Centre for Resource Management and Environmental Studies

University of the West Indies
Barbados

Projects Promotion Ltd.

St. Vincent and the Grenadines

Carriacou Environmental Committee

Carriacou, Grenada

Supported by the: LIGHTHOUSE FOUNDATION

THE SUSTAINABLE GRENADINES PROJECT

SUSTAINABLE INTEGRATED DEVELOPMENT AND BIODIVERSITY CONSERVATION IN THE GRENADINE ISLANDS

Annual Workplan for 2008

Project Implementation Unit
Clifton, Union Island
St. Vincent and the Grenadines
December 2008

CONTENTS

1 Introduction 1
2 Training courses (NGO Capacity building) 1
2.1 Group Development for NGOs 2
2.2 Processes and Procedures for NGOs 3
2.3 Effective Writing Skills for NGOs 4
2.4 Caring for Litter 4
3 Planning workshops 3
3.1 Boat Building Skills 5
4 Attachments and Exchanges 3
4.1 Seamoss Processing and Marketing 5
4.2 MPA C0-management 4
4.3 NGO Management 4
4.3 Grenadines Museum Societies Training Attachment 4
5 Mini-projects 4
6 Associated projects 5
6.1 Water taxi project 5
6.2 Grenadines Green Hotels 8
6.3 Green Schools 8
6.4 Grenadines Fisherfolk Organisations 6
6.5 Seamoss Farming Project 8
6.6 The OECS Protected Areas and Associated Livelihoods Project (OPAAL) 6
6.7 Marine space use plan for the Grenadines Reef Check 9
6.8 Restoration and sustainable use of Ashton Lagoon: Project 6
6.9 MPA Establishment and Support for St.Vincent and the Greandines and Greanda 7
6.10 Wetlands and Birdlife Conservation in the Greandines 10
6.11 GEF Small Grant Capacity Strengthening for UIEA 10
6.12 Restoration of Fort Murray Project 10
6.13 Grenadines as a 'World Heritage Site 11
7 Communications and networking 8
7.1 Newsletter 8
7.2 Internet Discussion Group 9
7.3 Media Releases and Programmes 9
7.4 Website 9
7.5 Project Accomplishment Flyer 9
8 Other activities 9
8.1 Conference Participation 9
8.2 Steering and Executive Committee Meetings 9
8.3 Internship 9
8.4 Project Symposium 9
8.5 Continuation of the Project 9
9 Schedule 11
Appendix 1: Stakeholder consultations for 2007 workplan 14
Appendix 2. Strengthening of Fisherfolk Management in the Grenadines 16
Appendix 3. Designing a co-management model for Sandy Island/Oyster Bed Marine Park Area 23
Appendix 4. GEF Capacity Strengthening for the Union Island Environmental Attackers……31

Cover photograph: Carriacou, Tyrrel Bay mangrove area being used as a hurricane shelter during Hurricane Lilly, July 2005.

Correct citation:

Sustainable Grenadines Project. 2007. Sustainable Integrated Development and Biodiversity Conservation in the Grenadine Islands - Annual Workplan for 2008. Clifton, Union Island, St. Vincent and the Grenadines. 45 p.

1 INTRODUCTION

This workplan covers the period January 1st, 2008 to December 31st, 2008. It is based on activities identified during Phase 1 of the project that were documented in the strategic plan, the continuation and further development of activities carried out during the first three years of Phase 2 of the project as described in the Annual Report for 2006-2007. Major inputs to the 2008 workplan are the third phase of the Institutional Self-Assessment (ISA) which will seek to place paid staff into Grenadines NGOs and the continuation of the Sustainable Grenadines Project into a fully formed Grenadines NGO that can be self-supporting to carry on the work of sustainable integrated development and biodiversity conservation in the Grenadine Islands indefinitely. The workplan is also informed by the partnership and funding the project was able to achieve during 2007 as well as stakeholder consultations throughout the Grenadines carried out by project staff from October to November 2007 (Appendix 1 – Stakeholder Consultation Meetings Report).

