk	Mrs. Margaret Lamontagne-Chase margaret.lamontagne-chase@cavehill.uwi.edu Tel.: 246 417-4732
Sports Coordinators	Track and Field/Volley Ball/Students Gym Mr. Aundrea Wharton aundrea.wharton@cavehill.uwi.edu Tel.: 246 417-4212 Cricket/Male Basketball Mr. Shane Lewis shane.lewis@cavehill.uwi.edu Tel.: 246 417-7405 Football/Swimming/Chess/Taekwondo Mr. Christian Renwick christian.renwick@cavehill.uwi.edu Tel.: 246 417-4857 Netball/Student Advisor Ms. Katheryn Stewart katheryn.stewart@cavehill.uwi.edu Tel.: 246 417-7591
Programme Assistant	Hockey/Tennis Mr. Nevin Roach nevin.roach@cavehill.uwi.edu Tel: 246 417-4734
Operations Manager	Mr. Kevin Grant kevin.grant@cavehill.uwi.edu Tel: 246 417-4526
Inventory & Facilities Officer	Mr. Geoffery Mapp geoffrey.mapp@cavehill.uwi.edu Tel: 246 417-7528

Open Campus Academy of Sport
Tel: (868) 227-6736 Ext. 31823

Head of Academy	Mr. Kervin Jean kervin.jean@open.uwi.edu
Academic Programme Officer	Mr. Roger Ekow Watts roger.watts@open.uwi.edu Ext. 30505
Sport Activity Development Officer	Ms. Dayna Smith dayna.smith@open.uwi.edu Tel.: 876 977-6349/927-2883
Regional Sport Coordinator	Mr. Akeem Dewar akeem.dewar@open.uwi.edu Tel.: 246 417-4873
Sport Activity Development Assistant	Mr. Charlton Ali charlton.ali@dec.uwi.edu Tel.: 868 645-8645/8614

Mona Academy of Sport - Jamaica

Tel.: (876) 702-2391 / 702-4473 | Email: sports@uwimona.edu.jm

Head of Academy

Dr. Sharmella Roopchand-Martin

sharmella.roopchandmartin@uwimona.edu.jm

Administrative Assistant

Ms. Michelle Smith

Michelle.smith04@uwimona.edu.jm

Section Head – Academic

Programmes & Activities

Dr. Aldeam Facey

aldeam.facey02@uwimona.edu.jm

Sports and Exercise Medicine

(876) 702-2391 / (876) 977-6714

Section Head – Sports and

Exercise Medicine

Dr. Ruchelle Brown-Calvert

ruchelle.brown@uwimona.edu.jm

Administrative Assistant

Ms. Sharnice Small

Sharnice.small@uwimona.edu.jm

Senior Physical Therapist

Dr. Ramon Hunter

ramon.hunter@uwimona.edu.jm

Physical Therapist

Mr. Barrington Gayle

barrington.gayle02@uwimona.edu.jm

Receptionist – Sports Medicine Clinic

Earl Smith

earl.smith@uwimona.edu.jm

Athletic Development & Training

(876) 702-4473 / (876) 977-5072

Ext. 2229

Section Head- Athletic

Development and Training

Dr. Dorothy Hudson-Gayle

dorothy.hudsongayle@uwimona.edu.jm

Sports Psychologist

Mrs. Olivia Rose-Esperance

olivia.rose02@uwimona.edu.jm

Sports Coordinators

Fiona Binns

fiona.binns@uwimona.edu.jm

Shanari Fearon

shanari.fearon@uwimona.edu.jm

Conrad Parks

conrad.parks@uwimona.edu.jm

Assistant Sports Coordinator

Akeem Hinds-Messam

akeem.messamhinds@uwimona.edu.jm

Manager, RSPL Team

Theomark Edwards

theomark.edwards@uwimona.edu.jm

Facilities Officer

Davion Meggo

davion.meggo@uwimona.edu.jm

St. Augustine Academy of Sport – Trinidad & Tobago

Tel.: (868) 662-2002 ext. 83571 | Fax: (868) 645-9239 | Email: specinfo@sta.uwi.edu

Head of Academy

Prof. Funso Aiyejina

funso.aiyejina@sta.uwi.edu
Ext. 82307

Director of Sport
& Section Head – Sports & Facilities

Ms. Grace Jackson
grace.jackson@sta.uwi.edu
Ext. 83555

Guard Booth (North) – Sport and Physical Education
Centre (SPEC)
Tel: Ext. 83809

Fournillier, Keenan (Mr)
Gym Attendant
Tel: Ext. 84005

Alexander, Michelle (Mrs)
Office Attendant
Tel: Ext 84381

Fraser, Avalon (Mrs.)
Gym Attendant
Tel: Ext. 84384

Bartholomew, Jason (Mr.)
Recreation Grounds Attendant
Tel: Ext. 84101

Gaskin, Antoinette (Ms.)
Facility Attendant
Tel: Ext. 84382

Bedase-Roopan, Kirsten (Mrs.)
Clerical Assistant
Tel: Ext. 82660

Greaves, Kristian (Mr.)
Gym Attendant
Tel: Ext. 84384

Belfield-Matamoro, Manuel (Mr.)
Life Guard
Tel: Ext. 84005

Hackett, Sharon (Ms.)
Facility Attendant (Ag.)
Tel: Ext. 84382

Bonas, Shurlan (Mr.)
Massage Therapist
Student/Staff Massages
Tel: Ext. 84378

James, Nadia (Ms.)
Sport Coordinator
Tel: Ext. 83810

Boyce, Wendell (Mr.)
Facility Attendant
Tel: Ext. 83786

Joseph, Candice (Ms.)
Gym Supervisor (Ag.)
Tel: Ext. 84384

Cromwell, Ria (Mrs.)
Administrative Assistant
Human Resources & Academic Programmes
ria.cromwell@sta.uwi.edu
Tel: Ext. 83808

Lord, Cornell (Mr)
Administrative Assistant
Accounts/Budgets
Tel: Ext. 82594

Dwarika-Baptiste, Nadra (Mrs.)
Administrative Assistant
Facilities & Events
nadra.dwarika-baptiste@sta.uwi.edu
Tel: Ext. 83808

Modeste-Maynard, Natalie (Mrs.)
Office Attendant
Events & Bookings
Tel: Ext. 84380

Foster, Garfield (Mr.)
Gym Attendant
Tel: Ext. 84384

Mohammed, Rhonda (Ms.)
Facility Attendant
Tel: Ext. 84338

Foster, Melissa (Ms.)
Massage Therapist
Student/Staff Massages
Tel: Ext. 83571

Morris, Andre (Mr.)
Facilities Maintenance Technician
Tel: Ext. 84382

Persad, Ramnath (Mr.)
Grounds Curator
Tel: Ext. 84101

THE FACULTY OF SPORT

Ramsey, Danielle (Mrs.)
Clerical Assistant II
Tel: Ext. 83556

Sukhu, Peran (Mr.)
Cleaner
Tel: Ext. 84382

Rosales, Janiel (Ms.)
Cleaner
Tel: Ext. 83571

Theroulde, Matthew (Mr.)
Facility Attendant
Tel: Ext. 84382

Siewpersad, Sheldon (Mr.)
Recreation Grounds Attendant
Tel: Ext. 84101

REGISTRY PERSONNEL – Cave Hill

Admissions Unit

Tel.: (246) 417- 4120 | Fax: (246) 438-9145 | Email: admissions@cavehill.uwi.edu

Assistant Registrar	Mr. Timothy Arthur	417-4120
Administrative Assistant	Mrs. Deborah Knight	417-4122
Administrative Assistant	Mrs. Carol Jordan	417-4123
Faculty Clerk	Ms. Annmaria Jordan	417-4114

Student Records Unit

Administrative Assistant

Tel: (246) 417-4140

Ms. Lisa Phillips

Examinations

Tel: (246) 417-4133 | (246) 417-4139 | (246) 417-4135 |

Assistant Registrar

Administrative Assistant

Ms. Orwyn Herbert

Mrs. Eudene Spooner

Graduate Studies and Research

Tel: (246) 417-4109 | Fax: (246) 421-2109 | Email: gradstudies@cavehill.uwi.edu

Senior Assistant Registrar

Administrative Assistant

Mr. Owen Ellis

Mrs. Fay Williams

International Office

Tel: (246) 417-4972 | Email: internaionaloffice@cavehill.uwi.edu

Student Accounts

<https://www.cavehill.uwi.edu/administration/bursary.aspx>

Tel: (246) 417-4109 / 4110 / 4099 / 7555 / 7556

Email: studentaccounts@cavehill.uwi.edu

Undergraduate Help Desk

Tel: (246) 417-4125

REGISTRY PERSONNEL - Mona

Admissions Unit

Tel: (876) 927-2779 | Fax: (876) 927-2272 | Email: admissions@uwimona.edu.jm

Senior Assistant Registrar	Mrs. Marsha Morgan-Allen
Senior Administrative Assistant	Mrs. Donna Foster

Student Records Unit

Tel: (876) 970-4472 | Email: ris@uwimona.edu.jm

Senior Assistant Registrar	Leighton Chambers
Senior Administrative Assistant	Ms. Dahlia Saunders

Examinations

Tel: (876) 977-3544 | Email: examinations@uwimona.edu.jm

Assistant Registrar	Mr. Kevin Tai
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Graduate Studies and Research

Tel: (876) 935-8995-7 | Fax: (876) 977-7427 | Email: postgrad@uwimona.edu.jm

Campus Coordinator	Professor Denise Eldemire-Shearer
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International Students Office

Tel: (876) 702-3737 | Fax: (876) 977-4178 | Email: isomona@uwimona.edu.jm

Senior Assistant Registrar	Mrs. Althea Gordon-Clennon
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Office of Student Financing (OSF)

Tel: (876) 702-4646 | Fax: (876) 702-4647 | Email: stufinc@uwimona.edu.jm

Manager	Ms. Shana Hastings
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Office of Student Services and Development (OSSD)

Tel: (876) 970-2739|977-3880

Director	Mr. Jason McKenzie
----------	--------------------

Student Administrative Services (SAS)

Tel: (876) 970-6756 | Email: customer.services@uwimona.edu.jm

Supervisor	Mrs. Camille Campbell
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REGISTRY PERSONNEL – Open Campus

Admissions Unit	admissions@open.uwi.edu
Student Support and Services	student.services@open.uwi.edu
Examinations	exams@open.uwi.edu
Helpdesk Services	helpdesk@open.uwi.edu

Open Campus Country Sites	Telephone and Email
Auguilla Bermuda British Virgin Islands Cayman Islands and Turks & Caicos Islands Dr. Phyllis Fleming-Banks <i>Manager, British Overseas Territories</i>	(264) 497-8156 phyllis.fleming-banks@open.uwi.edu
Antigua & Barbuda Ms. Fayola Edwards <i>Officer-In-Charge</i>	(268) 462-1355 or (268) 562-3036 ian.benn@open.uwi.edu
Barbados: The Pine Mr. Ryan Byer <i>Head (Acting)</i>	(246) 430-1139 ryan.byer@open.uwi.edu
Barbados: Open Learning Centre Cave Hill Mrs. Althea Collymore <i>Site Coordinator</i>	(246) 417-4210 althea.collymore@open.uwi.edu
Bahamas Dr. Barbara Rodgers-Newbold <i>Head</i>	(246) 323-6593/323-1175 barbara.rodgersnewbold@open.uwi.edu
Belize Mrs. Jane Bennett <i>Head</i>	(501) 223-0484 / 223-5320 jane.bennett@open.uwi.edu
Cayman Islands	(345) 946-8322
Dominica Ms. Kimone Joseph <i>Head</i>	(767) 448-3182 kimone.joseph@open.uwi.edu
Grenada Dr. Nicole Phillip-Dowe <i>Head</i>	(473) 440-2451 nicole.phillip-dowe@open.uwi.edu
Jamaica Eastern Region Ms. Levene Griffiths <i>Head</i>	(876) 926-8119 / 920-5290 / 926-2246-7 levene.griffiths@open.uwi.edu
Jamaica Western Region Dr. Jerome Miller-Vaz <i>Head</i>	(876) 795-1840 / 1843 jerome.miller-vaz@open.uwi.edu
Jamaica: Montego Bay Dr. Vilma Clarke <i>Head</i>	(876) 952-9345 / 979-9542 vilma.clarke@open.uwi.edu
Montserrat Ms. Gracelyn Cassell <i>Head</i>	(664) 491-3924 gracelyn.cassell@open.uwi.edu
St. Kitts and Nevis Mrs. Cicely Jacobs <i>Head (Acting)</i>	(869) 465-2190 cicely.jacobs@open.uwi.edu
St. Lucia Dr. Veronica Simon <i>Head</i>	(758) 452-3866 / 720-9640 st.lucia@open.uwi.edu
St. Vincent and The Grenadines Mrs. Deborah Dalrymple <i>Head</i>	(784) 456-1183 / 485-6606 Deborah.dalrymple@open.uwi.edu or svg@open.uwi.edu
Trinidad and Tobago: Gordon Street Site & Administrative Building Mrs. Karen Rosemin <i>Country Manager</i>	(868) 645-3127 / 8614/8645 / 663-9515 karen.rosemin@open.uwi.edu or gordon.street@open.uwi.edu

REGISTRY PERSONNEL – St. Augustine

Admissions Unit

Tel: (868) 662-2002 ext. 82154, 82157 | Fax: (868) 645-4611 |

Email: admis@sta.uwi.edu

Senior Assistant Registrar

Mrs. Patricia Brown - Recruitment & Enrollment

Administrative Assistant

Mr. Garth Jones- Customer Service Representative, Student Affairs

Administrative Assistant

Ms. Ninga Cunningham

Division of Student Services and Development

Tel.: (868) 662-2002 ext. 82096, 82097 | Fax: (868) 663-0052

Email: student.advisory@sta.uwi.edu

Director

Dr. Deidre Charles

Financial Advisory Services

Ext. 82360, 84185

Email: chandar.supersad@sta.uwi.edu or karen.edwards@sta.uwi.edu or

kristy.smith@sta.uwi.edu

Student Administrative System (SAS) - OCR

Tel: (868) 662-2002 | Fax: (868) 662-2002 ext. 82573

Examinations

Tel: (868) 662-2002 Ext. 821555 | Fax: (868) 645-8649 | Email: exams@sta.uwi.edu

Assistant Registrar

Ms. Nardia Thomas-Allain

Student Life and Development

Tel: (868) 662-2002 Exts. 83921, 83866 | Fax: (868) 662-2002 Ext. 83922 |

Email: sldd.office@sta.uwi.edu

Manager

Dr. Jacqueline Huggins

Office of Institutional Advancement & Internationalization

Ext.: (868) 662-2002 Ext. 84280, 84206, 85010

<https://www.facebook.com/UWIInternationalOffice/>

Coordinators: Alviann Thompson, Aleksei Henry, Afiya Francis

PRINCIPAL OFFICERS OF THE UNIVERSITY OF THE WEST INDIES

Visitor

The Hon Mr. Justice Fitzherbert Rolston Nelson

Professor Dale Webber - Mona

BSc UWI, PhD UWI

Chancellor

Mr. Robert Bermudez

Professor Brian Copeland – St. Augustine

BSc, UWI, MSc Tor, PhD Southern Cal

Vice-Chancellor

Professor Sir Hilary Beckles

BA, PhD Hull, Hon DLitt, Hull, Hon DLitt Knust

Dr. Luz Longsworth – Open Campus

BA, MBA UWI, MA Queens, DBA. Bath

Professor Stafford Griffith

BA, Med Guy, PHD UWI, LLB Lond

CHAIRMEN, CAMPUS COUNCILS

Sir Paul Altman

GCM, BCH, JP, BBA Mia, Hon. LLD UWI

DEPUTY CAMPUS PRINCIPALS

Mr. Earl Jarrett

CD, JP, Hon LLD UWI, FCA, MSc, UWI

Professor Winston Moore – Cave Hill

BSc UWI, MSc Warwick, PhD Surrey

Her Excellency Dr June Soomer

BA, PhD, UWI

Professor Ian Boxill – Mona

BSc, MPhil UWI, PhD Colorado State

Ms. Sharon Christopher

LLB UWI, LLM London, LEC, Acc. Dir

Professor Indar Ramnarine – St. Augustine

BSc, UWI, MSc U of Wales, PhD UWI, MBA Heriot-Watt

PRO-VICE CHANCELLORS

Professor R Clive Landis

BSc Birmingham, MSc, PhD Loyola

Professor Julie Meeks Gardner – Open Campus

BSc, Dip Nutrition, PhD UWI

Professor Dale Webber

BSc UWI, PhD UWI

University Registrar

Mr. Maurice D Smith JP

BSc NCU, MSc NSU, EdD Howard

Professor Stafford Griffith

BA, Med Guy, PHD UWI, LLB Lond

University Bursar

Ms. Andrea McNish

BSc MSc UWI, FCCA

Professor V. Eudine Barriteau

BSc UWI, MPA NYC, PhD Howard

University Librarian

Professor Brian Copeland

BSc, UWI, MSc Tor, PhD Southern Cal

PUBLIC ORATORS

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BSc, MSc UWI, PhD Manc

Mr. Jefferson Cumberbatch – Cave Hill

LLB UWI, CLE

Dr Luz Longsworth

BA UWI, MBA UWI, MA Queens, DBA Bath

Dr Michael Bucknor – Mona

BA, PhD UWI

Ambassador Dr Richard Bernal

BSc UWI, MA, PhD New Schl for Soc Res, MIPP John Hopkins

Dr Christine Carrington – St. Augustine

BSc, PhD London

Professor Stephan Gift

BSc, PhD UWI

Dr Francis Severin – Open Campus

BA, MSc, PhD UWI

CAMPUS PRINCIPALS

Professor V. Eudine Barriteau – Cave Hill

BSc UWI, MPA NYC, PhD Howard

PART II

Information for Prospective Students

 ADMISSION REQUIREMENTS

 ENGLISH LANGUAGE REQUIREMENTS

 BSc. DEGREE PROGRAMMES OFFERED

GENERAL AND FACULTY ADMISSION REQUIREMENTS

All students of the University are subject to the General Regulations for Students approved by the Senate of The UWI. Where there is conflict between these regulations and the General Regulations for Undergraduate Students, the latter shall prevail except where a regulation of the Faculty is expressly permitted by the Board for Undergraduate Studies.

QUALIFICATIONS FOR ADMISSION

Before registration and before beginning courses in the Faculty the candidate must have satisfied the University Matriculation requirements for entry to a degree programme.

English Language Proficiency Test (ELPT)

Persons applying to enter undergraduate programmes are required to sit the English Language Proficiency Test (ELPT) set by the University. Only persons who are successful in this test or who have been granted exemption, based on distinction grades in CXC/CSEC English and CAPE Communication Studies (or equivalent), may proceed to register for the Level 1 Foundation Language courses as required in their degree programme.

FACULTY/ ACADEMY REQUIREMENTS**Three Year Programme:**

Minimum of five (5) CSEC (CXC) General Proficiency (Grades I-III) or GCE O-Level subjects which include: compulsory - English Language and Mathematics and two (2) other subject and Passes in at least two 2-unit CAPE/GCE A-Level subjects or an Associate degree with a GPA of 2.5 and above

Four- Year Programme

Minimum of five (5) CSEC (CXC) General Proficiency (Grades I-III) or GCE O-Level Grade (A - C) subjects which include: compulsory - English Language and Mathematics.

N.B. Entry into the Sport Sciences programme at Cave Hill requires one (1) approved laboratory science subject among the 5 CSEC/CXC General Proficiency (Grades I-III) subjects.

Applications Deadline

Applications for all BSc programmes are open in November of the previous academic year and extend to end of August in some instances, prior to the start of the academic year for which the applications are being made. Most programmes have entries in September only. Applications are completed online and certified documents for regional and international students must be submitted to the Senior Assistant Registrar-Admissions, The University of the West Indies, at the Campus in which the programme resides, either electronically, by post or courier, direct drop off at the admissions office, or electronically if available at the relevant Campus. Local applicants are asked to present the originals and copies of the documents to the Admissions Office.