The workplan presents proposed activities in the categories that were provided in the project proposal and budget. These include:

- Training courses
- Planning workshops
- Attachments and exchanges
- Mini-projects
- Associated projects
- Communications and staff activities.

2 TRAINING COURSES (NGO CAPACITY BUILDING)

The Sustainable Grenadines Project in its second phase has been providing a variety of training for NGOs and CBOs throughout the Grenadines in order that these organizations can have longevity and success. The NGOs and CBOs are at varying stages of their development and have an appreciable range of needs as noted by the ISA report of 2006 and as expressed in stakeholder and other meetings. Despite these capacity development efforts, the shift to having stronger functional groups in the Grenadines is yet to be realized. The project has recognized that the lack of staff in all of the NGOs in the Grenadines is a limitation to implementing their learnt skills and the ISA workplan. The Sustainable Grenadines Project therefore seeks through partnership with TNC to create functional NGOs throughout the Grenadines by developing operational procedures and hiring of part time staff in order to implement the Grenadine NGOs conservation and capacity building strategies.

As a result the focus areas for capacity development for 2008 are as follows:

- Group Development for NGOs
- Policies and procedures for NGOs – to include staffing of Grenadines NGOs
- Effective writing skills for NGOs
- Caring for litter

Whilst most of the capacity building training will be carried out by consultancies in training workshops, a more flexible, adaptive approach of working directly with each NGO through one-on-one contacts and in meetings will be used in developing the processes and procedures capacity building component for NGOs.

2.1 Group Development for NGOs

The Project will continue to play a supportive role in strengthening groups throughout the Grenadines. To date approximately 13 Grenadines groups have undertaken the ISA process and have developed workplans. The implementations of the ISA workplans are expected to strengthen these groups. However there is poor implementation of the workplans by all of the NGOs. With the move to hire part-time staff in NGOs, the implementation of the ISA workplan will be one of the main areas of responsibility for these staff.

An additional three groups should be assessed in 2008 based on expressed need and the criteria outlined previously. This ISA process will continue to identify areas for capacity building both for the individual groups and for groups across the Grenadines in training workshops. Groups to be considered for the ISA in 2008 are:

- Club Nuevo,
- Union Island Museum and Ecological Society, and
- A third to be decided by the Steering Committee.

2.2 Policies and Procedures for NGOs (including staffing of NGOs)

The Project is partnering with TNC to implement this component which has two parts.

Part one: Development of operational manual for NGOs of the Grenadines

This documentation and training will provide NGOs with the types of procedures and policies they need for greater efficiency. The training will assist in the development of processes and procedures for all functional areas in organisations such as meetings, administration, financial, interpersonal and public relations.

A policy and procedures manual for NGOs in the Grenadines will be developed based on feedback from interviews, meetings, training workshop and research on existing materials on the subject. This will bring about greater transparency and accountability to the group, the public and donor agencies and a more homogeneous approach for NGOs in the Grenadines area.

The **outputs** will be standard forms and spread sheets for NGO and CBO operations which will be compiled into CDs and manuals.

Part two: Part time Staff for NGOs

NGOs, CBOs and other “grass roots” organizations in the Grenadines are being called upon daily to volunteer their time to attending meetings, workshops, research programmes, to form groups and to conserve the environment. The effects of volunteering for conservation are felt when only few individuals’ function within groups and in most cases where groups just exist as a name but are really non-functional as organisations. The aim is to have one part-time staff person in selected NGOs that conducted the ISAs to ensure that day-to-day management, accounting and administrative operations are accomplished and the work plans of the groups get implemented. Staffing will also help with the implementation of mini-projects, registering of groups and all other forms of group activities. NGOs selected must be involved in marine conservation, alternative livelihoods and sustainable tourism initiatives. Terms and conditions for hiring staff will be determined by SusGren and monthly reports will be submitted to SusGren. Daily supervision of staff will be done by the NGO; however, staff will be directly responsible to SusGren.

2.3 Effective Writing Skills for NGOs

Writing is a vehicle for keeping records and informing the public. From the ISA report, it was noted that the Grenadine NGOs lack skills in most aspect of communication including effective writing technique which affects their ability to take and keep proper records. As these groups continue to receive training in most aspects of organisational development the need for simple guidelines that will make writing easier is essential.