BSc. DEGREE PROGRAMMES**Degree Categories**

Candidates for any of the undergraduate degree programmes must pursue a Course of study comprising 90 Credits of which, 30 must be completed at Level I and 60 at Levels II and III. As such, a student must be formally registered in one of the following categories:

- (a) **Major** - a *Major* is made up of a minimum of thirty (30) credits in the subject area at Levels II and III and 30 Credits for Electives.
- (b) **Double Major** - a *double Major* is made up of a minimum of thirty (30) credits at Levels II and III for each of two Majors.
- (c) **Major and Minor** - a *Major/Minor* is comprised of a minimum of thirty (30) Levels II and III credits in the subject area of the Major and fifteen (15) Levels II and III credits in the subject area of the Minor and 15 credits for electives.
- (d) **Special/Option** - a *Special/Option* is comprised of a minimum of forty-five (45) credits in the subject area at Levels II and III and 15 credits for electives.
- (e) **Minor** - a *Minor* is comprised of a minimum of fifteen (15) credits in the subject area at Levels II and III.

Degree Programme Offering for 2019-2020

The right degree programme for you will offer the combination of courses that will help you to achieve academic success and realize your career goals. Make the right choice from among the degree categories listed below.

KEY: Cave Hill (*CH*) | Mona (*M*) | St. Augustine (*SA*) | Open Campus (*OC*)

A **Special** is available from among the following subject areas only:

- Sport Coaching (M, OC, SA)
- Sport Kinetics (M, OC, SA)
- Sport Sciences (CH)

A **Major** is available for the following subject areas only:

- Sport Leadership & Management (OC)

PART III

Faculty Regulations for the BSc Degree

 PROGRAMME REGULATIONS

 GPA REGULATIONS

 EXAMINATION REGULATIONS

 UNIVERSITY REGULATIONS ON PLAGIARISM

FACULTY REGULATIONS
FOR THE DEGREE OF BACHELOR OF SCIENCE

Glossary of terms used in these Regulations:

Anti-requisites refer to courses where content overlap precludes courses being taken together for credit.

Assessment Regulations refer to the University's Assessment Regulations for First Degrees, Associate Degrees, Undergraduate Diplomas and Certificates including GPA and Plagiarism Regulations, 2017-2018.

Core or compulsory courses are courses that students must complete in order to be awarded a degree.

Co-requisite is a course which **must** be taken along with another specified course, in order to ensure the attainment of complementary and/or interdependent competencies.

Courses are offered by a Faculty of the University for credit towards a degree, except Foundation and Co-curricular courses.

In-Faculty – All Faculty courses originating in the Faculty of Sport.

Out-of-Faculty – All Faculty courses originating in Faculties other than the Faculty of Sport

Course substitution refers to cases where a course is used to replace a compulsory or core course in a student's programme requirements. Students must seek and obtain approval of replacement courses.

Credit refers to a unit of study counting towards a degree or diploma. Undergraduate courses in the Faculty normally carry a weighting of three (3) credits. A number of courses, however, carry a weighting of six (6) credits.

Electives refer to a course within a programme taken by choice of the student. This may be:

Restricted elective - from a subset of courses offered by a department or the Faculty as part of a particular programme

Free elective - from any department provided it is at the correct level.

Exemption with credit refers to cases where a student is granted exemption from UWI courses because the student has already passed courses in other programmes at the UWI or passed courses of similar content at other recognized institutions. Students **are not required** to take replacement courses.

Exemption without credit refers to cases where a student is granted exemption from UWI courses because the student has already passed equivalent courses at other recognized institutions or from other examination bodies. Students granted *Exemption without Credit* **are required** to take replacement courses.

Level represents the different standard of courses that must be completed in the undergraduate degree programme. Each level, namely level I, level II, and level III, is designated by the first numeral in the course code. Levels II and III courses are equally weighted for the assessment of class of degree.

Major is a minimum of 30 credits (variable according to specialization) from prescribed courses from levels II and III (advanced courses).

Minor is a minimum of 15 credits from prescribed courses from levels II and III (advanced courses).

Practicum refers to a practical section of a Course.

Pre-requisites are courses which must be completed before registration for another course is permitted.

Programme is a selection of courses (designed to achieve pedagogical goals), the taking of which is governed by certain regulations and the satisfactory completion of which (determined by such regulations), makes a candidate eligible for the award of a degree/diploma/certificate.

1. ORIENTATION AND ACADEMIC ADVISING

- 1.1 Attendance at orientation by newly-admitted students is mandatory. During orientation, students will meet the staff, learn about the Faculty, and receive information about their programme of study. This may be delivered via electronic platforms for students not enrolled in land based campuses.
- 1.2 Before registering for courses, students must seek academic advising which is available for all students. This may be delivered via electronic platforms for students not enrolled in land based campuses. Its primary purpose is to assist students in planning, monitoring, and successfully managing their chosen field of study, in relation to clear career objectives.

2. COURSE CREDITS AND WEIGHTING

- 2.1 Normally, each undergraduate course in the Faculty carries a weighting of three (3) credits.
- 2.2 Courses taught over an academic year (i.e., year-long or across Semesters 1 and 2) normally carry a weighting of six (6) credits.
- 2.3 In the case of a 6-credit course, the substitution is either another 6-credit course or two 3-credit courses.
- 2.4 *Credit hours earned* refers to the credits for each course that count toward the degree requirement and for which a passing grade is obtained.

One credit hour is equivalent to three theoretical hours of learning per week per semester. For purposes of determining student workload, three notional hours of learning may include:

- (a) ONE contact hour and TWO hours out-of-classroom student work per week per semester;
- (b) a minimum of TWO hours of supervised laboratory work per week per semester;
- (c) or at least FOUR hours of directed learning activities (including project work, research work, practicums and internships) undertaken by the student out of classroom per week per semester.

Revision conducted during the three-week formal examination period at the end of the Semester is subsumed in this definition on a pro-rata basis.

- 2.5 Credit hours earned in courses taken on a Pass/Fail are not included in the calculation of the GPA.
- 2.6 Credit hours earned from another institution at the time of admission to the UWI are not used in the computation of GPA.
- 2.7 No academic credit may be granted for auditing a course.

3. PROGRAMME OF STUDY

3.1 Programme of Study Requirements

Candidates for any of the undergraduate degree programmes must pursue a course of study comprising at least 90 credits of which 30 credits must be completed at Level I and 60 credits at Levels II and III. As such, a student must be formally registered in one of the following categories:

- (a) **Major:** 30 credits for Major and 30 credits for electives
- (b) **Double Major:** 30 credits for each of two Majors
- (c) **Major and one Minor:** 30 credits for Major, 15 credits for Minor and 15 credits for electives
- (d) **Major and two Minors:** 30 credits for a Major and 15 credits for each of two Minors
- (e) **Special/Option:** Minimum of 45 credits for Special/Option and 15 credits for electives.

- 3.2 Students MUST complete ALL the requirements for Levels I, II and III of their degree programmes as indicated below:

3.2.1 Requirements for Level I

Students are required to complete a minimum of 30 credits or ten 3-credit Level I courses, depending on the choice of major as follows:

- (a) Three (3) University foundation courses.
- (b) Pre-requisites for Levels II/III courses and/or free electives; and
- (c) Any other courses designated by the Faculty which are not included in the above.

3.2.2 Requirements for Level II and Level III

Students are required to complete 60 credits which normally comprise a combination of 30 Level II and 30 Level III courses designated for each student's degree programme, as follows:

- (a) 30 credits for one Major and 30 credits of Electives
- (b) 30 credits for each of two (double) Majors
- (c) 30 credits for a one Major and 15 credits for each of two Minors
- (d) 30 credits for one Major, 15 credits for one Minor and 15 credits for Electives
- (e) Minimum of 45 credits for one Special/Option and a maximum of 15 credits for Electives

- 3.3 Students are required to satisfy pre-requisites (where applicable) for Levels II and III courses. Students, however, do not have to complete all courses at one level before taking a course at another level as long as the pre-requisites for the course(s) have been met.

4. CO-CURRICULAR CREDITS

- 4.1 Co-curricular credits will be awarded on the following basis:

- (a) Students must be involved in the activity for at least one (1) semester.
- (b) Explicit learning outcomes must be identified for each activity.
- (c) There must be clearly defined mode(s) of assessment for each activity.

- 4.2 Students will be eligible for no more than 3 credits for involvement in co-curricular activities. The activities may be Campus specific.

- 4.3 A student may register for Co-curricular courses established under the Office of Student Services and Development. These courses are listed on the individual campus webpages.

- 4.4 All co-curricular activities/programmes must be approved in advance by the Faculty and Academic Boards.

- 4.5 Subject to Faculty Regulations, Co-curricular credits will form part of the 90 credits for a degree. In special circumstances, if credits are earned in excess of those required for the degree, these and the associated activity will be included on the student's transcript.

5. FOUNDATION COURSES

- 5.1 All students are required to complete a minimum of nine credits in Foundation Courses. These Level I courses are designed to promote sensitivity to and awareness of distinctive features of Caribbean cosmologies, identities and culture.

5.2 The Foundation courses are:

Either

- (a) FOUN1001: Exposition for Academic Purposes

OR (see Appendix I)

- (b) FOUN1401: Writing in the Disciplines

OR (see Appendix I)

- (c) FOUN 1008: An Introduction to Professional Writing
- (d) FOUN1101: Caribbean Civilization
- (e) FOUN1201: Science, Medicine & Technology in Society
- (f) FOUN1301: Law, Governance, Economy and Society
- (g) Any other course approved by the Board of Undergraduate Studies

- 5.3 As of August 1, 2012 a student may be allowed to substitute one of the non-language Foundation Courses (i.e. FOUN1101, FOUN1201, or FOUN1301) with a foreign language course at the level of their competence.

5.4 Details about Foundation courses are given in Appendix I

5.5 Foundation courses shall be included in the calculation of the GPA.

6. REGISTRATION

6.1 Student pursuing a degree in the Faculty may register full-time or part-time.

6.2 Students must register for courses at the beginning of each academic year or lose their status as students at the University.

6.3 Registration for a course constitutes registration for the examinations in that course. A student who fails to attend the examinations without having previously withdrawn from the course, or without having tendered evidence of illness at the time of the examinations, certified by a medical practitioner recognised by the University, will be deemed to have failed the course. Medical certificates must reach the Campus Registrar no later than seven days after the date of the examination concerned. In such cases, students are awarded Absent Medical (AM) or Failed Medical (FM) as appropriate but these designations shall not be used in the calculation of the GPA.

6.4 A student who has passed a course will not be permitted to re-register for that course. Therefore, a student will not be able to re-register for a course to improve his or her GPA.

6.5 A student is deemed to have completed registration for a course when his/her financial obligations to the University have been fulfilled.

6.6 Deadlines for changes of registration including withdrawal from or addition of courses will be as announced by the relevant Campus Registrar.

6.7 Applications for late registration and late adjustment to registration may be subject to a fee to be determined by the Academic Board of the relevant campus.

6.8 Applications for late registration and late adjustment to registration (with waiver of penalty or removal of course) require approval of the Academic Board of the relevant campus.

6.9 A student may, with permission from the Head of Academy of the relevant campus, change Major, Minor or Special within the Faculty. Once approved for change of Major/Minor/Special, the student must pursue the programme requirements for the year approval was granted.

6.10 All electives listed in the various degree programmes in the Faculty will not necessarily be available in any one year.

6.11 If a student registers for a course expressly "not for credit", the student may not subsequently have such credit status altered.

6.12 Course Registration Requests/Queries

(a) Department offices (Academies) are responsible for the processing of requests for:

- additional courses or credit limit exceeded
- late adjustment to registration
- exemption
- pre-requisites not satisfied
- course quota limit reached
- special approval for entry
- change of stream in large courses
- change of Major, Minor, Special/Option requests

6.13 (b) The Student may appeal to the Dean for a final decision

7. PROGRESS THROUGH THE PROGRAMME: FULL-TIME AND PART-TIME

7.1 All students are initially registered as full-time or part-time students but may apply to the Dean to change their registration.

- 7.2 Full-time students are required to register for a **minimum** of twenty-four (24) and a maximum of thirty (30) credits in any one academic year.
- 7.3 A full-time student may be allowed to register for three (3) additional credits for a total of thirty-three (33) if he/she has a degree GPA \geq 3.3 after three (3) semesters or in their final year, if they have not failed a course.
- 7.4 Part-time students are expected to register for a **maximum** of eighteen (18) credits in any one year.
- 7.5 A part-time student may be allowed to register for twenty-one (21) credits if he/she has maintained a minimum GPA of 3.3. Finalizing part-time students may also be allowed to register for 21 credits.
- 7.6 Part-time in the Faculty is defined by a student's work load per semester and does not mean the method of delivery of studies. *Thus, students registered part-time must be prepared to attend classes between 8am and 5pm.*
- 7.7 Students, with the permission of the Faculty/Academy, may register for up to three Courses in the Summer School.

8. EXAMINATIONS

- 8.1 Students will be examined during each semester and the summer session in the courses for which they are registered.
- 8.2 A student who does not take an examination in a course for which he/she is registered is deemed to have failed that examination unless permission to be absent has been granted. The student will be required to register for, and repeat the course in its entirety when it is next offered.
- 8.3 A student who, on grounds of illness or in other special circumstances fails to take an examination in a course for which he/she is registered, may be given special consideration by the Board of Examiners to take the examination at the next available opportunity, without penalty.
- 8.4 A student failing a course may be allowed to substitute another approved course in a subsequent semester or repeat the failed course.
- 8.5 **Coursework**
 - (a) In the case of examination by coursework only, a student gaining an overall mark higher than 50% but passing in only one component will be required to repeat at the next available sitting the component that was failed.
 - (b) A student who is absent from a Coursework examination may apply to the Dean to be excused from this examination no later than one (1) week following the date of this examination. He/she must at the same time submit to the Assistant Registrar (Examinations) of the relevant campus justification for such absence (such as, in case of illness, a medical certificate complying with any applicable Assessment Regulations). The Dean shall consider any such request to be excused from the examination in consultation with the relevant Head of Department or Academy and Course lecturer. If the student is excused from the examination, the percentage mark available to be awarded for the final examination will be increased correspondingly.
 - (c) A Plagiarism Declaration is to be attached by students registered for undergraduate Courses in the Faculty to the front of any document submitted as a component of Coursework save for when Coursework consists of an invigilated examination. Where the Coursework is submitted entirely in electronic form, the student shall make an equivalent declaration electronically. *(Students may download the Declaration from the Faculty's website (www.uwi.edu/sport)).*
- 8.6 **Carry Over Coursework Grades**
If a student misses an examination, he/she may request, through the Faculty, to have the Coursework/mid-semester marks applied at the next sitting of the Course. If approval is granted, the student will only write the final examination. A student who has completed all the components that constitute the final mark for a Course, including final examination is not eligible to carry over Coursework.
- 8.7 **Oral Examination for Final Year Students**
 - (a) The Board of Examiners may recommend to the Academy concerned that a student who has failed the last one or two courses(s) required to complete the degree be offered an oral examination in that one or those two courses provided that he/she has obtained in each instance a mark of at least 40% for the course(s).

- (b) If an oral examination is granted the student may choose to decline the offer and opt for a written examination instead. (See "Written Examination" below).
- (a) The oral examination will be held as soon as possible after the previous examination and within the academic year in which the student is expected to graduate. The student must immediately contact the Academy concerned so that arrangements can be made.
- (d) The oral examination will concern the course as a whole and not be restricted to the questions set in the examination which the student sat. The First Examiner and at least one other examiner must be present at an oral examination.
- (e) If the oral examination is passed, the student cannot be awarded a mark higher than 50% (a marginal pass) for the course.
- (f) If he/she fails the oral examination, the student will not have a right of appeal.
- (g) A student will be allowed **one** oral examination for any **one** course.

8.8 **Written Examination**

Students will be entitled to opt for a written examination in the following circumstances after having been registered for and attended classes in a course(s).

- (a) He/she has failed **one or two of the final courses** needed to complete the degree programme and obtained a mark of no less than 40% in each course.
- (b) He/she has obtained a medical excuse, certified by the University Health Centre, for not having attempted an examination.

- 8.9 In exceptional circumstances, the Dean may grant a student a deferral from sitting an examination and permission to take it on a subsequent occasion, by virtue of special assignments overseas for an employer (part-time students only) or by virtue of being selected to represent his/her country on a national team. In both instances, formal representation will have to be made by the employer/national association.

9. **REQUIREMENTS FOR THE AWARD OF DEGREE**

- 9.1 In order to qualify for the award of the BSc degree a student must:

- have completed a minimum of 90 credits (normally equivalent to 30 semester courses) of which at least thirty credits are from Level I (including the Foundation Course requirements), and at least sixty credits from Levels II & III courses; and
- have satisfied the requirements of any one of the degree categories listed in 10.2 below.

- 9.2 Bachelors' degrees are declared in one of the six (6) categories listed below:

- (a) **Major:** 30 credits (Major) and 30 credits of electives
- (b) **Double Major:** 30 credits for each of two Majors
- (c) **Major and one Minor:** 30 credits (Major), 15 credits (Minor) and 15 credits (electives)
- (d) **Major and two Minors:** 30 credits (Major) and 15 credits for each Minors
- (e) **Special/Option:** Minimum of 45 credits (Special/Option) and 15 credits electives

- 9.3 A student who, having registered for a Major, fails to obtain passes in all the designated courses will be considered for a Minor in the discipline if she/he has passed eight (8) of the ten (10) courses which include at least three (3) of the requirements for the Minor.

9.4 **Laddered Certification**

Some programmes may be designed to have an exit certification at different stages. This will be specified in the programme details. In such cases, students are to apply for the Bachelors' degree, but if they exit before the completion of the degree, and have completed at least 60 credits, they may be awarded a diploma (60 credits).

9.5 **Cross-Faculty and Cross-Campus Majors and Minors**

Students may request to combine a Major in the Faculty with a minor offered by another Campus or Faculty. To do this, the permission of the Deans of both Faculties must be sought and obtained.

- (a) Students may register for a double Major comprising a Major in the Faculty and a Major offered by another faculty.

9.6 GPA

- (a) In the calculation of the GPA, a weight of zero shall be attached to all Level I courses.
- (b) Levels II and III courses shall have equal weight (credit for credit) in the determination of the GPA.
- (c) Core courses satisfying the requirements of Specials/Options, Majors and Minors must be taken into account in the determination of the GPA.
- (d) A course designated at registration as Pass/Fail or “not for credit” shall not count in the determination of the weighted/degree GPA.

9.7 The class of degree shall be awarded as follows:

- First Class Honours - Weighted/Degree GPA of 3.60 and above
- Upper Second Class Honours - Weighted/Degree GPA of 3.00 - 3.59
- Lower Second Class Honours - Weighted/Degree GPA of 2.50 - 2.99
- Pass - Weighted/Degree GPA of 2.00 - 2.49

- 9.8 Except where otherwise prescribed in the Faculty’s regulations, a student whose GPA is less than 2.00 shall not normally be awarded a degree from the Faculty.

- 9.9 The following GPA scheme shall be applied to all new and continuing undergraduate students in the University.

9.10 GPA Marking Scheme

GRADE	GPA/QUALITY POINT	% RANGE
A+	4.3	90-100
A	4.0	80-89
A-	3.7	75-79
B+	3.3	70-74
B	3.0	65-69
B-	2.7	60-64
C+	2.3	55-59
C	2.0	50-54
F1	1.7	40-49
F2	1.3	30-39
F3	0.0	0-29

- 9.11 Students who have marginal failures on their transcripts, but who are otherwise progressing well, will have an opportunity to recover from those failures and attain the minimum Grade Point (2.00) to continue, because quality points will be awarded for marginal failures (between 30% and 49%).

**10. AEGROTAT DEGREE
(Also applicable to Diploma and Certificate)**

- 10.1 A candidate taking final examinations in respect of a degree, diploma or certificate programme and who had been absent through illness from one or more examinations, may apply for the award of an aegrotat degree, diploma or certificate on the following conditions:

- (a) Where the whole of the final examination for a degree, diploma or certificate is taken at the end of the final year of the course and he/she has completed more than half of the examination but has been absent from the remainder of that examination.

- (b) Where the final examination is in two or more parts (the award of the degree, diploma or certificate is dependent on the performance in each of these parts) and he/she has successfully completed the first one or two parts or more than half of the final part, but has been absent from the remainder of the examinations for the final part.
- (c) Where the final examination is in two parts and the student has completed the first part (second year) with a B average or higher and his/her course work during the final year of the course has been of a consistently high standard, but he/she has been absent from the other part of the examination.
- (d) The Examiners consider that in the work which the candidate has submitted at such time of the final examination as he/she had attended, he/she reached a standard which, if also reached in the remainder of the examination, would have qualified him/her for the award of a degree, diploma or certificate.

- 10.2 All applications for an aegrotat degree, diploma or certificate must be referred by the Registrar to the Faculty Board of Examiners and the Board for Examinations for a recommendation to the Board of Undergraduate Studies (BUS). Applications from or on behalf of candidates must be accompanied by a medical certificate signed by (a) University Health Officer, or (b) the Dean of the Faculty of Medicine in consultation with the appropriate members of the Medical School, or (c) other medical personnel appointed for this purpose by the University, and shall reach the Registrar not later than thirty days from the last examination paper written by the candidate.
- 10.3 In assessing an application for an aegrotat degree, diploma or certificate, reports from the Head of Academy on the candidates work should be taken into consideration. Oral examinations where possible, by internal examiners may be an aspect of examinations for the award of an aegrotat degree.

11. LEAVE OF ABSENCE AND VOLUNTARY WITHDRAWALS

- 11.1 A candidate who does not wish to commence studies during the year he or she was offered a place in the Faculty may apply for deferral of entry through the Admissions Section of the Registry.
- 11.2 A student who, for good reason, wishes to be absent from an academic programme for a semester or more must apply for formal leave of absence to the Campus Academic Board, through the Dean, stating the reason for the application.
- 11.3 The length of such leave of absence, if granted, will be subject to approval by the Academic Board of the Campus concerned, but will not exceed one academic year in the first instance terminating at the end of the academic year for which the application is approved.
- 11.4 Leave of absence will not be granted for more than two academic years or four semesters over the life of a student's programme.
- 11.5 Leave of absence may be granted for one semester or for an academic year.
- 11.6 Applications for leave of absence (LOA) for **Semester I** and **Semester II** must be made before the end of the first week of October and before the end of the second week of February respectively and courses will be removed from the record.
- 11.7 Applications for late leave of absence (LLOA) may be subject to a fee to be determined by the Academic Board. The amount of the fee may increase depending on the lateness of the request.
- 11.8 Students who have attended classes and have requested leave of absence after the dates specified at 12.6 will normally have to pay a fee equivalent to 50% of the regular tuition fee if their requests are recommended by the Faculty and approved by the Academic Board.
- 11.9 Application for Late Leave of Absence (with removal of course or waiver of penalty) and application for retroactive leave of absence (i.e., for a previous academic year) require Academic Board approval.
- 11.10 Students may voluntarily withdraw from a programme at any point. The request may be made via the Automated Student Request System (ASRS) accessed through the Student Administrative System (SAS).

- 11.11 Voluntary withdrawals made after the final date set by the Academic Board Sub- Committee for Student Matters (ABSCSM) for such applications will be subject to the University Refund Policy and Courses will not be removed from the record.

12. TIME LIMITS FOR COMPLETION AND REQUIRED WITHDRAWALS

- 12.1 Except where otherwise prescribed in the Faculty’s regulations, a student whose GPA for a given semester is less than 2.00 shall be deemed to be performing unsatisfactorily, and shall be placed on warning. A student on warning whose GPA for the succeeding semester is less than 2.00 will be required to withdraw from the Faculty.
- 12.2 Students required to withdraw for failing to complete their degree programme within the stipulated period or for poor performance as provided for in the Faculty regulations may apply for re-admission after at least one year has elapsed since withdrawal.
- 12.3 Students from one faculty who had been required to withdraw for failing to complete their degree programme within the stipulated period may apply for admission to another faculty after a minimum period of one (1) year has elapsed since their withdrawal. Such students may be granted exemption from Level I courses relevant to the new programme subject to Regulations 14.6 below. (See also Academic Forgiveness at Section J below).
- 12.4 Students who have been required to withdraw for failing to complete their Diploma or Certificate Programme may apply for re-admission to the Faculty after a minimum period of one (1) year has elapsed since their withdrawal. Such students shall not be granted exemptions from courses previously passed in the programme.
- 12.5 Applications for re-admission or waiver of the requirement to withdraw will be considered on their own merit and will only succeed if the Faculty is satisfied that the circumstances attending the reasons for the withdrawal have altered substantially.
- 12.6 Students thus admitted may in accordance with Faculty regulations be granted exemption from Level I courses subject to there being no substantive change in the content of the courses for which exemption is sought.

13. EXEMPTIONS AND TRANSFERS

13.1 The guidelines for granting Exemptions are:

From UWI Certificates

A student who, prior to taking the Certificate, has:

- (a) normal-level matriculation will receive exemption with Credit for all degree Courses.
- (b) lower-level matriculation will receive exemption with Credit for 5 Courses or 15 Credits*
- (c) no matriculation will receive exemption with Credit for 4 Courses or 12 Credits*

*A student may receive exemption without Credit for any other degree Course passed.

Exemptions are subject to the discretion of the Faculty and qualifications may be deemed to be obsolete by the Faculty Board. Students who wish to apply for exemptions outside of the equivalent courses listed below may do so by submitting an exemption form to the Faculty Office. If the qualification was obtained from an external university the student would need to supply the relevant course outlines so that the courses may be assessed.

From CAPE and BCC Associate Degree

Exemption with credit is granted automatically for Grades 1 to 4 for CAPE Units 1 and 2 in the following subject areas:

CAPE Subject

CAPE Caribbean Studies
 CAPE Information Technology Units 1 & 2
 CAPE Management of Business Units 1 & 2

CAPE Sociology Unit 2
 CAPE Applied Mathematics Unit 1

UWI Level I course

FOUN 1101 Caribbean Civilisation
 MGMT 1000 Introduction to Computers
 MGMT 1001 Introduction to Management

SOCI 1000 Introduction to Sociology II
 ECON 1005 Introduction to Statistics*
(from 2008)

BCC Associate Degree

UWI Level I course

BCC course GED115 – Computer Awareness or GEED160 Computer Applications (Minimum GPA 2.5 in the Associate degree overall with a minimum grade of B in the course)

MGMT 1000 Introduction to Computers

13.2 From Other Universities¹

- (a) A student transferring from another university to read for a UWI degree will have to do a minimum of two years of full-time study or 60 Credits.
- (b) Course outlines are to be submitted for departmental assessment, except in cases where the departments already have a record of the particular Courses. Any Course approved by departments will earn students exemption with Credit from UWI equivalent Courses up to the limit indicated by 6.3 (a) above.
- (c) Exemption without Credit may be granted for Course(s) in excess of limit indicated.

13.3 From Three Year Associate Degree Programme at Accredited Tertiary Learning Institutions (TLI)

Exemption will be granted for all Courses that have been assessed by the University for equivalency with specific University Courses if a minimum B grade (TLI grading) has been achieved.

- 13.4 Students in another faculty who have completed all Level I Courses relating to the intended Major or Special in the Faculty are eligible for transfer to Level II/III of the degree programme offered by the Faculty.
- 13.5 Students registered in the Faculty who have completed all Level I Courses of a degree programme are eligible for transfer to another campus to complete Level II/III Courses within the Faculty.
- 13.6 Consideration for transfer may also be offered to any student indicated in 15.4 or 15.5 above who has completed some of the required Level I courses for the intended Major or Special.
- 13.7 Consideration for transfer will not be given to students in the year they were accepted to the Faculty. New students wishing to change Faculty may, upon receipt of an offer, choose to reject that offer and request to be considered for their desired Major via Admissions Sections.
- 13.8 Students approved for transfer must pursue the programme requirements outlined for the year approval was granted.
- 13.9 A student who wishes to take academic Courses as an exchange/transfer student at an institution other than the University shall be guided by Section A1 of Part VIII of the Policy on Education Abroad Programmes which is administered by the Campus International Office.
- 13.10 Where credit for a course taken at another institution is requested, it is the student's responsibility to provide all the information needed by the University to enable the University to assess this course.

14. ACADEMIC FORGIVENESS

- 14.1 Academic Forgiveness is an opportunity for failing students to recover from failure.
- 14.2 Academic Forgiveness is normally applied to students who withdraw either voluntarily or are required to withdraw by the University.
- 14.3 The Guiding Principle is to preserve the integrity of the programme the student is expected to complete.

¹ It should be noted that first year (Level I) Courses in the American Four Year Undergraduate Programme will NOT usually warrant any exemption from UWI Courses.

- 14.4 Both Voluntary Withdrawal and Required Withdrawal, require students to remain out of the University system for a minimum of ONE year, unless they are changing faculties.
- 14.5 When students who have been granted Academic Forgiveness are re-admitted to the University, the Dean of the Faculty will determine which Courses, if any, may be used as transfer Credits. The maximum number of transfer Credit is 30 Credits which would normally be at Level 1 in accordance with Statute 47.
- 14.6 The Dean, may recommend to the Board for Undergraduate Studies which Level II or III Courses, if any, may be considered for Exemption with Credit when a student was previously withdrawn.
- 14.7 When a student either transfers from one faculty to another or is granted a waiver of the requirement to withdraw, she/he is considered a continuing student and carries forward his/her full record.

UNIVERSITY REGULATIONS ON PLAGIARISM

Application of these Regulations

1. These Regulations apply to the presentation of work by a student for evaluation, whether or not for credit, but do not apply to invigilated written examinations.

Definition of plagiarism

2. In these Regulations, “plagiarism” means the unacknowledged and unjustified use of the words, ideas or creations of another, including unjustified unacknowledged quotation and unjustified unattributed borrowing;

“Level 1 plagiarism” means plagiarism which does not meet the definition of Level 2 plagiarism;

“Level 2 plagiarism” means plagiarism undertaken with the intention of passing off as original work by the plagiariser work done by another person or persons.

3. What may otherwise meet the definition of plagiarism may be justified for the purposes of Regulation 2 where the particular unacknowledged use of the words, ideas and creations of another is by the standards of the relevant academic discipline a function of part or all of the object of the work for evaluation whether or not for credit, for example:
 - a. The unacknowledged use is required for conformity with presentation standards;
 - b. The task set or undertaken is one of translation of the work of another into a different language or format;
 - c. The task set or undertaken requires producing a result by teamwork for joint credit regardless of the level of individual contribution;
 - d. The task set or undertaken requires extensive adaptation of models within a time period of such brevity as to exclude extensive attribution;
 - e. The task set or undertaken requires the use of an artificial language, such as is the case with computer programming, where the use of unoriginal verbal formulae is essential.
4. It is not a justification under Regulations 2 and 3 for the unacknowledged use of the words, ideas and creations of another that the user enjoys the right of use of those words, ideas and creations as a matter of intellectual property.

Other definitions

5. In these Regulations,
 - “Chairman”* means the Chairman of the relevant Campus Committee on Examinations;
 - “Examination Regulations”* means the Examination and other forms of Assessment Regulations for First Degrees Associate Degrees Diplomas and Certificates of the University;
 - “set of facts”* means a fact or combination of facts.

Evidence of plagiarism

6. In order to constitute evidence of plagiarism under these Regulations, there shall be identified as a minimum the passage or passages in the student’s work which are considered to have been plagiarised and the passage or passages from which the passages in the student’s work are considered to have been taken.

Student Statement on Plagiarism

7. When a student submits for examination work under Regulation 1, the student shall sign a statement, in such form as the Campus Registrar may prescribe, that as far as possible the work submitted is free of plagiarism including unattributed quotation or paraphrase of the work of another except where justified under Regulation 3.
8. Quotation or paraphrase is attributed for the purpose of Regulation 7 if the writer has indicated using conventions appropriate to the discipline that the work is not the writer’s own.
9. The University is not prohibited from proceeding with a charge of plagiarism where there is no statement as prescribed under Regulation 7.

Electronic vetting for plagiarism

10. The results of any electronic vetting although capable, where the requirements of Regulation 7 are satisfied, of constituting evidence under these Regulations, are not thereby conclusive of any question as to whether or not plagiarism exists.

Level 1 plagiarism

11. In work submitted for examination where the Examiner is satisfied that Level 1 plagiarism has been committed, he/she shall penalise the student by reducing the mark which would have otherwise been awarded taking into account any relevant Faculty regulations.

Level 2 plagiarism

12. Where an examiner has evidence of Level 2 plagiarism in the material being examined, that examiner shall report it to the Head of Department or the Dean and may at any time provide the Registrar with a copy of that report. In cases where the examiner and the Dean are one and the same, the report shall be referred to the Head of the Department and also to the Campus Registrar.
13. Where any other person who in the course of duty sees material being examined which he or she believes is evidence of Level 2 plagiarism that other person may report it to the Head of Department or the Dean and may at any time report it to the Campus Registrar who shall take such action as may be appropriate.
14. Where a Dean or Head of Department receives a report either under Regulation 12 or 13, the Dean or Head of Department, as the case may be, shall
- where in concurrence with the report's identification of evidence of Level 2 plagiarism, report the matter to the Campus Registrar; or
 - where not concurring in the identification of evidence of plagiarism, reply to the examiner declining to proceed further on the report; or
 - where concluding that there is evidence of Level 1 plagiarism, reply to the examiner indicating that conclusion and the Examiner shall proceed as under Regulation 11.
15. Where a report is made to the Campus Registrar under Regulation 14a or 16, the Campus Registrar shall lay a charge and refer the matter to the Campus Committee on Examinations.
16. Where the Campus Registrar receives a report alleging Level 2 plagiarism from the Examiner or any other person except the Dean or Head of Department, the Campus Registrar shall refer the matter to a senior academic to determine whether there is sufficient evidence to ground a charge of plagiarism and where such evidence is found, the Campus Registrar shall proceed as under Regulation 15.
17. Where the matter has been referred to the Campus Committee on Examinations pursuant to Regulation 15, the proceedings under these Regulations prevail, over any other disciplinary proceedings within the University initiated against the student based on the same facts and, without prejudice to Regulation 21, any other such disciplinary proceedings shall be stayed, subject to being reopened.
18. If the Campus Committee on Examinations is satisfied, after holding a hearing, that the student has committed Level 2 plagiarism, it shall in making a determination on the severity of the penalty take into consideration:
- the circumstances of the particular case;
 - the seniority of the student; and
 - whether this is the first or a repeated incidence of Level 2 plagiarism.
19. Where the Campus Committee is of the view that the appropriate penalty for an offence of Level 2 plagiarism is for the student to be:
- awarded a fail mark;
 - excluded from some or all further examinations of the University for such period as it may determine;
 - be dismissed from the University,
- it shall make such recommendation to the Academic Board.

Clearance on a charge of Level 2 plagiarism

20. A determination of the Campus Committee on Examinations that Level 2 plagiarism has not been found will be reported to the Campus Registrar who shall refer it to the Examiner and notify the student. Where the Committee has not identified Level 2 but has identified Level 1, it shall be reported to the Campus Registrar who shall refer it to the examiner.

Level 2 plagiarism: Appeal to the Senate

21. A student may appeal to the Senate from any decision against him or her on a charge of plagiarism made by Academic Board.

Delegation by Dean or Head of Department

- 22 The Dean or Head of Department, as the case may be, may generally or in a particular instance delegate that officer's functions under these Regulations.

Conflict of interest disqualification

- 23 Any person who has at any time been an examiner of work or been involved in procedures for laying charges in relation to which an issue of plagiarism is being considered under these Regulations shall withdraw from performing any functions under these Regulations other than those of supervisor and examiner.

PLAGIARISM DECLARATION

THE UNIVERSITY OF THE WEST INDIES

The Office of the Board for Undergraduate Studies

INDIVIDUAL PLAGIARISM DECLARATION

STUDENT ID:

COURSE TITLE:

COURSE CODE:

TITLE OF ASSIGNMENT:

This declaration is being made in accordance with the **University Regulations on Plagiarism (First Degrees, Diplomas and Certificates)** and must be attached to all work, submitted by a student to be assessed in partial or complete fulfilment of the course requirement(s), other than work submitted in an invigilated examination.

STATEMENT

1. I have read the Plagiarism Regulations as set out in the Faculty or Open Campus Student Handbook and on University websites related to the submission of coursework for assessment.
2. I declare that I understand that plagiarism is a serious academic offence for which the University may impose severe penalties.
3. I declare that the submitted work indicated above is my own work, except where duly acknowledged and referenced and does not contain any plagiarized material.
4. I also declare that this work has not been previously submitted for credit either in its entirety or in part within the UWI or elsewhere. Where work was previously submitted, permission has been granted by my Supervisor/Lecturer/Instructor as reflected by the attached Accountability Statement.
5. I understand that I may be required to submit the work in electronic form and accept that the University may subject the work to a computer-based similarity detection service.

NAME _____

SIGNATURE _____

DATE _____

GROUP PLAGIARISM DECLARATION

COURSE TITLE:

COURSE CODE:

TITLE OF ASSIGNMENT:

When submitting a group assignment for assessment each member of the group will be required to sign the following declaration of ownership which will appear on the coursework submission sheet.

We the undersigned declare that:

1. We have read the Plagiarism Regulations as set out in the Faculty or Open Campus Student Handbook and on University websites related to the submission of coursework for assessment.
2. We declare that I understand that plagiarism is a serious academic offence for which the University may impose severe penalties.
3. The submitted work indicated above is our own work, except where duly acknowledged and referenced.
4. This work has not been previously submitted for credit either in its entirety or in part within the UWI or elsewhere. Where work was previously submitted, permission has been granted by our Supervisor/Lecturer/Instructor as reflected by the attached Accountability Statement.
5. We understand that we may be required to submit the work in electronic form and accept that the University may check the originality of the work using a computer-based similarity detection service.

NAME _____

SIGNATURE _____

NAME _____

SIGNATURE _____

NAME _____

SIGNATURE _____

DATE _____

ADDITIONAL ACCOUNTABILITY STATEMENT WHERE WORK HAS BEEN PREVIOUSLY SUBMITTED

1. I/We have set out in an attached statement the details regarding the circumstances under which this paper or parts thereof has been previously submitted.
2. I/We have received written permission from my Supervisor/Lecturer/Instructor regarding the submission of this paper and I have attached a copy of that written permission to this statement.
3. I/We hereby declare that the submission of this paper is in keeping with the permission granted.






NAME _____

SIGNATURE _____

DATE _____

PART IV

Programme Requirements

-  HEAD OF ACADEMY MESSAGE
-  ACADEMY PROGRAMME GUIDELINES
-  PROGRAMME REQUIREMENTS
-  PROGRAMME OFFERINGS
-  COURSE OFFERINGS

CAVE HILL ACADEMY OF SPORT

Message from the Head of Academy



It gives me great pleasure to welcome you to the UWI Faculty of Sport. The BSc Sport Sciences degree currently delivered by the Cave Hill Academy of Sport exposes students to the most modern concepts, models, theories and practices in sport science and sport management. Our goal is to equip you with the knowledge to contribute to the enhancement of sport on a national, regional and international level. I encourage you to take full advantage of the many sports programmes available through the Academy which also includes a host of outreach activities in the community. Sporting organizations across the region need you to assist in developing structures and policies for sustainability and growth of the industry. It is up to you to make your mark.

You are now an official Blackbird. Our motto is **“One Flies...All Soar”**.