This training workshop will aim to improve the writing skills of NGOs by providing guidelines to writing an informative new release that is clear and concise to attract the attention of the public. Organisational writing technique will also be addressed which will enable staff of NGO to take proper minutes, prepare memos and reports.

2.4 Caring for Litter

This is a follow-up action from having staged two major international environmental campaigns in 2007, which were World Wetlands Day and International Coastal Clean-up (ICC) Day. Disposal of garbage continues to be one of the major problems facing the Grenadines and littering has evolved from an aesthetic problem to a broader environmental and social issue. Whilst finding alternative solutions may be a long term matter, there is a lot that folks of the Grenadines can do to care for litter and to enhance their environment and health. Too many Grenadine folks litter because of negligence and they continue to see littering as creating jobs for someone else.

The proposed workshop aims to change perceptions and attitudes of leaders of organisations and teachers of schools. Litter will be looked at as a wasted material that is put in the wrong place. These leaders will be expected to impart the knowledge leant from the training unto their groups or schools.

3 PLANNING WORKSHOPS

Over the last two years three planning workshops were held however no projects have yet been realised from these initiatives. As a result of this, the Project will concentrate its effort in 2008 on developing proposal and seeking donors for these passed planning workshops; Fisherfolk Co-management, Green Schools and Grenadines Green Hotels Ideas (proposal).

4 ATTACHMENTS AND EXCHANGES

Attachments and exchanges continue to be valuable practical experience for organizations to build capability in programmatic and organisational management. As the groups in the Grenadines develop there will be the need for new skills, knowledge and hands-on experience from established NGOs on how things can be enhanced. Emphasis therefore will be placed on capacity development of groups. TNC has invited SusGren to send Grenadine NGOs to TNC Conservation Training week 2008 in Jamaica to receive training in relevant areas such as sustainable tourism and NGO development. Attachments for 2008 will be determined during the year but the following are currently under consideration:

4.1 Seamoss Processing and Marketing

Members of the 4H Club Union Island and other groups in the Grenadines involved in seamoss harvesting will be attached to Seamoss farmers in St. Lucia to get hands-on techniques on the handling, processing and marketing of seamoss. This type of attachment is timely given the soon to be completed 4H Club seamoss farming project where over one hundred pounds of dry

seamoss have been produced. As a means of sustaining seamoss production in the Grenadines these new ideas, techniques and lessons learnt would be essential.

4.2 MPA Co-management

In the Grenadines there are tremendous opportunities for partnership where NGOs can have direct involvement in the management of services or resources. Individuals from Union Island Museum and Ecological Society, Union Island Environmental Attackers, Water Taxi Operators, MEDO, CEC and/or other organizations with an interest in co-managing with the Governments or the authorities of Natural Resource areas will be attached to Scots Head Marine Park (Dominica) or some other established co-managed MPA or National Park. These persons will gain an understanding of how co-management can enhance sustainable livelihoods for community members and how to initiate their own co-management processes.

4.3 NGO Management

An attachment for NGO leaders to an established NGO with paid staff in the region to provide them with knowledge and practical experience of how administrative and accounting procedures of NGOs are managed. This will reinforce the training provided in training workshops and other project activities. As the Project moves into part time staffing of NGO, this attachment of observing NGOs with staff are timely.

4.4 Grenadines Museum Societies Training Attachment

This will involve a training attachment between Union Island Museum and Ecological Society (UIMES) to the Carriacou Historical Society in Carriacou to look at the setup and management of Museum Societies and sourcing/sharing of archaeologists to assist with the collection of artefacts on Union Island. The UIMES is receiving funding from the EU Tourism Development Project for Fort Murray for capacity development and would benefit from this timely attachment.

5 MINI-PROJECTS

Six mini-project proposals were received from NGOs. They are listed in Table 1 and details are given in the mini-projects document which is provided separately. The first three listed projects below have been selected by the Steering Committee for further review which will determine their approval. The last three listed projects were not considered for funding because they did not meet the mini-projects criteria.