Mrs. Amanda Reifer

ACADEMY INFORMATION AND GUIDELINES

1. The Cave Hill Academy of Sport offers the following undergraduate degrees:
 - **Sport Sciences**
2. Students must satisfy the programme requirements as set out in the Faculty Handbook for the year in which they were accepted to the programme.
3. **Anti-Requisites**
Anti-requisites are courses that **cannot be taken together** for credit.

PROGRAMME OF STUDY REQUIREMENTS

Outlined below are the programme of study requirements for the following degrees:

- **BSc. Sport Sciences (Special)**

Note: Full-time and part-time students may register for a maximum of 30 credits (10 courses) and 18 credits (6 courses) in an academic year, respectively. See **Full-time and Part-time Regulations** in Part III of this Handbook.

SPORT SCIENCES (SPECIAL)

Level I (Minimum 30 credits)

1. ECON 1003: Mathematics for Social Sciences I
2. ECON 1005: Introduction to Statistics
3. FOUN 1101: Caribbean Civilization
4. FOUN 1006: Exposition for Academic Purposes *or*
FOUN 1008: An Introduction to Professional Writing
5. MGMT 1000: Introduction to Computers
6. MGMT 1001: Introduction to Management
7. PHIL 1300: Critical Thinking and Analysis
8. PSYC 1008: Introduction to Sport Psychology
9. SOCI 1000: Introduction to Sociology II
10. SPSC 1000: Introduction to Human Physiology

Level II (Minimum 30 credits)

11. MGMT 2010: Introduction to Sport Management
12. PSYC 2018: Social Psychology of Sport & Exercise
13. SPSC 2000: Functional Anatomy
14. SPSC 2005: Introductory Biomechanics
15. SPSC 2010: Exercise Physiology
16. SPSC 2012: Introduction to Philosophy of Sport
17. SPSC 2015: Sport Nutrition
18. SPSC 2020: Sociology of Sport
19. SPSC 2025: Sport Law
20. SPSC 2030: Ethics in Sport

Level III (Minimum 30 credits)

21. MGMT 3027: Sport Marketing & Public Relations
22. SOCI 2006: Qualitative Research Methods
OR SOCI 2007: Survey Design & Analysis
23. SPSC 3000: Human Resource Management in Sports
24. SPSC 3001: Biomechanics of Human Movement
25. SPSC 3002: Nutritional Manipulation
26. SPSC 3004: Sport Operations and Planning
27. SPSC 3009: Sport Policy and Development

At Level 3, students may select 3 courses to focus on a particular concentration as outlined below.

	<i>Sport Management Concentration</i>	<i>Exercise & Sport Science Concentration</i>	<i>Coaching Concentration</i>
28.	SPSC 3005: Sport in the Global Market Place	SPSC 3003: Applied Sport Psychology	SPSC 3012: Introduction to Sports Coaching
29.	SPSC 3006: Sport and International Development	SPSC 3010: Exercise Physiology as a Training Tool	SPSC 3013: Sports Coaching Methodologies
30.	SPSC 3008: Strategic Management in Sport Organizations	SPSC 3011: Strength & Conditioning	SPSC 3015: Sport Coaching Practicum

COURSE OFFERING: CAVE HILL ACADEMY OF SPORT

SPORT SCIENCES			
Codes	Course Title	Sem.	Pre-requisites
SPSC 1000	Introduction to Human Physiology	2	None
SPSC 2000	Functional Anatomy	1	SPSC 1000
SPSC 2005	Introductory Biomechanics	2	None
SPSC 2010	Exercise Physiology	2	SPSC 2000
SPSC 2012	Introduction to Philosophy of Sport	1	PHIL 1300
SPSC 2015	Sport Nutrition	1	None
SPSC 2020	Sociology of Sport	1	SOCI 1000
SPSC 2025	Sport Law	1	None
SPSC 2030	Ethics in Sport	2	None
SPSC 3000	Human Resource Management in Sport	1	MGMT 2010
SPSC 3001	Biomechanics of Human Movement	1	SPSC 2005
SPSC 3002	Nutritional Manipulation	2	SPSC 2015
SPSC 3003	Applied Sport Psychology	1	PSYC 2018
SPSC 3004	Sport Operations and Planning	2	None
SPSC 3005	Sport in a Global Market Place	1	None
SPSC 3006	Sport and International Development	2	None
SPSC 3008	Strategic Management in Sport Organizations	2	None
SPSC 3009	Sport Policy and Development	1	None
SPSC 3010	Exercise Physiology as a Training Tool	2	SPSC 2010
SPSC 3011	Strength and Conditioning	2	SPSC 2005, SPSC 2010
SPSC 3012	Introduction to Sport Coaching	1	SPSC 2005
SPSC 3013	Sport Coaching Methodology	2	SPSC 3012, SPSC 2005
SPSC 3015	Sport Coaching Practicum	summer	SPSC 3012 & Co-requisite: SPSC 3013
<i>The courses below are offered by other Departments:</i>			
MGMT 2010	Sport Management II	2	MGMT 1001
MGMT 3027	Sport Marketing and Public Relations	1	MGMT 2010
PSYC 1008	Introduction to Exercise and Sport Psychology	2	None
PSYC 2018	Social Psychology of Sport and Exercise	2	PSYC 1008

MONA ACADEMY OF SPORT

Message from the Head of Academy



Sports has evolved from an activity that was primarily pursued for leisure and entertainment to a multibillion dollar business industry with job opportunities in fields such as marketing, business, law, science, medicine, hospitality and tourism to name a few. We at the Mona Academy of Sport are happy to be a part of the Faculty of Sport and to be at the fore of the development of new academic programmes and activities centred around sport. In the upcoming years we expect to be established as a centre of excellence for world leaders through sports. Our staff and students are expected to embody core values of: professionalism and ethics; creativity and innovation; transparency and accountability; team work; respect for diversity; integrity and creative management; efficient and effective management of resources; competitiveness; and wellness and balance.

At the Mona Academy of Sport our mission is to transform the lives of our students and student athletes through excellence in sports, education and knowledge creation. The academy therefore provides a place for those who wish to pursue combined athletic and academic development and for those who wish to pursue sports studies but experience their athletic side vicariously. Should you choose to join our team you will work with outstanding coaches and highly qualified lecturers who understand the challenges of combining athletics and academics. We look forward to working with you as we contribute to the growth and development of sport locally, regionally and internationally.

Dr. Sharmella Roopchand-Martin

ACADEMY INFORMATION AND GUIDELINES

1. The Mona Academy of Sport offers BSc. degrees in the following areas:
 - **Sport Coaching (Special)**
 - **Sport Kinetics (Special)**
2. Students must satisfy the programme requirements as set out in the Faculty Handbook for the year in which they were accepted to the programme.
3. Students must satisfy the pre-requisite requirements for all courses including those not specifically stated in the list of required courses. See Course Offering information from Page 53 - 54.
4. **Anti-Requisites**
Anti-requisites are courses that **cannot be taken together** for credit.
5. **Note:** Full-time and part-time students may register for a maximum of 30 credits (10 courses) and 18 credits (6 courses), respectively, in an academic year. See **Full-time and Part-time Regulations** in Part III of this Handbook.

PROGRAMME OF STUDY REQUIREMENTS

Below are the programme of study requirements for the degrees offered.

- Sport Coaching (Special)
- Sport Kinetics (Special)

SPORT COACHING (SPECIAL)

Level I (Minimum 30 credits)

1. HIST 1018: The Origins and Growth of Modern Sport, (1850 – 1945)
2. FOUN 1014: Critical Reading and Writing for Science and Technology and Medical Science
3. FOUN 1201: Science, Medicine and Technology in Society
4. SPKN 1101: Human Anatomy 1 – The Upper Quadrant
5. SPKN 1102: Introduction to Physiology
6. FOUN 1101: Caribbean Civilization
or LING 1819: Caribbean Sign Language or a Level 1 Foreign Language
7. SPKN 1103: Human Anatomy 2 – The Lower Quadrant
8. SPKN 1104: Introduction to Sport and Exercise Psychology
9. SPCH 1000: Sport Coaching: Basic Concepts
10. SPCH 1010: Coaching Practicum 1

Level II (Minimum 30 credits)

11. PHIL 2028: Sports Ethics
12. SOCI 1005: Introductory Statistics for the Behavioural Sciences
13. SPCH 2000: Fundamentals of Coaching
14. SPKN 2102: Exercise Physiology 1
15. SPKN 2106: Sport and Exercise Nutrition
16. SPKN 2104: Motor Control and Motor Learning
17. SPKN 2103: Exercise Physiology 2
18. SPKN 2107: Sport and exercise Biomechanics
19. SPCH 2001: Sport Coaching and Learning
20. SPCH 2010: Coaching Practicum 2

Level III (Minimum 30 credits)

21. LANG 3101: Communication in the Workplace: Principles and Practices
22. SPCH 3000: Advanced Coaching
23. SPKN 3102: Applied Biomechanics in Sport and Exercise
24. SPKN 3101: Strength and Conditioning Training
25. SPCH 3010: Coaching Practicum 3
26. SPSC 2025: Sport Law
27. SPKN 2108: Pharmacology and Doping in Sport
28. SPKN 3106: Ergonomics in Sport and Physical Activity
29. SPCH 3001: Research Methods in Sport Coaching
30. SPCH 3020: Coaching Practicum 4
31. SPCH 3030: Coaching Practicum 5

SPORT KINETICS (SPECIAL)

Level I (Minimum 30 credits)

1. HIST 1018: The Origins and Growth of Modern Sport, (1850 – 1945)
2. FOUN 1014: Critical Reading and Writing for Science and Technology and Medical Science
3. FOUN 1201: Science, Medicine and Technology in Society
4. SPKN 1101: Human Anatomy 1 – The Upper Quadrant
5. SPKN 1102: Introduction to Physiology
6. FOUN 1101: Caribbean Civilization
or LING 1819: Caribbean Sign Language or a Level 1 Foreign Language
7. SPKN 1103: Human Anatomy 2 – The Lower Quadrant
8. SPKN 1104: Introduction to Sport and Exercise Psychology
9. SPCH 1000: Sport Coaching: Basic Concepts
10. SOCI 1005: Introductory Statistics for the Behavioural Sciences

Level II (Minimum 30 credits)

11. PHIL 2028: Sports Ethics
12. SPKN 2102: Exercise Physiology 1
13. SPKN 2106: Sport and Exercise Nutrition
14. SPKN 2104: Motor Control and Motor Learning
15. SPKN 2105: Research Methods in Sport and Exercise Science
16. SPKN 2103: Exercise Physiology 2
17. SPKN 2107: Sport and exercise Biomechanics
18. SPKN 2108: Pharmacology and Doping in Sport
19. SPKN 2109: Adaptive Sport Kinetics
20. SPKN 2110: Responsible Conduct of Research

Level III (Minimum 30 credits)

21. LANG 3101: Communication in the Workplace: Principles and Practices
22. SPKN 3101: Strength and Conditioning Training
23. SPKN 3102: Applied Biomechanics in Sport and Exercise
24. SPKN 3103: Data Analysis in Sport and Exercise Science
25. SPKN 3110: Sport Kinetics Practicum 1
26. SPKN 3104: Sport Technology and Design
27. SPKN 3105: Athletic Performance in Extreme Environments
28. SPKN 3106: Ergonomics in Sport and Physical Activity
29. SPKN 3120: Sport Kinetics Practicum 2
30. SPKN 3121: Research Project

COURSE OFFERING: MONA ACADEMY OF SPORT

COACHING, KINETICS			
Codes	Course Title	Sem.	Pre-requisites
SPCH 1000	Sport Coaching: Basic Concepts	2	None
SPCH 1010	Coaching Practicum 1	2	None
SPCH 2000	Fundamentals of Coaching	1	SPCH 1000
SPCH 2001	Sport Coaching and Learning	2	SPCH 1000
SPCH 2010	Coaching Practicum 2	2	SPCH 2000, SPKN 2104
SPCH 3000	Advanced Coaching	1	SPCH 1000, SPCH 2000
SPCH 3001	Research Methods in Sport Coaching	2	SOCI 1005 or ECON 1005
SPCH 3010	Coaching Practicum 3	1	SPCH 2000, SPKN 2104, SPKN 2107
SPCH 3020	Coaching Practicum 4	2	SPCH 2000, SPKN 2104, SPKN 2107
SPCH 3030	Coaching Practicum 5	2	SPCH 2000, SPKN 2104, SPKN 2107
SPKN 1101	Human Anatomy 1 – The Upper Quadrant	1	None
SPKN 1102	Introduction to Physiology	1	None
SPKN 1103	Human Anatomy 2 – The Lower Quadrant	2	None
SPKN 1104	Introduction to Sport and Exercise Psychology	2	None
SPKN 2102	Exercise Physiology 1	1	SPKN 1102
SPKN 2103	Exercise Physiology 2	2	SPKN 1102
SPKN 2104	Motor Control and Motor Learning	1	None
SPKN 2105	Research Methods in Sport and Exercise Science	1	SOCI 1005 or ECON 1005
SPKN 2106	Sport and Exercise Nutrition	1	SPKN 1102
SPKN 2107	Sport and Exercise Biomechanics	2	SPKN 1101, SPKN 1103
SPKN 2108	Pharmacology and Doping in sport	2	SPKN 1102
SPKN 2109	Adaptive Sport Kinetics	1	SPKN 1101, SPKN 1103
SPKN 2110	Responsible Conduct of Research	2	SPKN 2105 OR SPCH 3001
SPKN 3101	Strength and Conditioning Training	1	SPKN 2102
SPKN 3102	Applied Biomechanics in Sport and Exercise	1	SPKN 1101, SPKN 1103, SPKN 2107
SPKN 3103	Data Analysis in Sport and Exercise Science	1	SPKN 2105

COACHING, KINETICS			
Codes	Course Title	Sem.	Pre-requisites
SPKN 3104	Sport Technology and Design	2	None
SPKN 3105	Athletic Performance in Extreme Environments	2	SPKN 2102, SPKN 2103
SPKN 3106	Ergonomics in Sport and Physical Activity	2	SPKN 2012, SPKN 2101, SPKN 2104, SPKN 2107
SPKN 3110	Sport Kinetics Practicum 1	1	SPKN 2012, SPKN 2101, SPKN 2104, SPKN 2107
SPKN 3120	Sport Kinetics Practicum 2	2	SPKN 2012, SPKN 2101, SPKN 2104, SPKN 2107
SPKN 3121	Research Project	2	SPKN 2105, SPKN 2110
SPSC 2025	Sport Law	2	

OPEN CAMPUS ACADEMY OF SPORT

Message from the Head of Academy



“Opening Doors to Life Changing Learning through Sport”

As we usher in the 2019/2020 academic year, I would like to take the time to thank each and every one of you for making the Open Campus (OC) and the Open Campus Academy of Sport (OCAS), your choice for the pursuit of higher education. The Open Campus and by extension the OCAS is the campus of the future, specializing in blended and online programme delivery. In an age where academic development and professional development seems to be at ends with professional careers, the Open Campus and the OCAS offers individuals the opportunity to merge and facilitate the tripartite with little or no intersects thus providing hassle free learning and development. The integration of technology and the use of the online platform offers our students, flexibility, convenience and the ability to pursue studies at a pace that is convenient to them. With over 43 site locations in fourteen countries, the Open Campus is one of the most versatile and integrated campuses of the UWI. This makes the OCAS the ideal academic institution for working professionals and professional athletes.

The OCAS has three (3) strategic operational pillars which include professional and academic programming, activities and events and outreach. With regards to professional and academic programme development, the OCAS seeks to provide a platform for human capital development within the region, providing academic programmes for individuals wishing to pursue higher education. The OCAS also provides professional development courses and programmes for practicing professionals who wish to increase their aptitude and skillset within their respective fields of work. Events and outreach focuses on spearheading grass-roots sport development, working with National Sport Governing bodies and Sport Serving Bodies to increase capacity by providing assistance in the areas of event planning, policy development, organization reform and market research and analyses among other areas.

Through these strategic pillars, and collaborative approach, the OCAS utilizes a blended learning approach, merging the theory or learning with the practical components of sport development for programme applicants. Individuals enrolled in the various academic programmes, will be exposed to the application and practice of sport through their exposure and involvement in the key areas of operations of the academy. Thus our students upon successful completion of their respective programme would have attained the respective skillsets necessary to effectively operate in the work environment, as well as practical exposure and valid experience in the execution of tasks and projects as it relates to their area of expertise.

So, as we endeavor to usher in this new semester, we again welcome all our applicants and do urge you to enjoy your journey through the Academy.

Live, Learn, Practice and repeat.

Mr. Kervin Jean

ACADEMY INFORMATION AND GUIDELINES

1. The Open Campus Academy of Sport offers BSc. degrees in the following areas:
 - Sport Coaching (Special)
 - Sport Kinetics (Special)
 - Sport Leadership and Management (Major)
2. Students must satisfy the programme requirements as set out in the Faculty Handbook for the year in which they were accepted to the programme.
3. **Students must be guided by the Open Campus policies as found in the Open Campus student handbook at <https://open.uwi.edu/admissions/student-handbook>**
4. New students should log on to the online orientation site, and listen to the videos, as well as read the Programme Advising documents for their programmes prior to registration:
<http://www.open.uwi.edu/undergraduate/programme-advising>
<http://www.open.uwi.edu/orientation>
5. The MyOC Student Portal accessible at <http://myopen.uwi.edu> is the homepage for all Open Campus students. This portal provides access to course registration, the Learning Exchange where online academic activities take place, your academic record, general regulations and your email account.
6. Students taking two (2) Majors or a Major/Minor are required to select an alternative departmental course where a compulsory course is common to both.
7. Where the same course is listed for both a Major and a Minor, it is counted only **ONCE**, therefore, an additional approved course must also be taken to complete the required total of **60 credits**.
8. Students must satisfy the pre-requisite requirements for all courses including those not specifically stated in the list of required courses. See Course Offering information from Page 53 – 54 and 60.
9. **Anti-Requisites**
Anti-requisites are courses that **cannot be taken together** for credit.

PROGRAMME OF STUDY REQUIREMENTS

Below are the programme of study requirements for the degrees offered.