Table 1. List of mini-projects submitted for consideration; the First three are under review.

	Project Name	**Organisation**	**Island**
1	Union Island Beautification	The Original Steel Orchestra	Union Island
2	The Sea Moss Project	The Lions Club	Union Island
3	Primary Schools Spelling Competition	The Lions Club	Union Island
4	Securing Tomorrows Talent	Union Island Youth Cricket Programme	Union Island
5	Short Term Storage Packaging For Fish	Petite Martinique Fishermen Co-op.	Petite Martinique
6	To Generate Disaster Awareness	NaDMA Youth Group	Carriacou

6 ASSOCIATED PROJECTS

One of the purposes of the Sustainable Grenadines Projects is to develop projects with local, regional and international partners that will bring further funding and opportunities to the Grenadines. This will increase the value of the project beyond the funding provided by The Lighthouse Foundation.

Below are several projects in various stages of development or implementation that are seen as being valuable for the Sustainable Grenadines Project to pursue. It is expected that others will emerge during the year, especially from the planning workshop.

6.1 Water Taxi Project

The GEF Southern Grenadines Water taxi Project was completed in March 2007. SusGren will continue to play a supporting role in post project activities to the water taxi association by providing office space, coordinating activities and contributing to their capacity building efforts. The Project will also continue to provide support in the formation of a water taxi association in Bequia.

6.2 Grenadines Green Hotels

Proposals will be developed based on the project ideas emerging from the Grenadines Green Hotel Workshop in 2007 (see annual report 2007). These proposals will be submitted to regional and international agencies interested in sustainable tourism, such as, Conservation International (CI), Caribbean Alliance for Sustainable Tourism (CAST) and TNC.

The purpose of this project would be primarily to promote sustainable environmental practices in Grenadine hotels and guest houses and to explore several ways in which environmentally friendly practices can be achieved. There are over 50 such establishments in the Grenadines, most of which are small and located right on the coast. It is expected that these establishments can adopt some form of environmentally friendly practices to reduce their impact on the environment and at the same time save money.

At the Grenadine Green Hotels Workshop hoteliers identified a number of actions that they could handle themselves or that they would partially handle with some funding. An internet discussion group is now formed to continue to network and share information among participants.

The concept paper for the Grenadine Green Hotels Project will be developed from the following five key areas coming out of the workshop:

- Implementation at various levels of Energy Management System Certification (process and planning) – walk through of property (auditing amount of water, energy, etc, training;
- Waste, Chemical, Water and Energy Management;
- Environmental Awareness/Training;
- Networking and Communications;
- Culture and Heritage.

6.3 Green schools

The concept paper for the Green Schools Project was developed two years ago and has been submitted to Mustique Island Company and UNESCO but did not receive any consideration.
The Project for 2008 will be actively seeking alternative donors, such as, the Gates Foundation.

6.4 Grenadine Fisherfolk Organisations

A strengthening of fisher folk management in the Grenadines project proposal (see appendix #2) has been submitted to the UNEP-Caribbean environment programme/GCFI Small Grants Fund for promoting sustainable fishing practices and alternative livelihoods for fishers.

The objectives of this project are as follows:

1 Setup a Steering Committee that will determine the feasibility and necessary mechanisms and support required to establish a regional fisher folk organization/association representing all fisher folks of the Grenadines.
2 Improve the cooperation between fisher folk and government fisheries managers to ensure the implementation of best fisheries practices.
3 Design and implement a series of consultative awareness presentations. These programmes will increase the awareness of fishers in the Grenadines to pursue their livelihoods in a sustainable way, thereby enabling them to become better stewards of the environment on which their livelihoods depend.

This project has a budget of US$40,000.00 with TNC providing some matching fund. With approval, this project will come on stream in 2008.

Other idea coming out of the Fisher folk Workshop Report (see Annual Report 2006) will be used to develop other project proposal to be submitted to the US National Fish and Wildlife Foundation or other organisations by March 2007. The project will also explore training opportunities for fisher folk in the area of conservation management for species, such as, conch, reef fish, lobster and snapper in other regions, seek to obtain awareness information [DVDs, Posters, Training kits] on protected areas and training attachment in conservation fishing methods.

6.5 Seamoss Farming Project

The Seamoss Farming Project is a pilot project valued at US $13,750 and funded by National Marine Sanctuaries Foundation: White Water to Blue Water Initiative (see 2007 Workplan for project proposal). It was scheduled to be completed in November 2007 but was extended to early in 2008 due to delays caused when the consultant, Mr. Allan Smith, had to seek medical attention overseas for an extended period of time. Project implementation will continue over the first few months in 2008 with the monitoring of the seamoss plots, harvesting, processing and packaging and the establishment of marketing arrangements.

SusGren also has start-up materials for a seamoss project in Carriacou and Petite Martinique and is waiting on the EC members from Carriacou to take the lead in arranging for this project.

6.6 *The OECS Protected Areas and Associated Livelihoods Project (OPAAL)*

The OPAAL project for St. Vincent and the Grenadines focuses on the establishment of the Tobago Cays Marine Park (TCMP). SusGren will continue to participate in their activities, such as meetings and workshops. SusGren also assisted TCMP in developing an associated livelihood project for the Tobago Cays which was approved by the OECS Environmental and Sustainable Development Unit and should come on stream soon. The project is valued for EC$50,000.00.

6.7 Marine space use plan for the Grenadines

CERMES and SusGren will continue to collaborate on the MarSIS research project conducted by PhD student Kim Baldwin in 2008. Research activities will include working with various marine resource users to better identify marine space use patterns and conducting a

participatory marine resource mapping exercises in each Grenadine island by the first half of 2008. Information produced from the MarSIS research thus far is available for download in the Files Folder of the MarSIS e-group.

6.8 Restoration and Sustainable use of Ashton Lagoon Project

The Ashton Lagoon Restoration Project Planning Workshop was held May 22nd – 24th in Union Island. The main outputs from the one-year planning phase were the restoration and sustainable use plan. A large project proposal will be developed for submission to the donors in December 2008 to address the Ashton Lagoon Restoration and Union Island Sustainable Tourism Development. The Project will be working with other partners including SCSCB, TNC and AvianEyes Birding Group of St. Vincent to develop the proposal. An internet discussion group called 'Friends of Ashton Lagoon' will also be developed to inform stakeholders of the process and progression.

6.9 MPA Establishment and Support for St. Vincent and the Grenadines and Grenada.

The Sustainable Grenadines Project will act as a regional (NGO) support agency working closely with TNC in the establishment of the Carriacou**,** Sandy Island/Oyster Bed and two other MPAs for St. Vincent and the Grenadines and Grenada. SusGren will continue to sit on TNC National Implementing Support Partnership (NISP) Committees for St. Vincent and the Grenadines and Grenada.

SusGren, TNC and CEC will be working together to move forward with establishing the Carriacou, Sandy Island/Oyster Bed as a MPA and setting up a management structure. Early in 2008, with assistance from CERMES, a co-management workshop will be held to determine the management arrangement for the MPA. The Project also applied for an UNEP small grant under the Training of Trainers (ToT) programme to assist with the co-management workshop (see appendix #3). A formal submission was made to the Government of Grenada for the declaration of Sandy Island/Oyster Bed as a MPA. Once this is achieved the implementation of the activities in the management plan will follow. Activities for the establishment of the two other MPAs will be determined during 2008.

6.10 Wetlands and Birdlife Conservation in the Grenadines

Susgren will be working with the Society for the Conservation and Study of Caribbean Bird (SCSCB) and TNC to implement the following projects:

- **Bird Cards for St. Vincent and the Grenadines and Grenada:** SusGren will continue to work with Dr. Lisa Sorenson of SCSCB, Mr. Jeremiah of the Forestry Department of Grenada and Mrs. Culzac-Wilson of AvianEyes Birding Group of St. Vincent to develop land birds field guide cards for St. Vincent and the Grenadines and Grenada.
- **Wetlands Conservation Workshop in Carriacou and Grenada:** SusGren will coordinate activities for hosting two training workshops for Carriacou and Grenada at the end of the first quarter of 2008. These workshops will be sponsored by the West Indian Whistling Duck (WIWD) and Wetlands Conservation Project funded by the US Fish and Wildlife Services (USFWS) through the SCSCB. These workshops are already held in St. Vincent and the Grenadines.