- Sport Coaching (Special)
- Sport Kinetics (Special)
- Sport Leadership and Management (Major)

SPORT COACHING (SPECIAL)

Level I (Minimum 30 credits)

1. ECON 1005: Introduction to Statistics
2. FOUN 1001: Exposition for Academic Purposes
3. FOUN 1101: Caribbean Civilization
4. FOUN 1201: Science, Medicine and Technology in Society
5. HIST 1018: The Origins and Growth of Modern Sport, (1850 – 1945)
6. SPCH 1000: Sport Coaching: Basic Concepts
7. SPCH 1010: Coaching Practicum 1
8. SPKN 1101: Human Anatomy 1 – The Upper Quadrant
9. SPKN 1102: Introduction to Physiology
10. SPKN 1103: Human Anatomy 2 – The Lower Quadrant
11. SPKN 1104: Introduction to Sport and Exercise Psychology

Level II (Minimum 30 credits)

12. PHIL 2028: Sports Ethics
13. SPCH 2000: Fundamentals of Coaching
14. SPKN 2102: Exercise Physiology 1
15. SPKN 2106: Sport and Exercise Nutrition
16. SPKN 2104: Motor Control and Motor Learning
17. SPKN 2103: Exercise Physiology 2
18. SPKN 2107: Sport and Exercise Biomechanics
19. SPCH 2001: Sport Coaching and Learning
20. SPCH 2010: Coaching Practicum 2

Level III (Minimum 30 credits)

21. LANG 3101: Communication in the Workplace: Principles and Practices
22. SPCH 3000: Advanced Coaching
23. SPKN 3102: Applied Biomechanics in Sport and Exercise
24. SPKN 3101: Strength and Conditioning Training
25. SPCH 3010: Coaching Practicum 3
26. SPSC 2025: Sport Law
27. SPKN 2108: Pharmacology and Doping in Sport
28. SPKN 3106: Ergonomics in Sport and Physical Activity
29. SPCH 3001: Research Methods in Sport Coaching
30. SPCH 3020: Coaching Practicum 4
31. SPCH 3030: Coaching Practicum 5

SPORT KINETICS (SPECIAL)

Level I (Minimum 30 credits)

1. HIST 1018: The Origins and Growth of Modern Sport, (1850 – 1945)
2. FOUN 1001: Exposition for Academic Purposes
3. FOUN 1201: Science, Medicine and Technology in Society
4. SPKN 1101: Human Anatomy 1 – The Upper Quadrant
5. SPKN 1102: Introduction to Physiology
6. FOUN 1101: Caribbean Civilization
7. SPKN 1103: Human Anatomy 2 – The Lower Quadrant
8. SPKN 1104: Introduction to Sport and Exercise Psychology
9. SPCH 1000: Sport Coaching: Basic Concepts
10. ECON 1005: Introduction to Statistics

Level II (Minimum 30 credits)

11. PHIL 2028: Sports Ethics
12. SPKN 2102: Exercise Physiology
13. SPKN 2106: Sport and Exercise Nutrition
14. SPKN 2104: Motor Control and Motor Learning
15. SPKN 2105: Research Methods in Sport and Exercise Science
16. SPKN 2103: Exercise Physiology 2
17. SPKN 2107: Sport and Exercise Biomechanics
18. SPKN 2108: Pharmacology and Doping in Sport
19. SPKN 2109: Adaptive Sport Kinetics
20. SPKN 2110: Responsible Conduct of Research

Level III (Minimum 30 credits)

21. LANG 3101: Communication in the Workplace: Principles and Practices
22. SPKN 3101: Strength and Conditioning Training
23. SPKN 3102: Applied Biomechanics in Sport and Exercise
24. SPKN 3103: Data Analysis in Sport and Exercise Science
25. SPKN 3110: Sport Kinetics Practicum 1
26. SPKN 3104: Sport Technology and Design
27. SPKN 3105: Athletic Performance in Extreme Environments
28. SPKN 3106: Ergonomics in Sport and Physical Activity
29. SPKN 3120: Sport Kinetics Practicum 2
30. SPKN 3121: Research Project

SPORT LEADERSHIP AND MANAGEMENT (MAJOR)

Level I (Minimum 30 credits)

1. ACCT 1002: Introduction to Financial Accounting
2. ECON 1005: Introduction to Statistics
3. FOUN 1001: Exposition for Academic Purposes
4. FOUN 1101: Caribbean Civilization
5. FOUN 1201: Science, Medicine and Technology in Society
6. HIST 1018: The Origins and Growth of Modern Sport, (1850 – 1945)
7. SPCH 1000: Sport Coaching: Basic Concepts
8. SPLM 1201: Sport Leadership
9. SPLM 1202: Lifelong Sport and Physical Activity
10. SPLM 1203: Introduction to Sport Business Management

Level II (Minimum 30 credits)

11. PHIL 2028: Sports Ethics
12. SPKN 2105: Research Methods in Sport and Exercise Science
13. SPKN 2108: Pharmacology and Doping in Sport
14. SPLM 2201: Human Resource Management in Sport
15. SPLM 2202: Sport Economics and Finance
16. SPLM 2203: Fundamentals of Sport Administration
17. SPLM 2204: Sport and Event Marketing
18. SPLM 2205: Sport Injury Management (*elective*)
19. SPRM 2211: Recreation, Leisure and Sport Services (*elective*)
20. SPSC 2025: Sport Law

Level III (Minimum 30 credits)

21. LANG 3101: Communication in the Workplace: Principles and Practices
22. MGMT 3116: Research Project/Practicum (6 credits)
23. SPFM 3222: Sport Recreational Facilities Management (*elective*)
24. SPKN 3103: Data Analysis in Sport and Exercise Science
25. SPKN 3104: Sport Technology and Design
26. SPSC 3004: Sport Operations and Planning
27. SPSC 3005: Sport in the Global Market Place (*elective*)
28. SPSC 3009: Sport Policy and Development
29. TOUR 3010: Sports Tourism (*elective*)

NB. Students may choose to declare one of the minors listed below and replace the courses indicated as electives above with courses in the selected minor.

MINORS

Facilities Management Minor

A Minor in Facilities Management Major comprises 15 Level II/III credits as follows:

- SPFM 2220: Fundamentals of Facilities Management
- SPFM 2221: Facilities Operations and Maintenance
- SPFM 3220: Sustainable Facilities Management
- SPFM 3221: Facilities Change Management
- SPFM 3222: Sport Recreational Facilities Management

Parks and Recreation Management Minor

A Minor in Parks & Recreation Management comprises 15 Level II/III credits as follows:

- SPFM 2220: Fundamentals of Facilities Management
- SPFM 3222: Sport Recreational Facilities Management
- SPRM 2210: Introduction to Parks and Recreation Management
- SPRM 2211: Recreation, Leisure and Sport Services
- SPRM 3210: Parks Outdoor Recreation Planning

COURSE OFFERING: OPEN CAMPUS ACADEMY OF SPORT

SPORT LEADERSHIP & MANAGEMENT			
Codes	Course Title	Sem.	Pre-requisites
SPLM 1201	Sport Leadership		None
SPLM 1202	Lifelong Sport and Physical Activity		None
SPLM 1203	Introduction to Sport Business Management		None
SPLM 2201	Human Resource Management in Sport		None
SPLM 2202	Sport Economics and Finance		None
SPLM 2203	Fundamentals of Sport Administration		None
SPLM 2204	Sport and Event Marketing		None
SPLM 2205	Sport Injury Management		None
Facilities Management Minor			
SPFM 2220	Fundamentals of Facilities Management		None
SPFM 2221	Facilities Operations and Maintenance		None
SPFM 3220	Sustainable Facilities Management		SPFM2220
SPFM 3221	Facilities Change Management		None
SPFM 3222	Sport Recreational Facilities Management		
Parks and Recreation Management Minor			
SPRM 2210	Introduction to Parks and Recreation Management		None
SPRM 2211	Recreation, Leisure and Sport Services		None
SPRM 3210	Parks Outdoor Recreation Planning		None

ST. AUGUSTINE ACADEMY OF SPORT

Message from the Head of Academy



It gives me great pleasure to welcome you to the St Augustine Academy of Sport, one of the four academies which make up the new One UWI Faculty of Sport. For the undergraduate students in the BSc programmes in Sport Coaching and Sport Kinetics, you are in the enviable position of being our first cohort in those programmes at the St. Augustine Campus. This is both an honour and a challenge. How you rise to this unique honour and challenge will be the test of your mettle. You shall have the duty to set the tone and the road map for future undergraduates of the Academy. You shall be challenged to create new pathways for others to follow and to sow the seed of the foundational tradition that will define us as the youngest faculty in the University of the West Indies. With reference to our students in the Certificate in the Art and Science of Coaching, welcome to your natural home. As I welcome you home, I am also taking the opportunity to express our gratitude to the Faculty of Humanities and Education that housed the programme before the establishment of the Faculty of Sport.

The fact that you have chosen the Faculty of Sport as your intellectual and professional home at the University of the West Indies signals that you are in agreement with the thinking of the university in its recognition that sport in the 21st Century and beyond must be multi-pronged, multi-layered and all-inclusive. Raw talent is no longer enough to keep an athlete on top of the game. Talent must be enhanced with psychological conditioning, medical intervention, technological innovations and financial literacy, among other things. It is our desire to take guess work out of the development of our athletes and the scholarship of sport by creating an educational environment that acknowledges that the best athletes and scholars of sport are those who understand that the future of sport belongs to those whose bodies, minds and souls are calibrated for maximum impact. No athlete wins solely on his or her own steam. Sport demands cooperation, collaboration, and collective ownership. Individual winners or teams have long lines of enablers around them.

Welcome to a community of educators, researchers, coaches, motivators, therapists, etc. whose main desire is to see you succeed in whatever aspects of sport you decide to practise and study. Every one of you is an essential unit without whom the future of the sport industry in the Caribbean will not be complete. Here, at the St. Augustine Academy of Sport, you will be given the opportunity to explore critical issues of sport as you become leaders in the contemporary sectors of sport and athletic development. We are committed to providing you with the necessary tools to accomplish your highest goals and aspirations as you deploy sport and the study of sport to speak your truth to the world.

Funso Aiyejina, PhD
Emeritus Professor

ACADEMIC SERVICES & OPPORTUNITIES AT THE ST AUGUSTINE CAMPUS

THE CAMPUS LIBRARIES

THE UNIVERSITY OF THE WEST INDIES
ST. AUGUSTINE CAMPUS

The Campus Libraries support the teaching, learning and research activities of The University of the West Indies (UWI), St. Augustine Campus (STA) community. These libraries include:

- The Alma Jordan Library
- The Medical Sciences Library
- The Norman Girvan Library of The Institute of International Relations
- The Republic Bank Library and Information Resource Centre of the Arthur Lok Jack Graduate School of Business
- The School of Education Library
- The Patience-Theunissen Memorial Library of the Seminary of St. John Vianney & the Uganda Martyrs Theological Institute at Mt St Benedict, and
- The Seismic Research Centre Library.

Resources for Students

Each Library's website (<https://libraries.sta.uwi.edu/>) is the gateway to discovering their comprehensive electronic, print and multimedia information resources. From there students can access, on and off campus, state-of-the-art scholarly full-text databases. The Libraries' collections contain specialised and the most up-to-date information relevant to all faculties and specialised research centres and institutes on Campus. They currently provide access to:-

- electronic resources: - 259 databases, 84,198 e-journal titles and 62,500 e-books
- print resources: - over 500,000 books/monographs and 975 journal titles;

Moreover, a sizeable body of Caribbean research may be accessed from maps, microforms, newspapers, theses, photographs, oral history interviews, and over 150 special collections in the West Indiana and Special Collections Division.

Library Services

In addition to traditional loan services, the Libraries provide personal and small group research consultations; reference assistance; interlibrary loan/document delivery; dissertation/thesis checking, web-based guides, etc. They conduct orientation tours and year-round Information literacy sessions and provide facilities ranging from audio-visual rooms, to computer laboratories with photocopying and printing equipment, as well as group study rooms and areas for quiet study.

The Institutional Repository, UWISpace, (<http://uwispace.sta.uwi.edu/dspace/>) facilitates the collection, preservation and distribution of the scholarly/research output of the University. UWIScholar (<https://uwischolar.sta.uwi.edu>) is our research information management system designed to aggregate and manage researcher (faculty and students) profiles, and facilitate global networking and expertise discovery. In addition, the Campus Libraries through their Dataverse platform (<https://dataverse.sta.uwi.edu/>) allow researchers to archive and preserve datasets generated in the course of their research activities. The Libraries also provide services and software that enable UWI faculty, staff, and students to publish their own subscription and open access online journals (<https://journals.sta.uwi.edu/>). These journals are published using Open Journals System (OJS), an open-source editorial management and publishing system, which can manage some or all of the stages of the journal publishing process including submissions, peer review, the editorial process, online publishing, and indexing. The Alma Jordan Library (AJL) in collaboration with the St. Augustine Centre for Innovation and Entrepreneurship (STACIE), and the Intellectual Property Office of the Ministry of the Attorney General and Legal Affairs provides an Intellectual Property Help Desk Service to help support researchers.

For further information on these resources and services, please refer to your Library's website or contact your Faculty Liaison Librarian.

ACADEMIC & DISABILITY SUPPORT

The STUDENT LIFE AND DEVELOPMENT DEPARTMENT (SLDD) is the first and most important stop for high quality academic support for the diverse populations of students throughout The University including full-time, part – time and evening and mature students, international and regional students, student athletes and students with special needs (disabilities and medical conditions).

The Department now provides the following services:

- Disability Support
- Academic Support
- International and Regional Student Support
- Postgraduate and Mature Student Support

(a) Support Services for STUDENTS WITH SPECIAL NEEDS (Temporary and Permanent)

- Provision of aids and devices such as laptops, USB drives, tape recorders and special software
- Special accommodation for examinations
- Classroom accommodations
- Liaison with faculties and departments, Deans, HODs, Lecturers

Students with special needs should make contact before or during registration. Every effort will be made to facilitate your on-campus requirements in terms of mobility, accommodation, coursework, examinations, and other areas. No student of The UWI will be discriminated against on the basis of having special needs. Sharing your needs before registration will enable us to serve you better as a part of the Campus Community.

(b) Academic Support Services for ALL STUDENTS

- Educational Assessment – LADS (dyslexia) – LASSI (Study Skills)
- Time Management
- Examination Strategies
- Workload Management
- Career Planning
- Study Skills
- Peer Tutoring
- Peer-Pairing

(c) How do I register at SLDD?

- Visit the SLDD to make an appointment to meet the Manager.
- Complete the required registration form
- Students with disabilities and medical conditions must submit a medical report from a qualified medical professional
- An assessment of the student’s needs will be conducted
- The required assistance will be provided

All Students experiencing academic challenges should communicate with **Dr. Jacqueline Huggins**, Manager, Student Life and Development Department (SLDD), Heart Ease Building, Heart Ease Car Park, Wooding Drive, St. Augustine Campus

Tel: 662-2002 Exts. 83866, 83921, 83923, 84254. OR 645-7526

Hours: 8:30 am- 4:30 pm, Monday to Friday

Email: sldd@sta.uwi.edu

Registration forms are available at the office or from the website at www.sta.uwi.edu/sldd

APPLY FOR SCHOLARSHIPS AND BURSARIES AT UWI ST. AUGUSTINE

There are more than 350 scholarships and bursaries available to both new and continuing students of the St. Augustine Campus each year. Some *scholarships* are renewable based on performance and range in value from TT\$5,000 to TT\$ 30,000 per year. A *bursary* is held for one academic year and may range in value from TT\$5,000 to TT \$15,000.

Who Can Apply?

Scholarship & Bursaries applications are open to Full-time Undergraduate Degree students ONLY. Each award is based on different criteria which is determined by the donor in collaboration with the UWI. Eligibility criteria may include Academic Merit/Performance, Co/Extra-Curricular activities, and/or Financial Need. Some awards are available to regional students, while others are available to Trinidad & Tobago nationals ONLY. Some awards are also based on membership in associations, institutions and residential location.

We encourage all eligible students, particularly those in tight or already difficult financial circumstances, to visit www.sta.uwi.edu/scholarships and download the latest Scholarships and Bursaries booklet to see if you qualify for any of the opportunities listed.

When to Apply

Continuing students must apply between January – May each year. New students must apply after completing the Registration process in the month of September. Look out for ads in the press or online for exact deadline dates. Awards are typically made August for returning students and October for new students.

For further information, contact:

Financial Advisory Services, Division of Student Services and Development

E: karen.edwards@sta.uwi.edu OR
chandar.supersad@sta.uwi.edu OR
kristy.smith@sta.uwi.edu

T: (868)-662-2002 Exts. 84185 / 82360

EARN CO-CURRICULAR CREDITS

Courses involving independent, supervised activities which would earn the student co-curricular credits may be pursued upon approval by the Campus Academic Board. The co-curricular programme allows you to choose from a range of non-academic courses that help you to acquire characteristics to excel in life in the 21st century. These courses are practical in nature and help you to develop attributes which are critical for your success.

- i. Students are eligible to register for co-curricular credits after their first semester of studies.
- ii. Each student is eligible to count no more than three (3) credits towards his/her degree for involvement in co-curricular activities.
- iii. The programme of co-curricular activities must have the approval of the Faculty and Academic Board before it is undertaken by the student.
- iv. The Deputy Dean with responsibility for Outreach (Dr Shirin Haque) is the Faculty's Coordinator for the co-curricular programme.

Please consult with the Coordinator if you are interested in pursuing co-curricular activities.

- v. Co-curricular credits will be awarded on the following basis:
 - students must be involved in the activity for at least one (1) semester
 - explicit learning outcomes must be identified for each activity
 - there must be clearly defined mode(s) of assessment for each activity
- vi. The grading of co-curricular activities will be on a pass/fail basis and will not contribute to a student's GPA
- vii. The three Level I credits earned for involvement in co-curricular activities may be included as part of the overall general credit requirement for the award of the BSc General Degree. However, such credits earned shall NOT be used in the computation of a student's Weighted Grade Point Average for determining the Class of Honours.
- viii. For further details on co-curricular offerings, please consult the Deputy Dean (Outreach) or visit the website at <http://sta.uwi.edu/cocurricular/>

The following co-curricular courses are available*:

LEVEL I

Course Code	Course Title	Credits
COCR 1001	Minding SPEC: Exploring Sports, Physical Education and Health & Wellness	3
COCR 1012	Workplace Protocol for Students	3
COCR 1013	Financial Literacy and Training	3
COCR 1030	Technology Literacy	3
COCR 1033	Mind the Gap: Towards Psychological Health & Wellness	1
COCR 1034	Public Speaking and Voice Training: Towards a More Confident You	3
COCR 1036	Ethics and Integrity: Building Moral Competencies	3
COCR 1045	Foreign Language Theatre in Performance	2
COCR 1039	First Aid, CPR, AED	2
COCR 1037	Defensive Driving (Theory)	1
COCR 1047	Defensive Driving (Simulation)	1

Microsoft Office

COCR 1038	Microsoft Project 2013	3
COCR 1040	Microsoft Access 2016	2
COCR 1041	Microsoft Excel 2016	2
COCR 1042	Microsoft PowerPoint 2016	2
COCR 1043	Microsoft Word 2016	2
COCR 1044	Microsoft Outlook 2016	2

*NOTE: All co-curricular course codes begin with COCR. Visit <http://sta.uwi.edu/cocurricular/> for course descriptions, availability and registration instructions. New courses are to be introduced so keep checking the website for updates during the academic year.

LEARN A LANGUAGE

The CENTRE FOR LANGUAGE LEARNING (CLL) is staffed by three full-time lecturers and a number of part-time foreign language tutors.

Courses offered:

ARABIC
 CHINESE (MANDARIN)
 FRENCH
 GERMAN
 HINDI
 ITALIAN
 JAPANESE
 KOREAN
 PORTUGUESE
 SPANISH
 YORUBA
 ENGLISH AS A FOREIGN LANGUAGE

N.B. In order to be eligible for tests, students must attend at least 75% of classes.

Additional information can be found in a separate student handbook by the Centre for Language Learning at <http://sta.uwi.edu/fhe/cll>.

CLL – Course Listing

List of courses with 2 credit weighting:

SEMESTER I

Course Code	Course Title	Credits
CHIN 1003	Level 1A Chinese (Mandarin)	2
CHIN 1005	Level 2A Chinese (Mandarin)	2
FREN 1001	Level 1A French	2
FREN 1002	Level 1B French	2
FREN 1003	Level 2A French	2
FREN 1004	Level 2B French	2
FREN 1005	Level 3A French	2
JAPA 1003	Level 1A Japanese	2
JAPA 1005	Level 2A Japanese	2
SPAN 1101	Level 1A Spanish	2
SPAN 1103	Level 2A Spanish	2
SPAN 1104	Level 2B Spanish	2
SPAN 1105	Level 3A Spanish	2

SEMESTER II

Course Code	Course Title	Credits
CHIN 1003	Level 1A Chinese (Mandarin)	2
CHIN 1004	Level 1B Chinese (Mandarin)	2
CHIN 1006	Level 2B Chinese (Mandarin)	2
FREN 1001	Level 1A French	2
FREN 1002	Level 1B French	2
FREN 1003	Level 2A French	2
FREN 1004	Level 2B French	2
FREN 1006	Level 3B French	2
JAPA 1004	Level 1B Japanese	2
JAPA 1006	Level 2B Japanese	2
SPAN 1101	Level 1A Spanish	2
SPAN 1102	Level 1B Spanish	2
SPAN 1103	Level 2A Spanish	2
SPAN 1104	Level 2B Spanish	2
SPAN 1106	Level 3B Spanish	2

STUDENT EXCHANGE & STUDY ABROAD

INTERNATIONAL OFFICE - OFFICE OF INSTITUTIONAL ADVANCEMENT AND INTERNATIONALISATION (OIAI)

The St. Augustine Campus has a range of partnership agreements managed through the International Office, OIAI that facilitates exchanges by UWI students as well as students from our international partners to spend time at each other's campuses. The Office also enables student mobility with institutions where we do not have such formal partnerships.