  The mission of the WIWD and Wetlands Conservation Project is to reverse the decline of the globally threatened WIWD and to prevent further loss and degradation of wetlands in the West Indies. Initiated in 1997, this region-wide program provides local teachers and educators with training and educational materials and works to raise public awareness and appreciation for the many functions and values of local wetlands and their birdlife. We also

aim to equip citizens with the knowledge, skills, ideas, values and commitment necessary to ensure wise sustainable use of important Caribbean wetlands. The project's strategy has been to train enthusiastic teachers, and natural resource agency and environmental organization staff, who in turn, teach children and train others in the use of the materials.

- **Bird Survey of the Grenadines:** Very little information exists on the birdlife, their habitats and the importance of the Grenadines to migratory bird population. SusGren and TNC, along with other partners including Mr. Jeremiah of the Forestry Department of Grenada and Mrs. Culzac-Wilson of AvianEyes Birding Group of St. Vincent are working towards conducting a bird survey of the Grenadines during the breeding season of 2008.

6.10 *GEF Small Grant Capacity Strengthening Programme for the Union Island Environmental Attackers (UIEA)*

The Union Island Environment Attackers (UIEA) has embarked on a programme to enhanced Clifton Harbour and its surroundings and to minimize the extent of environmental degradation caused by the unscrupulous actions of some resource users. Before this is achieved the capacity of the organisation needs to be strengthened. The first phase of the project (see appendix #4) will be a GEF US10, 000.00 capacity strengthening grant. SusGren is an in-kind contributor to this project and has been working with UIEA to develop the proposal. The project is expect to start early in New Year to finished by the end of 2008.

6.11 Restoration of Fort Murray Project

The EU Tourism Development Project of St. Vincent and the Grenadines has approximately EC350, 000.00 EU grant money to restore Fort Murray and to develop the capacity of the Union Island Museum and Ecological Society (UIMES) to manage the site. SusGren has pledged to assist UIMES through its ISA capacity development and co-management training attachment components.

6.12 *Grenadines as a 'World Heritage Site'*

One of the hopes of the Project is that the idea of the Grenadines as a 'World Heritage Site' will catch on in St. Vincent and the Grenadines and Grenada and that this will become a driving force in achieving sustainability.

The Project will be working with Mr. Michael Jessamy of Ministry of Tourism and a member of the National Trust Grenada to develop a process to start this initiative with both countries and to approach UNESCO for assistance.

7 COMMUNICATIONS AND NETWORKING

Communications with and networking among Grenadines stakeholders and the wider public in both countries continues to be a very important aspect of the Project. The following activities as described in the communications plan are proposed to further these aims.

7.1 Newsletter

The Project will continue to produce a quarterly newsletter. Efforts will be made to improve it and to promote its distribution. The approach of having recipients print copies and distribute or put them out for others will be continued. Steering Committee members along with two other interested individuals will be asked to distribute the newsletters in their respective islands.

7.2 Internet discussion group

There will be continued effort to link stakeholders with internet access through the SusGren discussion group established on YahooGroups. This provides an easy means of informing stakeholders about what is going on and obtaining feedback. It offers a means of providing the Newsletter electronically to those who would prefer it that way, and thus saving on printing and distribution costs. The internet discussion group permits the transfer of information and coordination of efforts from various agencies.

7.3 Media Releases and Programmes

Media Releases: The project will continue to prepare media releases on all its activities during the year and provide these to newspapers, TV and radio stations in both countries. The project will also seek to publicise the project on radio and TV programmes in Carriacou and the mainland of St. Vincent during 2008.

International Environmental Initiatives: The project will continue to promote and coordinate the International Coastal Cleanup (ICC) Day global environmental initiative in the Grenadines; for 2008. The project will work with NGOs in all the islands to coordinate these efforts from which it is expected to receive significant recognition and visibility. Early efforts will be made to solicit sponsorship for the printing of T-shirts for distribution throughout the Grenadines on the ICC day for added visibility.

Erecting Project Signs: SusGren will continue to coordinate efforts with SC members and the Administrative Authorities to have Project Signs placed at the major ports of entry on the Grenadine Islands. This was highlighted in most stakeholder meetings as very significant for project visibility. The project will distribute smaller project signs to 2008 mini-project recipients' for display at their project sites.

7.4 Website

The Project will continue to update information on the website. The website address is http://mypages.vincysurf.com/~susgrenpa/ which can also be accessed through the UWI, Cave Hill, CERMES home page (cavehill.uwi.edu.bb/cermes).

7.5 Project Accomplishment Flyer

A project accomplishment flyer has been developed to highlight the project achievements up to the midpoint, July 2007. The flyer will be printed and distributed to stakeholders and will be made available for visitors to the PIU office.

8 OTHER ACTIVITIES

8.1 Conference participation

The Project Manager or Programme Officer will participate in one regional or international conference at which the work of the project will be showcased. Opportunities for this have not yet been fully explored.

8.2 Steering and Executive Committee Meetings

There will be one Steering Committee meeting at the end of the year to review the work of the project during 2008 and to consider the proposed workplan for 2009. This is expected to take place in December 2008. There will also be two Executive Committee meetings during the year, which will likely to be held in April and August 2008.

Throughout the year there will be regular communication among Executive Committee Members.

8.3 Internship

In order to accomplish some of the activities within the 2008 Workplan such as the capacity strengthening of NGOs and the Grenadines bird survey, the Project will attempt to source regional and international assistance through internships. The Project will continue to facilitate the CERMES students with their field work in the Grenadines.

8.4 Project Symposium

At the request of TLF, the Project is developing a proposal for show-casing its achievements in a one and a half day symposium proposed for the first half of 2008. The idea is to have short presentations on the project achievements and also to bring people together who can influence the continuation of the project such as politicians and potential donors to the project. At that time different NGOs of the Grenadines and researchers will get a chance to present their work to donors, universities, businesses and environmental agencies. This also will be an opportunity to assess the project including the e-group, and plan for its future.

8.5 Continuation of the Sustainable Grenadines Project

Funding for SusGren will come to an end at the end of 2009. Although a lot is being achieved by SusGren, the Project's initiative needs another 4-5 years to see results. In order to be self-supporting and to carry on the work indefinitely SusGren is examining the need to form itself into a fully formed Grenadines NGO.

The project will have to determine early in the New Year the activities and processes required to secure funding for the continuation before the end of 2009. The Project will approach GEF and TNC for assistance with this initiative.

9 SCHEDULE

The Gantt chart provides below indicates the proposed timing for the primary activities of the project (dark shading). Expected timing for associated projects is also shown in lighter shading.

SUSTAINABLE GRENADINES PROJECT GANTT CHART 2008

	JAN				FEB				MAR				APR				MAY				JUN				JUL				AUG				SEP				OCT				NOV				DEC			
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Task Name																																															
SC Meeting																																															
Exec Comm. Meeting																																															
Progress Reports																																															
Budget Reporting																																															
Training/NGO Capacity																																														
Group Development (ISAs)																																															
Process/Procedures - Staffing																																														
Effective Writing Skills																																														
Caring for Litter																																														
Planning Workshops/Project Dev.																																														
Attachments																																														
Seamoss Processing & Marketing																																														
MPA Comanagement																																														
NGO Development																																														
Museum Attachment																																														
Mini-Projects																																														
Associated Projects																																														
Water Taxi Project																																														
Grenadines Green Hotels																																														
Grenadines Fisherfolks Organisation																																														
Seasomoss Farming Project																																														
MPA Establishment																																														
Green Schools																																														
OECS OPAAL Livelihood																																														
Marine Space Use Plan																																														
Restoration Ashton Lagoon																																														
Wetlands & Birdlife																																														
GEF Small Grant																																														
Restoration of Fort Murray																																														
Grenadines "World Heritage Site"																																													
Communications																																														
Website																																														
Other Activities																																														
Project Symposium																																														
Continuation of SusGren																																														