The UWI Student Exchange programme will allow you to study at one of our many international partners around the world, including in North America, Europe, South America, Africa, Asia and the Caribbean in addition to other UWI Campuses.

This type of international immersion has many educational and personal benefits. Students who have participated in the past have all spoken about the tremendous experiences and learnings not only in the classroom, but also from the people and places that they were able to interact with. They have become more independent in their thinking, self-sufficient and confident. They have also been able to make new friends, learn new languages and experience the world first-hand as true global citizens. A number of options for student exchanges are available to undergraduate and postgraduate students which are:

1. Exchange Students – one semester to one year duration.
2. Study tours through the "UWI Discover's" programme – for one to two weeks.
3. Visiting Students – for postgraduate students doing research on invitation by overseas institution.

Funding is available to assist students with some of these exchange opportunities.

For further information on funding as well as Student Exchange and Student Mobility, please view our website:

<http://sta.uwi.edu/internationaloffice/> or contact:

Alviann Thompson (Outbound Mobility Coordinator)

International Office

The University of the West Indies, St. Augustine Campus

Trinidad and Tobago, West Indies

Email: outgoing.mobility@sta.uwi.edu

Phone: [+1\(868\) 662-2002 ext. 85010](tel:+1(868)662-2002)/Direct: [+1\(868\) 224-3708](tel:+1(868)224-3708)

Markus Schulze (Inbound Mobility Coordinator)

International Office

The University of the West Indies, St. Augustine Campus

Trinidad & Tobago, West Indies

Email: incoming.mobility@sta.uwi.edu

Phone: [+1\(868\) 662-2002 ext. 84206](tel:+1(868)662-2002)/Direct: [+1\(868\) 224-3708](tel:+1(868)224-3708)

Afiya Francis (Study Tours Coordinator)

Study Tours & International Recruitment

International Office

The University of the West Indies, St. Augustine Campus

Trinidad & Tobago, West Indies

Email: discover@sta.uwi.edu

Phone: [+1\(868\) 662-2002 ext. 84280](tel:+1(868)662-2002)/Direct: [+1\(868\) 224-3707](tel:+1(868)224-3707)

PROGRAMME OF STUDY REQUIREMENTS

Below are the programme of study requirements for the degrees offered.

- Sport Coaching (Special)
- Sport Kinetics (Special)

SPORT COACHING (SPECIAL)

Level I (Minimum 30 credits)

1. HIST 1018: The Origins and Growth of Modern Sport, (1850 – 1945)
2. FOUN 1105: Scientific and Technical Writing
3. FOUN 1201: Science, Medicine and Technology in Society
4. SPKN 1101: Human Anatomy 1 – The Upper Quadrant
5. SPKN 1102: Introduction to Physiology
6. FOUN 1101: Caribbean Civilization
7. SPKN 1103: Human Anatomy 2 – The Lower Quadrant
8. SPKN 1104: Introduction to Sport and Exercise Psychology
9. SPCH 1000: Sport Coaching: Basic Concepts
10. SPCH 1010: Coaching Practicum 1

Level II (Minimum 30 credits)

11. PHIL 2028: Sports Ethics
12. SOCI 1005: Introductory Statistics for the Behavioural Sciences
13. SPCH 2000: Fundamentals of Coaching
14. SPKN 2102: Exercise Physiology 1
15. SPKN 2106: Sport and Exercise Nutrition
16. SPKN 2104: Motor Control and Motor Learning
17. SPKN 2103: Exercise Physiology 2
18. SPKN 2107: Sport and exercise Biomechanics
19. SPCH 2001: Sport Coaching and Learning
20. SPCH 2010: Coaching Practicum 2

Level III (Minimum 30 credits)

21. LANG 3101: Communication in the Workplace: Principles and Practices
22. SPCH 3000: Advanced Coaching
23. SPKN 3102: Applied Biomechanics in Sport and Exercise
24. SPKN 3101: Strength and Conditioning Training
25. SPCH 3010: Coaching Practicum 3
26. SPSC 2025: Sport Law
27. SPKN 2108: Pharmacology and Doping in Sport
28. SPKN 3106: Ergonomics in Sport and Physical Activity
29. SPCH 3001: Research Methods in Sport Coaching
30. SPCH 3020: Coaching Practicum 4
31. SPCH 3030: Coaching Practicum 5

SPORT KINETICS (SPECIAL)

Level I (Minimum 30 credits)

1. HIST 1018: The Origins and Growth of Modern Sport, (1850 – 1945)
2. FOUN 1105: Scientific and Technical Writing
3. FOUN 1201: Science, Medicine and Technology in Society
4. SPKN 1101: Human Anatomy 1 – The Upper Quadrant
5. SPKN 1102: Introduction to Physiology
6. FOUN 1101: Caribbean Civilization
7. SPKN 1103: Human Anatomy 2 – The Lower Quadrant
8. SPKN 1104: Introduction to Sport and Exercise Psychology
9. SPCH 1000: Sport Coaching: Basic Concepts
10. SOCI 1005: Introductory Statistics for the Behavioural Sciences

Level II (Minimum 30 credits)

11. PHIL 2028: Sports Ethics
12. SPKN 2102: Exercise Physiology 1
13. SPKN 2106: Sport and Exercise Nutrition
14. SPKN 2104: Motor Control and Motor Learning
15. SPKN 2105: Research Methods in Sport and Exercise Science
16. SPKN 2103: Exercise Physiology 2
17. SPKN 2107: Sport and exercise Biomechanics
18. SPKN 2108: Pharmacology and Doping in Sport
19. SPKN 2109: Adaptive Sport Kinetics
20. SPKN 2110: Responsible Conduct of Research

Level III (Minimum 30 credits)

21. LANG 3101: Communication in the Workplace: Principles and Practices
22. SPKN 3101: Strength and Conditioning Training
23. SPKN 3102: Applied Biomechanics in Sport and Exercise
24. SPKN 3103: Data Analysis in Sport and Exercise Science
25. SPKN 3110: Sport Kinetics Practicum 1
26. SPKN 3104: Sport Technology and Design
27. SPKN 3105: Athletic Performance in Extreme Environments
28. SPKN 3106: Ergonomics in Sport and Physical Activity
29. SPKN 3120: Sport Kinetics Practicum 2
30. SPKN 3121: Research Project

CERTIFICATE IN THE ART AND SCIENCE OF COACHING

As of Academic Year 2019/2020, this programme is offered to **NEW** students by the [Faculty of Sport](#). Students who originally registered for this programme under the [Faculty of Humanities & Education](#) are asked to check with the FHE Faculty Office for guidance.

Rationale

There is a need both to improve the quality and increase the quantity and range of social opportunities to develop our youth through educational and other cultural activities. Faced by the threats of modern consumer type recreational pursuits and potentially harmful practices, the health and welfare of our society seem to be at risk.

Sport and physical education must be explored for furthering the integration, movement and fostering human development. It is against this background, primarily, that the Certificate in the Art and Science of Coaching was developed.

The certificate programme is available to those who may not possess the normal university requirements. They may also be taken by other applicants who do not wish to attempt a degree programme but who are interested in acquiring expertise in an approved area that meets specific needs. The programme is part-time and is intended to take a generic perspective that will draw on and make the skills applicable to all coachable athletic-type sporting disciplines.

Target Groups

The programme is geared towards the upgrading of knowledge and skills of persons, locally and regionally, who are interested or already engaged in coaching at the following levels:

- National
- Clubs and Junior Leagues
- Schools
- Sport Officers
- Community Recreation Personnel

Entry Requirements

Applicants must have

- At least three (3) years coaching experience at Club, School or Community level or attached to an organisation as a Sports Officer
- Reached a standard of literacy equivalent to Form Five or equivalent standing

Certificate Requirements

The entire programme consists of nine (9) modules. Each module will be three (3) credits for a total of twenty-seven (27) credits.

Aims of the Programme:

The programme is designed to help coaches:

- Develop their understanding and skills generally and in specific sporting disciplines;
- Impart these understandings and skills to athletes in sporting disciplines;
- Raise the standards of performance of athletes and
- Share with others the philosophy of well-being through sport

The Structure of the Programme:

SEMESTER I – September - December		
Course Code	Course Title	Credits
EDSP 0001	Human Anatomy and Physiology of Exercise	3
EDSP 0101	Diet and Performance	3
EDSP 0302	Theory and Practice of Coaching	3
SEMESTER II – January - May		
EDSP 0102	Sports Officiating	3
EDSP 0201	Issues and Values in Sport and Physical Education	3
EDSP 0202	Sport Injuries: Prevention and Treatment	3
SEMESTER III – May - August		
EDSP 0002	Measurement and Evaluation in Sports and Physical Education	3
EDSP 0401	Observation and Analysis of Human Performance	3
EDSP 0502	Practicum: Working with Athletes	3

PART V

Course Information

 COURSE DESCRIPTIONS

COURSE DESCRIPTIONS

NOTE: Each course has a weighting of 3 credits unless otherwise specified.

SPORT SCIENCES COURSES**SPSC 1000 – INTRODUCTION TO HUMAN PHYSIOLOGY**

The primary goal of this course is to offer a basic presentation of the function of the major organs and organ systems of the human body. The course describes how the different systems of the body are involved in performing specific tasks and how their functions are integrated. It is expected that the student understand the unique role of each organ and organ system in maintaining health. Students should be able to describe the functions of the distinctive cells that comprise each major organ and when appropriate define the role of physiological functional units. It emphasizes the setpoint around which the physiological variables are maintained. The importance of different physiological feedback systems in maintaining the human body function at rest and under various forms of stresses is described. The course starts with acquiring a basic idea about cell – its organelles and their role. Physiological significance of body fluid has been explained thereafter, before discussing the role of individual systems of the human body. The cardiovascular and the respiratory systems are described more precisely over other. This will equip the student to acquire the necessary foundation on exercise physiology to proceed to the next level of planning for performance in competition for potential professional athletes and teams.

SPSC 2000 – FUNCTIONAL ANATOMY

This course introduces the basic principles of biomechanics and kinesiology as they pertain to human movement. Students will study the osteology of the human body and identify anatomical landmarks through use of palpation skills. This course discusses myology and neurology of the abdomen, back, pelvic girdle and lower extremities, and provides an introduction to the upper extremity, head, and neck. Manual muscle testing and basic therapeutic exercise, as applied to the lower extremities and gait evaluation are also included in this course.

SPSC 2005 – INTRODUCTORY BIOMECHANICS

This is an introductory course covering the anatomical factors and physical or mechanical laws that govern human motion. The course focuses on qualitative and quantitative techniques for analysis of full-body and multi-segment human motions, and the force systems that cause and resist these motions. Emphasis is placed on how to translate this information into practice.

SPSC 2010 – EXERCISE PHYSIOLOGY

This course provides the fundamentals of exercise physiology. It explains how exercise alters physiological variables from resting state to their upper limits and how regular exercise and/or training can influence various systems so that stress can be better tolerated by trained athletes. This course seeks to determine aerobic and anaerobic power of an athlete that may help in predicting possible success of the athlete in a particular event. Students from this course will learn the physiological basis of determining aerobic and anaerobic power that helps the trainer in scheduling training programmes of the athlete. This course explains adequately how to control body weight while explaining various techniques of measurement of body composition. Training of female athletes and elderly individuals is also covered.

SPSC 2012 – INTRODUCTION TO PHILOSOPHY OF SPORT

Philosophy is the art of wondering and the love of wisdom. This introductory level course will conduct a philosophical analysis into the nature, purpose and significance of various domains of sport, asking questions about the fundamental value and purpose of these concepts. Students will examine the nature and values of human movement utilizing nonempirical methods of philosophers, and will read, discuss and analyse various philosophical works.

SPSC 2015 – SPORT NUTRITION

This course focuses on basic nutrition in sports, the view of sports nutrition today, the types of foods and diet that affect performance, the coupling of exercise and proper diet for producing a healthy lifestyle that can maintain the prevention and management of chronic diseases, optimal athletic performance and lifetime health benefits. Students will discuss why it is important to be able to evaluate the intake of certain nutrients and supplements when exercising by the learning the way the body utilizes these materials and how these practices complement future diet and exercise of the individual as well as techniques for setting appropriate quality levels.

SPSC 2025 – SPORT LAW

This course, which is aimed at sports administrators principally, addresses the major legal themes that intersect the regulation and management of sporting activity. The approach is analytical in nature and it should prove applicable both in the articulation of issues when seeking professional advice and as a tool to resolve minor legal issues that may arise from time to time.

SPSC 2030 - ETHICS IN SPORT

This course aims to expose students to the knowledge and skills necessary to think through difficult ethical decisions encountered in the sporting environment and to make responsible decisions. It seeks to develop standards of professionalism that will allow the practitioner to identify, analyse and resolve ethical issues in decision-making in the area of sport.

SPSC 3001 – BIOMECHANICS OF HUMAN MOVEMENT

This course will develop an understanding of the relationship between external and internal loading of the biological materials. It will also develop knowledge of muscle structure, mechanics and function. The course will cover topics such as advanced sport performance analysis, technology and motion analysis software for analysis of data.

SPSC 3002 – NUTRITIONAL MANIPULATION

This course will focus on the mechanisms through which diet manipulation and specific food supplements alter metabolism, and the effects of ensuing metabolic changes on sports performance and health. The course will cover topics such as energy metabolism, measuring nutritional status for health and performance, managing weight, and disordered eating athletes.

SPSC 3003 – APPLIED SPORT PSYCHOLOGY

This module will provide the student with an understanding and critical analysis of the role of psychological principles in sport from an applied perspective. The focus will be on helping the individual or group to enhance performance and deal with adversity or general growth. Students will develop an understanding of how to plan, implement and evaluate a psychological skills training programme for an individual or groups.

SPSC 3004 – SPORT OPERATIONS AND PLANNING

This course examines the principles and techniques of planning and operating sport facilities focusing on operational concepts, administration event and risk management best practices.

SPSC 3005 – SPORT IN THE GLOBAL MARKET PLACE

This course explores sport business internationally including the production and consumption of professional and Olympic-linked sports and the impact of globalization on sport. Themes explored include imperialism, globalization, commercialization, the Cold War, marketing, comparative sport models of participation and spectating.

SPSC 3006 – SPORT AND INTERNATIONAL DEVELOPMENT

This course explores the roles of sport in international development with focus on Africa, Asia and Latin America. NGOs, international federations, professional leagues and grassroots initiatives will be examined. Students will explore the roles of imperialism and globalization on international development over the past 150 years. Students will examine the background to uneven patterns of development internationally and then examine the place of sport within this context. Specific focus will be on the role of sport and development in the societies of Africa, Latin America and Asia.

SPSC 3008 – STRATEGIC MANAGEMENT IN SPORT ORGANIZATIONS

This course investigates the skills and knowledge applicable to the process of planning for an organisation's future including a focus on contemporary issues. Key elements of policy development and strategic planning will be considered including the role of mid and top level managers, strategy formulation, ethical and environmental analysis, and strategy implementation.

SPSC3009 – SPORT POLICY AND DEVELOPMENT

Sport Policy and Development seeks to provide a foundation for understanding frameworks for the development and management of sports. In particular, the course considers how the administrative structures and policy agenda of various agencies have (or have not) supported the development of sport. In seeking to provide the necessary broad understanding on the function of sport within society, the course will encourage students to critically engage in the analysis of existing structures and systems established for sport. A common thread throughout the course will be the focus on comparative analysis, with the intent of developing critical analytical skills.

SPSC3010 – EXERCISE PHYSIOLOGY AS A TRAINING TOOL

Exercise physiology as a training tool seeks to provide the sport science professional with practical knowledge and applications of the theories taught in SPSC 2010. This exercise physiology laboratory course is designed to equip students with techniques used in exercise physiology that assist in improving athletic performance. The course explores the most up-to-date testing procedures used in assessing human performance, health and wellness.

SPSC3011 – STRENGTH AND CONDITIONING

This is an intensive blended course in applied strength and conditioning. It will be delivered by a member of faculty of the University of New Brunswick, over a three week period Monday to Friday. It focuses on the foundations of strength and

conditioning and training for human performance. In this course the students will be exposed to the important physiological and biomechanical foundations for improving human performance through strength and conditioning.

SPSC3012 – INTRODUCTION TO SPORTS COACHING

Sport and exercise activities call for professional preparation of individuals to coach and train participants and teams, and facilitate excellence in safe stimulating environments. The Introduction to Sports Coaching course is designed to provide the required educational foundation for establishing effectively structured sessions in a variety of sporting contexts. This course highlights essential components and considerations for teaching sports skills and delivering coaching.

SPSC3013 – SPORTS COACHING METHODOLOGIES

This course introduces participants to the needs of developing athletes preparing for competition. Key coaching and sport science concepts will be explored and integrated into training programmes as they relate to planning a series of sessions within specific training phases during a competitive season. A thorough yearly training plan for athlete development will be created.

SPSC3015 – SPORT COACHING PRACTICUM

This 200-hour practical coaching course will provide students with the opportunity to experience hands-on coaching. The practicum will allow them to apply the theory learned in *SPSC 3012 Introduction to Sport Coaching* and *SPSC 3013 Sports Coaching Methodologies* to real-world practice. Following approval from the Academic Coordinator for the BSc Sport Science programme, the course instructor, and under the supervision of a mentor coach students will coach a competitive sport of their choice. In addition, they will engage in classroom activities in which they will present their practicum experiences in individual and group presentations, written reflections and seminars. They will also participate in group discussions, class debates, and review of articles on sports coaching.

SPORT COACHING AND SPORT KINETICS COURSES**HIST1018 – THE ORIGINS AND GROWTH OF MODERN SPORT, 1850-1945***(this course is offered through the Department of History at the Mona Campus)*

This course is meant to be an introductory course for students doing a Major or Minor in Sports Studies, or who have a general interest in sports and wish to have an understanding of the origins and growth of modern sport. The course covers a broad range of social, economic and political issues related to the development of sport from the middle of the nineteenth century to the end of the Second World War. It explores the formal organisation of sports in the nineteenth and twentieth centuries with the formation of ruling bodies, codified rules, formal competitions and the beginnings of international sporting contests. It also seeks to explore the emerging value systems surrounding sport: ones that were frequently classist, sexist and racist.

LANG3101 – COMMUNICATION IN THE WORKPLACE: PRINCIPLES AND PRACTICES

Prerequisites: Any one of: FOUN1012/ FOUN1013/ FOUN1014/ FOUN1015/ FOUN1016/ FOUN1019/ FOUN1001/ FOUN1002

(this course is offered through the Department of Language, Linguistics & Philosophy at the Mona Campus)

In this course, students are exposed to the different types of communicative instruments of the workplace, and engage in reflection on cultural and ethical considerations in workplace communication. The course seeks to develop students' own communication skills for the workplace through the repeated and consistent application of related principles and practices and team approaches to writing and speaking activities.

PHIL2028 – SPORTS ETHICS*(this course is offered through the Department of Language, Linguistics & Philosophy at the Mona Campus)*

Students in this course will examine the conceptual framework for ethical decision-making, using sports and moral conflicts presented in sports as prism through which to examine normative perspectives. Key ethical theories will be discussed, including hedonism, egoism, virtue ethics, deontology, utilitarianism, and social contract ethics. Relevant moral ideas and concepts will be explored. The course considers issues in the business and culture of sports, including sponsorship, sport as entertainment and its relation to the philosophical concept of the good life. It also addresses the ethics of competition, cheating and the use of performance enhancing drugs. And it considers the rights and needs of vulnerable groups in sports, including minors and differently abled athletes.

SPCH 1000 – SPORTS COACHING: BASIC CONCEPTS

Through a mixture of lectures and interactive activities students will explore issues such as conceptual development in sports, coaching philosophy in sports, complex interactions between the athlete and coaches, team planning and they will also explore the different roles and contributions of the coach at individual and societal levels.

SPCH1010 – COACHING PRACTICUM 1

During this course students will observe coaches planning and implementing coaching sessions. They will also interact with the athletes to obtain their perception of the sessions. Students will rotate every two weeks through a different sport. Each week they will be required to submit an analytical piece to the course coordinator based on their observation of the coaching session

SPCH2000 – FUNDAMENTALS OF SPORT COACHING

This course builds on the year 1 course Sports Coaching: The Basics. Through a mixture of lectures and interactive activities students will learn to establish coaching plans, make decisions about effective practice sessions, evaluate competition environments and explore the role of reflective practice in coaching.

SPCH2001 – SPORT COACHING AND LEARNING

Through a mixture of lectures and interactive activities students will be exposed to different learning theories and explore how each can be applied to developing more effective coaching sessions. These include behavioural and social cognitivist, experiential, humanist, constructivist and critical and post-structural theories. The social and ethical aspects of learning will also be explored.

SPSCH2010 – COACHING PRACTICUM 2

This course provides the student with an opportunity to practice coaching skills. Students will be expected to prepare and deliver weekly coaching plans for the assigned sport. Every two weeks students will submit a sample of one coaching plan done during the period, a reflective piece the coaching session associated with the plan and a revised plan based on the reflective piece and input from coaching supervisors.

SPCH3000 – ADVANCED COACHING

Through a mixture of lectures and interactive activities students will be able to link core values and philosophy in coaching. They will learn how to develop team cohesion and trust, optimize athletes' performance and build and design evaluation systems. Students will also learn to identify signs of burnout in athletes and how to help athletes manage pressure.

SPSCH3001 – RESEARCH METHODS IN SPORTS COACHING

This course is designed to introduce the principles and ethical considerations in relation to different types of research. Topics covered include developing a research question, critiquing the literature, research designs, data collection, theory of measurement and principles of data analysis. Students are expected to develop skills in critically appraising published literature, developing research questions and writing research proposals.

SPCH3010 – COACHING PRACTICUM 3

This course provides the student with an opportunity to practice coaching skills. Students will be expected to prepare and deliver weekly coaching plans for the assigned sport. At the end of each week students will submit their original coaching plan, a reflective piece on the week's coaching activities and a revised plan based on the reflective piece and input from coaching supervisors. Students will also be required to analyse individual athletes and identify strengths and weaknesses in movement performance.

SPCH3020 & SPCH3030 – COACHING PRACTICUM 4 & 5

This course provides the student with an opportunity to practice coaching skills. Students will be expected to prepare and deliver weekly coaching plans for the assigned sport. At the end of each week students will submit their original coaching plan, a reflective piece on the week's coaching activities and a revised plan based on the reflective piece and input from coaching supervisors. Students will also be required to analyse individual athletes and identify strengths and weaknesses in movement performance.

SPKN1101 – HUMAN ANATOMY 1 – THE UPPER QUADRANT

This course covers the anatomy of the upper quadrant of the body. Students will be exposed to histology, embryology and the gross anatomy of the, upper limb and thorax. Key features of different muscles and bones in the upper quadrant will be examined together with the associated functions of the musculoskeletal structures in the upper quadrant. Common sporting injuries for the upper quadrant will also be discussed.

SPKN1102 – INTRODUCTION TO PHYSIOLOGY

The course introduces students to the basic function of the major organs and organ systems of the human body. It describes how the different systems of the body are involved in performing specific tasks and how their functions are integrated. Students are given a general overview of all organ systems followed by a detailed exploration of neuromuscular, cardiovascular and respiratory systems.

SPKN1103 – HUMAN ANATOMY 2 – THE LOWER QUADRANT

Through a mixture of lectures and interactive activities students will be exposed to the structure and function of the lower quadrant of the human body. This course covers the gross anatomy of the lower limbs, lumbar spine and abdomen. Key features of different muscles and bones in the lower quadrant will be examined together with the associated functions of the musculoskeletal structures in the lower quadrant. Common sporting injuries for the lower quadrant will also be discussed.

SPKN1104 – INTRODUCTION TO SPORT AND EXERCISE PSYCHOLOGY

This course exposes students to a psychological approach to understanding human responses and adaptations to sport and exercise. Lectures, case studies, and seminars provide a platform for discussion and understanding of cognitions, affect and behaviour and the complex interactions between these. Students will acquire knowledge and understanding of sport and exercise performance and psychological factors that impact on exercise adherence. A key aim is to provide an understanding of the application of theory to real 'applied' situations within sport and exercise settings.

SPKN2102 – EXERCISE PHYSIOLOGY 1

This course covers the physiology of exercise as it relates to the neuromuscular and musculoskeletal systems as well as hormonal control during exercise. Through a mixture of lectures and interactive activities students will be exposed to

concepts related to fitness assessments including muscular strength, endurance, flexibility, power, speed, agility, muscle metabolism and hormonal control during exercise. Theories explaining strength gains with training will be explored as well as exercise prescription for different age groups and for persons with different fitness levels.

SPKN2103 – EXERCISE PHYSIOLOGY 2

This course covers the physiology of exercise as it relates to the Cardiovascular and pulmonary systems. Through a mixture of lectures and interactive activities students will explore issues such as normal and abnormal cardiorespiratory function, response to exercise training, aerobic and anaerobic training in different environmental conditions. Exercise prescription for several different groups will be explored.

SPKN2104 – INTRODUCTION TO MOTOR CONTROL AND MOTOR LEARNING

This course exposes the student to theories and concepts regarding how movement occurs. Through a mixture of lectures and interactive lab activities students begin to develop an understanding of how movement skills are acquired and explore methods to improve motor learning and retention of learning. Topics include control of movement, sensory and perceptual contributions to motor learning, information processing, optimal conditions for learning motor skills, modes of feedback delivery during learning, and individual variability in skill acquisition. Students will apply the principles of motor learning to coaching, athletic training and exercise for health and wellbeing.

SPKN2015 – RESEARCH METHODS IN SPORTS AND EXERCISE SCIENCE

This course is designed to introduce the principles and ethical considerations in relation to different types of research. Through lectures and interactive classroom exercises students will learn to develop operational research questions, conduct literature reviews and design research protocols using appropriate study designs and research methodologies.

SPKN2106 – SPORT AND EXERCISE NUTRITION

Through a mixture of lectures and interactive activities students will be exposed to concepts related to nutritional sources for athletes, sport performance and energy demands, food selection, digestion and hydration. Students will learn to how to complete a nutritional assessment using food logs and how to help athletes establish nutrition-based goals.

SPKN2107 – SPORT AND EXERCISE BIOMECHANICS

Through a mixture of lectures and interactive activities students will gain knowledge on the mechanical operation of the human body. They will learn how the body generates forces and how to calculate these forces. They will also be introduced to the concepts like torque and moments and learn how these can be manipulated to maintain equilibrium. The impact of external forces will also be examined, and students will learn how to determine optimal points for applying external forces to improve muscle performance in a safe manner.

SPKN2108 – PHARMACOLOGY AND DOPING IN SPORTS

This course will explore the history of doping in sports and students will be exposed to the list of banned substances, methods of testing, pharmacology associated with doping and testing, the role of the World Anti-Doping Agency (WADA) and resources where they can remain current with changes in the list of substances and regulations regarding doping in sports.

SPKN2109 – ADAPTIVE SPORTS KINETICS

This course will expose students to the history of sports for persons with disabilities, available competition opportunities, coaching methodology and organization of events. Common injuries and sports medicine issues will also be explored.

SPKN2110 – RESPONSIBLE CONDUCT OF RESEARCH

This course is designed to introduce the principles and ethical considerations in relation to different types of research. Topics covered will include: history and principles of research ethics; main ethical theories; international, regional and local guidelines governing conduct of research; ethical issues associated with specific research designs; role and composition of ethical review boards; critical appraisal of research proposals, genetic research and biobanks, community based participatory research and researcher misconduct.

SPKN3101 – STRENGTH AND CONDITIONING TRAINING

Through a mixture of lectures and interactive activities students will explore different approaches and theories with regards to strength training. They will be exposed to goal setting and injury prevention during strength and conditioning training and will examine issues related to strength and conditioning training in special groups like young athletes, women and senior athletes.

SPKN3102 – APPLIED BIOMECHANICS IN SPORT AND EXERCISE

Through a mixture of lectures and interactive activities students will be exposed to various methods of conducting complex analysis of movement patterns using qualitative and quantitative methods. They will be exposed to current literature regarding analysis of important activities in some sports for example bowling, sprint starts, golf swings. Students will also be exposed to the range of technology available for conducting movement analysis.

SPKN3103 – DATA ANALYSIS IN SPORT AND EXERCISE SCIENCE

This course is designed to teach students the basics of data analysis and expose them to software for conducting qualitative and quantitative analysis. During the course students will be given sample data sets to work with and will be shown how to use different programmes to analyse data. They will also be exposed to the process of determining relevant statistical tests to use for analysing different types of data and interpretations of statistical findings.

SPKN3104 – SPORT TECHNOLOGY AND DESIGN

This course is designed to introduce students to the impact of technology, design and engineering on sport performance. Students will be exposed to design issues in relation to sporting equipment (bats, racquets, clubs, sticks and balls). Technological advances in sportswear will also be examined as well as engineering and design of training surfaces and stadiums. Students will also be exposed to the impact technology has had on decision making and regulations in sports.

SPKN3105 – ATHLETIC PERFORMANCE IN EXTREME ENVIRONMENTS

This course examines the capacity of the body to tolerate and adapt to extreme environmental conditions. Students will be exposed to the physiological impact of heat, cold, high altitude, and hypobaric environments on the human body. They will also examine strategies that can be used to minimize these effects as persons travel for competition or recreational sporting activities to environments that are very different from their home environments. Air pollution and disruptions to the body's natural rhythm will also be explored.

SPKN3106 – ERGONOMICS IN SPORTS AND PHYSICAL ACTIVITY

Through a mixture of lectures and interactive activities students will explore issues such as the design of effective equipment, clothing, and playing surfaces; methods of assessing risk in situations; and staying within appropriate training levels to reduce fatigue and avoid overtraining. Ergonomics will also be explored in the context of physically active special populations.

SPKN3110 – SPORTS KINETICS PRACTICUM 1

This course provides the student with an opportunity to conduct fitness testing on groups of individuals and plan and deliver group fitness training activities. At the end of each week students will submit a reflective piece on the week's activities. Students will also be required to conduct biomechanical analysis of individual athletes and identify strengths and weaknesses in movement performance

SPKN3120 – SPORTS KINETICS PRACTICUM 2

This course provides the student with an opportunity to conduct fitness testing on groups of individuals and plan and deliver group fitness training activities. Students will also be conduct biomechanical analysis of individual athletes and identify strengths and weaknesses in movement performance and recommend techniques to improve performance.

SPKN3121 – RESEARCH PROJECT

During this course students will conduct the research protocol that they developed in year 2 of the programme. They will be guided by a supervisor through the process of data collection and analysis and a final research thesis will be submitted for grading. The thesis will take the form of a paper for submission to a journal for possible publication.

SPORT LEADERSHIP AND MANAGEMENT COURSES**SPFM2220 – FUNDAMENTALS OF FACILITIES MANAGEMENT**

The Facilities Management (FM) function continues to evolve, as do the range of responsibilities and methods employed to deliver services. This course allows participants to study the FM range, offering the latest thinking in the profession. It confronts head-on the practical problems encountered on the ground and offers real solutions. Issues such as the history of FM, the development, growth of the FM profession, defining FM, service delivery, are intended for managers new to FM or those looking to broaden their understanding of professional FM practice.

SPFM2221 – FACILITIES OPERATION AND MAINTENANCE

This course allows participants to learn the facility maintenance range, allowing them insight to acquire knowledge and skills to improve the operation and maintenance functions within a cross section of different organizations. Facility Operation and Maintenance is at the heart of Facilities Management, because operation and maintenance is big business and as such, should be well organized, closely managed, and run like a business. Effective operation and maintenance management has the end result of extending the useful life of any facility so today's Facilities Manager is has to become leaner and meaner, striving to become more productive, quality conscious and cost effective.

SPFM3220 – SUSTAINABLE FACILITIES MANAGEMENT

Sustainable practices are becoming increasingly important in all aspects of life in our world generally, specifically at the organizational level. So too is the need for innovative and efficient facilities management. As the awareness of the importance of sustainable practices and efficient facility management increases, so too does the demand for their implementation.

This course is designed to assist participants in integrating the basic elements of facilities management with the fundamentals of sustainability, thus contributing to overall organizational welfare through an integration of the two activities. Participants who pursue this course will be exposed to principles and techniques for facility management in a sustainable context - principles and techniques which are applicable in the day-to-day-management of facilities. Participants will be able to assist their organizations in raising awareness about sustainable development and will assist in improving the impact of the facility on the environment, productivity and people.

SPFM3221 – FACILITIES CHANGE MANAGEMENT

Change in the built environment is a constant process, something that can be guaranteed particularly during uncertain time. Pressure to meet short term and sometimes unrealistic goals can result in change. Major office and departmental moves, the introduction of new systems, change of contractors and staffing it is a continuous process. This course seeks to present knowledge and understanding of change and how to effectively manage the process of change.

SPFM3222 – SPORTS AND RECREATIONAL FACILITIES MANAGEMENT

This course provides students with an in-depth knowledge of the scope, foundations, issues and trends of the fast growing industry of sports and recreational facilities. OR This course provides a comprehensive theoretical and practical understanding of the organization and management of facilities within the context of sport and recreational organizations and enterprises. Students will examine and acquire professional skills that can be applied in a wide variety of career positions.

SPLM1201 – SPORT LEADERSHIP

This course examines concepts and principles of leadership as they relate to a variety of sport and exercise settings. The course provides students with an overview of these leadership concepts and principles based on assigned readings and weekly discussion assignments focusing on current events or important material from the readings. Students will apply the knowledge gained from lectures, assignments, discussion assignments and readings to a developing a sport leadership portfolio.

SPLM1202 – LIFELONG SPORT AND PHYSICAL ACTIVITY

This course focuses on factors that affect lifespan health and physical fitness. It explores the impact of factors such as growth, physical maturation, and aging on activities of daily living and exercise capacity. It also explores how exercise and nutrition can minimise the impact of disease, illness and ageing on health and physical fitness. The course will consider contemporary definitions of sports, physical activity and sedentary behaviour and current data regarding population levels and trends. The course will also examine in detail the relationship between these behaviours and health with a focus on specific chronic conditions. Drawing from the evidence-base, the course will critically consider the current health recommendations, and ways to promote better health through physical activity and exercise.

SPLM1203 – INTRODUCTION TO SPORT BUSINESS MANAGEMENT

This course is an analysis of effective management strategies and the body of knowledge associated with pursuing a career in sport management. The course introduces the student to sport management career opportunities and to sport principles as they apply to management, leadership style, communication, motivation and entrepreneurship.

SPLM2201 – HUMAN RESOURCE MANAGEMENT IN SPORT

This course will focus on the Human Resource Management challenges likely to be faced by management professionals in the field of sport. Emphasis will be placed on developing leadership skills and knowledge in selecting, motivating, evaluating, and rewarding personnel in sports. Attention will also be focused on the management of volunteers, job analysis and design, employee empowerment, the management of diversity, and dealing with problem employees.

SPLM2202 – SPORT ECONOMICS AND FINANCE

Students will become proficient in the critical analysis of balance sheets, income and expenditure statements, and cash flow statements. Benefit-risk analysis will be used to compare and contrast different financing tools for both the short and long term. Special attention will be given to financial performance, and how financial ratios can be used to diagnose the financial health of sport and recreation organisations, events, tournaments and programs. Techniques for constructing budgets, estimating and monitoring future revenue, expenses, and profit levels will also be.

SPLM2203 – FUNDAMENTALS OF SPORT ADMINISTRATION

This course will highlight the policies and challenges of organizing, managing, and administering sport-related programmes in public and private settings. The course combines theory and practical application to provide an overview of all facets of sports management and administration. Included in the course are topics on the foundations of sports administration, the amateur sports industry, the professional sport industry, the lifestyle sports industry, secondary and tertiary support functions of athletic departments, and strategies for career success. Students will be required to review course materials, participate in discussion forums, and conduct research to acquire a thorough understanding of sports administration principles and theories.

SPLM2204 – SPORT AND EVENT MARKETING AND SPONSORSHIP

This course provides a comprehensive theoretical and practical understanding of sports and events marketing and sponsorship. The course covers the concepts, theoretical frameworks and marketing models specifically relevant to sports and events.

SPLM2205 – SPORT INJURY MANAGEMENT

This course will introduce students to the management of sports injuries that may occur in physical activity and sport. It examines the epidemiology and mechanisms of common sports injuries. The course will also focus on the strategies that may be used to prevent injuries developing or stop them from occurring again.

SPRM2210 – INTRODUCTION TO PARKS AND RECREATION MANAGEMENT

This course enables students to explore the rudiments of historical and current views of recreation, leisure, play and work. Students learn to formulate personal working definitions for parks and recreation concepts and begin developing a professional philosophy and become aware of professional responsibilities and resources. The course introduces students to the basic motivations for recreation participation of and provision for various consumer groups. Throughout the course students examine the spectrum of the recreation resource and delivery systems in the public and private sectors and investigate the various aspects of the field including tourism and commercial recreation, natural resource management, visitor information services, programming, planning, research, and therapeutic recreation. The course facilitates student interviews of park and recreation professionals to discuss park and recreation management from a hands on perspective.

SPRM2211 – RECREATION, LEISURE AND SPORT SERVICES

This course is designed to demonstrate new models of intervention facilitating critical thinking and analysis by responding to the emerging needs and changing Sports, recreation and leisure scenario. The course will facilitate the process of experience based teaching-learning by practicing and enhancing student's professional skills. The programme provides a perspective of society, environment, education, technology and innovation so that fresh and unique approach in the fields of sports, recreation and leisure industry may be developed thereby creating more meaningful products, approaches and experiences.

SPRM3210 – PARKS AND OUTDOOR RECREATION PLANNING

The course covers all aspects of planning and design for recreation in a range of outdoor environments, especially rural and natural landscapes. It considers what benefits people gain from contact with nature, the trends in society affecting leisure and recreation, the pressures these place on the landscape and how to use strategic and area-based planning and site design to enable visitors to obtain a good experience while reducing the risks of damage or degradation to the landscape. The course will expose students to understanding the history and problems associated with outdoor recreation and nature tourism; the trends in society affecting demand for outdoor recreation; assessing demand; large-scale strategic planning and

assessment of capacity for outdoor recreation; territorial planning; site design in a range of settings and a range of other purposes ensures environmental sustainability and economic viability.

CERTIFICATE IN THE ART AND SCIENCE OF COACHING COURSES

EDSP 0001 - HUMAN ANATOMY AND PHYSIOLOGY OF EXERCISE

It is essential that coaching personnel, in any form of athletics and games needing the use of the body, should be more than merely acquainted with the human body and the relationship of its parts to the total working of the healthy person. This knowledge is critical for healthy living and even, more so, for rigorous work and play. Students, thus, must be knowledgeable about the range and types of movement that the skeleton-muscular system can make, in order to train/educate the body, without subjecting it to unnecessary distress or injury.

EDSP 0101 - DIET AND PERFORMANCE

A continuous supply of energy is vital for sports performance. Coaches need to understand the impact that diet has on performance in both training and competition. It is essential, therefore, that they understand the relationship between nutrient intake and storage, energy metabolism and exercise performance.

EDSP 0302 - THEORY AND PRACTICE OF COACHING

Pre-requisites: EDSP 4302 - THEORY AND PRACTICE OF COACHING

This course will provide coaches with an introduction to the range of concepts, theories and methods employed to understand the learning and performance of psychomotor skills in sport. It will also assist coaches in recognising that coaching in all sports goes beyond the technical requirements or rudimentary skills of the game. During this course students will have the opportunity to apply this knowledge within the practical context of their choice. Options may be chosen from team sports, aquatics or individual sports.

EDSP 0102 - SPORTS OFFICIATING

Match controllers are an essential part of any sport competition. It is they who are responsible for ensuring fair play and interpreting and applying the rules of play and controlling participants' behaviour. It is important that coaches understand the demands and consequences of officiating.

EDSP 0201 - ISSUES AND VALUES IN SPORT AND PHYSICAL EDUCATION

Coaches do not operate in a sporting vacuum. It is important, therefore, that they understand the social cultural, political, religious and economic contexts within which they will work. It is essential that they understand what sport is and what it means to its participants. Sports must be examined in a multi-disciplinary way to illustrate the complex issues of modern-day sport.

EDSP 0202 - SPORT INJURIES: PREVENTION AND MANAGEMENT

Injuries are common occurrence in sport and recreational activities. It is essential that persons involved in sport (athletes, coaches, administrators) understand the mechanism of injuries and methods of preventing, treating and managing injuries. The knowledge gained in this course can help persons to properly manage injuries, thus protecting the lifelong health of the athlete while promoting the athletes' safe return to activity.

EDSP 0002 - MEASUREMENT AND EVALUATION IN HUMAN PERFORMANCE

In sport, planning of each athlete's training is crucial in order to achieve optimum success. This planning has become much of a science over the last few decades. As a result of this planning, we have witnessed huge improvements in human performance. A major part of such planning of training is measurement and evaluation of athletic performance. This course seeks to provide the student with the tools necessary to create and implement an effective training programme to ensure success of athletes.

EDSP 0401 - OBSERVATION AND ANALYSIS OF HUMAN PERFORMANCE

It is essential that coaches are able to observe and analyse performance if they are to help their athletes to improve. This also requires the ability to provide corrective feedback so that the necessary changes may be brought about.

EDSP 0502 - PRACTICUM: WORKING WITH ATHLETES

This course draws upon the previous coaching experiences of the student as a basis for further work in a specific coaching environment. Students will be brought into contact with a wide range of athletes in terms of ability, personality, motivation and other relevant social and emotional factors. Coaches will be given practical opportunities to apply the knowledge and skills acquired from earlier courses, and in so doing, develop an appreciation of the importance of employing a variety of coaching styles and strategies for effective learning and successful performance.

PART VI

 SCHOLARSHIPS

Cave Hill Campus Sport Scholarship

The purpose of the Award is to increase access to higher education for Caribbean nationals who show particular promise in a sporting discipline. It shall be tenable at the University of the West Indies, Cave Hill Campus, Barbados.

Eligibility & Field of Study

The Award shall be open to nationals of the Caribbean Community who:

- 1.** Have gained admission, or qualified for admission for full-time study at the University of the West Indies, Cave Hill Campus to read for a three or four-year degree undergraduate programme in any discipline offered at the Campus or to full time graduate studies in any academic field (funding will not be available to persons enrolled in self-financing programmes).
- 2.** Have demonstrated an exceptional capacity for a high level of performance in a sports discipline; as verified by the Head, Academy of Sport.

Mona Campus Sport Scholarship

The Mona Academy of Sport at UWI-Mona participates in eight sporting disciplines at the local and National level. A limited number of sports scholarships to athletes seeking to pursue academics at UWI.

CRITERIA

Applicants hoping to obtain a sports scholarship must meet the following minimum criteria:

Non UWI Students

1. Must meet the minimum matriculation requirements of the university (5 CXC subjects including English Language and/or Mathematics).
2. Have been demonstrating excellence in sports performance on either a high school, national team or other post-secondary team in the sport.

UWI Students

Students at UWI who have been representing the university on any sports team and have a minimum academic average of C or Grade Point Average (GPA) of 2.0 can apply for a scholarship.

MEDICAL REQUIREMENTS

Applicants who are shortlisted will be required to obtain medical clearance by the UWI Sports Medicine Clinic. This will involve a sports medical, musculoskeletal and fitness evaluation which is normally done over a two-day period.

Applicants will be fully responsible for the cost of this evaluation

SCHOLARSHIP OFFERINGS

The categories of financial assistance available are as follows:

Platinum - full accommodation (maximum \$270,000) and \$300,000 towards tuition.

Gold – tuition only (maximum \$300,000).

Silver - accommodation only (maximum \$270,000).

Scholarship athletes receive 9 meals per week at a cost of (\$4500/week) and additional meals on days of competition.

Medical care is provided to injured athletes through the UWI Health Centre, UWI Sports Medicine Clinic and the UWI Hospital.

FINANCIAL RESPONSIBILITIES OF SCHOLARSHIP RECIPIENTS

Scholarship recipients are required to:

- pay their miscellaneous fees;
- cover the cost of books, other materials and personal items;
- cover all tuition and accommodation fees in excess of that covered by the scholarship.
- Complete an application form which may be collected at the Athletic Development and Training Section (ADT) or downloaded from UWI Mona at:
<https://www.mona.uwi.edu/sports/scholarships-bursaries>
- Return the completed forms to the ADT for processing.
- The deadline for application is April 30th annually.

PART VII

CODES OF CONDUCT

 RULES AND RESPONSIBILITIES

 ROLES AND RESPONSIBILITIES OF COURSE REPRESENTATIVES

RESPONSIBILITIES OF FACULTY OF SPORT STUDENTS

All Faculty of Sport students are guided to accept responsibility for their learning, development and experience. To this end, students are encouraged to:

- (a) familiarize themselves with the regulations and observe the guidelines for academic and behavioural conduct as prescribed by the Faculty and the University;
- (b) be informed of the services provided and resources available;
- (c) be managers of their time;
- (d) closely follow the programme requirements as set out in the Faculty Handbook for the year in which they joined the programme;
- (e) seize opportunities that will foster personal growth and enrich their University experience;
- (f) provide feedback to make the Faculty one which maintains a commitment to the pursuit of excellence in service, teaching, and research;
- (g) get to know their instructors. Such a relationship is valuable especially when an academic reference is required for a job or to apply for postgraduate studies. Most instructors prefer to write letters of recommendation for students who they know very well;
- (h) routinely check the Faculty's website, notice boards and UWI-provided email for information and updates;
- (i) seek help with academic and psychological issues when needed;
- (j) become familiar with and practice personal safety measures;
- (k) seek to have queries, concerns, and complaints addressed via the appropriate channels in a timely manner. In-course matters should first be brought to the attention of the tutor or lecturer. If unresolved, students may, either by themselves or as a group, take the matter to the Head of the Academy concerned and subsequently to the Dean;
- (l) use designated student parking areas. Students are not usually allowed access to the Faculty's car parks, however, students who have a physical disability or otherwise unable to use the University car park because of a medical condition may apply to the Faculty Office for a special permit; and
- (m) adhere to the Faculty's non-smoking policy in buildings or other enclosed areas.

FACULTY OF SPORT CODE OF CONDUCT

Preamble

This code has been generated in line with what is believed to be staff and students' general perceptions on what may or may not be considered appropriate conduct, and has been formulated through constant consultation with representatives of the relevant groups. This has been done in recognition of the fact that the faculty and its environs should be associated or seen as being synonymous with activities that uphold the university's, and by extensions its faculties', mandate towards the expansion and promotion of pursuits of an academic nature; and that persons therein should aspire to conduct themselves in a manner that may be considered socially acceptable. Therefore, wholesale and/or blatant disregard for the stipulations made herein may result in the application of disciplinary action.

Code of Conduct

- (a) Areas surrounding lecture rooms and offices are designated quiet zones. Students shall therefore refrain from engaging in loud conversation or any other noise-generating activity that may cause disturbance. This includes, but is not restricted to singing, recitations, preaching, loud praying, the use of noise-emitting electronic equipment (i.e. radios, phones, etc.), and romping and playing of physical games (e.g. scrumage). Persons are also to refrain from the use of violent and offensive language.
- (b) The Faculty's space shall be considered as meant for activities of an academic nature. The facilities provided therein should therefore be utilized appropriately and in their rightful fashion.
- (c) Persons shall refrain from engaging in behaviour not suited for the Faculty's space, this includes the restrooms. This takes into account, but is not limited to lying down or sleeping on the furniture, public grooming, and the playing of games such as cards, dominoes and other such board games. Persons shall also refrain from engaging in any activity which amounts to an inappropriate public display of affection.
- (d) Persons shall refrain from lingering or congregating along designated pathways in a manner that may obstruct free movement. This includes the sitting on of stairs and railings. Additionally, persons shall avoid walking in or through gardens and related lawns. There shall also be no riding on the pathways, except in the case of disabled persons who utilize mobility aids.
- (e) Persons are not to remove furniture from their prescribed locations. This includes removing chairs and/or tables from classrooms, benches from usual positions, etc. An exception may be made in the case where the movement of furniture is necessary to facilitate the instructional programme/process, so long as the furniture is replaced in its original position thereafter.
- (f) Persons, in adhering to this General Code of Conduct, shall also be careful to abide by the stipulations of other such Faculty guidelines/policies. These include, but are not limited to the Faculty's Code of Conduct for Instructional Sessions, as well as the Faculty's Notice Posting Policy.

ROLES AND RESPONSIBILITIES OF COURSE REPRESENTATIVES

- (a) The course representative, as elected by the students of a course, should be seen essentially as being responsible for representing the interests/concerns of his/her fellow classmates regarding the course to the lecturer/instructor.
- (b) He/She is responsible for maintaining an awareness of his/her classmates' concerns and/or feelings towards the course and will also be responsible for bringing them to the fore should such action be warranted.
- (c) He/She shall meet with the course lecturer/instructor on a regular basis, so that they may have a brief discussion regarding the course, where the course representative can make known to the lecturer whatever general concerns the students may have and vice versa. It is recommended that this be done at least once every three weeks.
- (d) He/She shall report to the faculty's student representative on any pressing concerns that the students of the course may share, and on what consultation with the lecturer/instructor with respect to these concerns has yielded.
- (e) Should it become necessary to do so, he/she may, in consultation with the Faculty's student representative, bring such matters of concern to the attention of the Head of Academy.
- (f) He/She should be prepared to make him/herself available to sit on the Academy Staff/Student Liaison Committee, should such a request/ appointment be made.
- (g) The course representative shall also be responsible for administering the student evaluation of the lecturer for the course by way of the evaluation forms provided. It is suggested that this be done during the first 15-20 minutes of the class session, so as to encourage full participation on the part of the students. The lecturer/instructor should not be present in the room whilst this is being done.

PART VIII

APPENDICES

 UNIVERSITY AND FOUNDATION COURSES

 PRESENTING AND DOCUMENTING MATERIAL IN COURSE ESSAYS

Appendix I: UNIVERSITY AND FOUNDATION COURSES

FOUN1001	–	Exposition for Academic Purposes
FOUN1008	–	An Introduction to Professional Writing
FOUN1101	–	Caribbean Civilization
FOUN1105	–	Scientific and Technical Writing
FOUN1201	–	Science, Medicine & Technology in Society
FOUN1301	–	Law, Governance, Economy & Society
FOUN1401	–	Writing in the Disciplines

FOUN1001 - EXPOSITION FOR ACADEMIC PURPOSES (3 credits)

All students who are exempt from or who have passed UC010 (and have not passed CAPE Communication Studies with Grade 1 or 2) must do this course.

FOUN1008 – AN INTRODUCTION TO PROFESSIONAL WRITING (3 credits)

This course is designed to equip students across the disciplines (and particularly the Social Sciences, Law, and Science and Technology) with skills in business, technical and scientific writing

FOUN1101 - CARIBBEAN CIVILIZATION (3 credits)

This course includes: cultural matrices/foundations; the emergence of Caribbean Diaspora (African and Asian) civilizations; Caribbean civilization and the quest for human dignity; ideas, ideologies and theologies and aspects of Caribbean entertainment.

FOUN1105 – SCIENTIFIC AND TECHNICAL WRITING (3 credits)

This course examines specific tools that lead students of the Faculty of Science and Technology and the Faculty of Food and Agriculture to develop competencies in technical and expository writing using formal, academic English. Fundamental aspects of the course are summary writing and paraphrasing, writing reviews of related literature, converting tabular information into continuous prose, and writing a formal expository essay. Developing research skills and applying the accurate documentation of courses are also emphasized. The entire course is underpinned by critical thinking skills and is specially designed to facilitate the transfer of written competencies to faculty courses read by undergraduate university students while paving the way for sound postgraduate academic writing.

FOUN1301 - LAW, GOVERNANCE, ECONOMY & SOCIETY (3 credits)

This course includes: sources of law, administration of justice, constitutional and subsidiary fundamentals, nature and functions of law, theories of the state and issues of governance, comparative government, Caribbean economy, the evolution of Caribbean society, society and culture in the Caribbean, and Caribbean social problems.

FOUN1401 - WRITING IN THE DISCIPLINES (3 Credits)

This course is available to students who have passed CAPE Communication Studies with Grade 1 or 2. This course will offer such students an alternative in which they will acquire other essential writing skills, as well as an appreciation of the manner in which academic language reflects the thinking within each discipline.

Please note that in order to qualify for exemption from the Proficiency Test a student must:

- a) have passed the CSEC English Language with a Grade 1
- or**
- b) have passed the General Paper Examination with a Grade A or B or Grades 1 or 2 in CAPE Communication Skills.

Appendix II: Presenting and Documenting Material in Course Essays

Students often run into trouble when presenting and documenting material in course essays. The following guidelines should help students to steer clear of any of the pitfalls that might result in being penalised for breaching academic standards. Remember, it is your responsibility to ensure that your essays adhere to the standards of academic integrity.

Types of Borrowed Material

There are three basic ways in which students may incorporate the ideas that they have confronted in their reading in their essays: quotation, summary and paraphrase. Far too many students misunderstand the differences between these.

Quotation

With a quotation, you present another writer's idea in that writer's words. You must indicate the borrowing with either quotation marks or block indentation, combined with a footnote/endnote reference. For example:

According to Stigler, "every industry or occupation that has enough political power to utilize the state will seek to control entry. In addition, the regulatory policy will often be so fashioned as to retard the rate of growth of new firms."¹

Summary

A summary is where you present another writer's idea, only not his or her words; further, you present only the core of the idea—the main point—because you condense the idea as you reword it. You must also indicate the borrowing with a footnote/endnote, usually combined with an introduction (called a frame) that also attributes the summary. Here is a summary of the sample quotation:

Stigler argues that influential economic interests seek regulations that reduce competition.¹

Paraphrase

A paraphrase is like a summary in that you present only another writer's idea, not his exact words; this time, however, instead of compressing the idea, you restate it in your own words. Thus, the paraphrase is a little like a translation. Although it isn't usually a word-for-word substitution, it often follows the pattern of the original wording. Again you must indicate the borrowing with a footnote or endnote, usually combined with an introduction that also attributes the paraphrase. Here is a paraphrase of the sample quotation from Stigler:

Stigler says that economic interests with sufficient influence over government policy will try to bring about public policies that deter competition from other firms. They will also encourage rules and regulations that are detrimental to new rivals.¹

All three types of presentation use borrowed ideas, but only a quotation uses borrowed words. You can mix another writer's words into your summary or paraphrase, but you must show the specific borrowing in quotation marks. Here is our example summary with a touch of quotation thrown in:

Stigler says that the economic interests with sufficient "power to utilize the state" will seek regulation that operates to reduce the threat of competition from potential rivals.¹

Framing Your Presentation

Whether you quote, summarise, or paraphrase, you must give due attribution to your source, by framing the borrowed idea with an introduction and a footnote/endnote. Your endnote must include a specific reference to the text from which you borrowed the material including page numbers. Keep in mind that, in the absence of a quotation, the reference in a footnote or endnote refers only to the single sentence that the notation follows. Of course, quotation marks or block indentations indicate the length of a quotation. But summaries and paraphrases don't have such ready mechanical indicators. However, you can frame a borrowing (especially a summary or paraphrase) with an introduction and a footnote. An introduction like "Stigler argues" or "According to Christopher Hood, Stigler argues" will indicate the beginning of a borrowing, and the footnote/endnote reference will indicate the end. Then the footnote reference applies to the entire borrowing.

Framing Hints

To work borrowed material into your papers, you must frame it gracefully as well as responsibly. There are many varied ways to frame a quotation, paraphrase, or summary. Here is an example of the most common approach:

According to Stigler, "every industry or occupation that has enough political power to utilize the state will seek to control entry. In addition, the regulatory policy will often be so fashioned as to retard the rate of growth of new firms."¹

Don't rely solely on this frame, or your writing will seem mechanical and monotonous. Consider the alternatives below, and also note how the authors of your reading assignments frame their references to others.

Variations on the "According to" frame:

It was Mancur Olson who first pointed out that "unless the number of individuals is quite small, or unless there is coercion or some other special device to make individuals act in their common interest, rational self-interested *individuals will not act to achieve their common or group interests.*"¹

In their article, "Institutional Perspectives on Political Institutions", March and Olsen contrast the bargaining or exchange account of politics with an institutional story which "characterizes politics in a more integrative fashion, emphasizing the creation of identities and institutions as well as their structuring effect on political life."¹

The Interrupting Frame:

"Tales of monumental blunders, blatant self interest and corruption, self-destructive organizational civil wars and feuds, astonishing failures to look ahead or take any initiative in the face of the most pressing problems are," as Christopher Hood argues in *The Art of the State*, "far from unusual in most societies."¹

The Separate-Sentence Frame:

"If bureaucrats are ordinary men, they will make most (not all) of their decisions in terms of what benefits them, not society as a whole."¹ In these terms, Gordon Tullock makes a departure from the orthodox assumption in public administration that public servants act in the public interest.

Minor Errors-Format

On one end of the spectrum are minor errors in format. There are formats in all parts of life: don't eat peas with a knife; don't begin a bibliography entry with an author's first name. For those who ignore formats, punishments range from an admonishment to a deduction of a few points from a paper's grade.

Major Errors-Plagiarism

At the opposite end of the trouble spectrum is plagiarism. Plagiarism involves presenting someone else's words or ideas without giving proper credit. Therefore, you obviously plagiarize (a) if you present someone else's words as though they were your own (by seeming to summarize or paraphrase when in fact you quote directly) or (b) if you present someone else's ideas without giving proper credit (by failing to document at all). Punishment depends on the extent of the offense. But you should realize this: any plagiarism violates academic integrity, so anything beyond the most minor, accidental plagiarism will usually result in a zero grade for a paper, with no chance to rewrite.

Major Errors-Other

On the trouble spectrum between minor errors and plagiarism, there are other serious errors that can bring severe punishment. All of them breach academic integrity (making a zero grade possible) of them could be evidence of cheating. As with plagiarism, the extent of the error will determine the extent of the punishment.

Blanket Notes

Remember that, except with quotations, a footnote or endnote generally covers only the preceding sentence. The old student standby device of putting a notation at the end of a paragraph to document something in the paragraph just won't work. The problem could, of course, simply be sloppy presentation, or the sloppiness could be interpreted as an attempt to disguise cheating. Avoid the trouble by using the frame of introduction and parenthetical notation to indicate where a borrowing begins and ends.

Wrongly Attributed Borrowing

You must attribute the material you borrow to the source you actually use. For example, you find in a book by Smith a quotation Smith borrowed from another book by Jones. If you use the Jones quotation, you must document the borrowing as material from Jones that you found in a book by Smith. You cannot, however, document the passage as if you had found it in the book by Jones or as if Smith himself had written it. Either of these ways misattributes the quotation, and you could be accused of deceiving your reader by claiming you'd read Jones' book.

Padded Bibliographies

If you use a simple one-part bibliography, you must list only the works you actually cite in your paper. You cannot list other works you didn't cite but which you think the reader should be aware of. Listing works not cited in the paper gives the appearance that you've done more work than you really have. So how can you show works that influenced you but that you didn't borrow material from? Use a two-part bibliography, the first part called "Works Cited" and the second part called "Works Consulted." Their formats are the same.

Prepared by Dr. L. Stirton



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