APPENDIX 1: STAKEHOLDER CONSULTATIONS FOR 2008 WORKPLAN

Stakeholder meetings were conducted in the islands of Carriacou, Union Island, Mayreau and Bequia from October to November, 2007. The meeting planned for Petite Martinique was cancelled due to bad weather conditions and the Canouan meeting was difficult to get organized. On Union Island the stakeholder meetings were held as part of meetings organized by the Union Island Development Council (UIDC). SusGren staff, steering committee members on respective islands along with key NGO partners organized and conducted these meetings. These meetings were held to inform the public of the project's activities over the past year and to discuss possible changes to better meet the needs of the people of the Grenadines. There were several ideas emerging from each island that were similar and should be considered by the Project. Some islands have issues which are peculiar to them and they believe that if the project can addressed such issues the environment and socioeconomic conditions of the Grenadines will be enhanced.

The meetings first sought to inform participants of aims and objectives of the Project and assessed the progress of the project with respect to the particular island. Groups were encouraged to think about possible mini-projects which will be sustainable to their island. The progress of mini-projects awarded during the period 2004 – 2007 was assessed where applicable with the aim of improving project implementation and the categories of projects applied for. Priority areas for training workshops were discussed on all islands and stakeholders felt the training in effective writing and changing attitude with respect to littering are two important and timely training areas.

With respect to the project's visibility, the posting of the Project awareness signs on each island close to the harbour entrances were discussed and Steering Committee members and administrative persons present agreed to work with the authorities on each Island to have these signs posted. Group information forms were handed out in all meetings and the information collected will be used to update the stakeholder directory on groups in the Grenadines.

The people of Mayreau strongly raised the concern of the lack of available lands and absence of a system to deal with the disposal of garbage on the Island. They also felt that they are being marginalized by the management of the Tobago Cays Marine Park. At present they were overlooked by the management of the TCMP for jobs such as park rangers and they were not included as stakeholders in activities associated with the Tobago Cays.

The fishermen of Mayreau felt that they had little alternatives other than fishing and the fishing stocks are depleting especially lobster and conch. They expressed the need for fishermen to be trained in using better fishing methods that will protect the reef and that larger size mesh should be used in nets to save the small fishes.

Dissatisfaction was also expressed for the absence of Mayreau participants to SusGren workshops, They felt that the information on workshops and other events are still not getting to everyone.

The two major outcomes from Mayreau Stakeholder meeting were the selection of Ms. Maria Ollivierre as their Steering Committee representative and the first SusGren Project sign was erected in the Mayreau community.

In Union Island, discussions were mostly centered on leadership and its absence within groups on the islands. Participants felt that people were not coming forward to take up leadership roles but instead there are many persons who come to meetings with the intention of being disruptive

of the ideas and plans put forwards by the groups. These disruptive persons however refuse to take up executive positions and cause well intentioned persons to withdraw from the groups.

Some persons expressed the view that most of the work of organizations is done by a few members who receive no recognition but instead they are verbally attacked in meetings. Participants felt that persons who received training are not implementing what they have learnt and give little support to the other who step forward and take up leadership roles. The need for conflict resolution and leadership skills was strongly expressed by some participants.

In Carriacou, concerns were expressed about the high price of fish whilst at the same time participants believed that fishermen were using bad gears and techniques that damage the reef. It was suggested that fishermen needed lots of training on the right size of mesh to be used in order to safe guard the fishing stocks for tomorrow. With the continuous depleting of the marine resource one participant asked whether the Project ever considers fish farming as a means of alternative livelihood.

One participant was concerned about the impacts of training workshops on group members who do not attend those training and suggested that workshops should now be done on a one-on-one basis with each organisation. Also proposed was holding follow-up or part-two to workshops previously held, such as, leadership and conflict resolution because group members keep asking for a repeat of these workshops. Participants felt that community groups continue to have lots of problems and workshops should teach them how to solve these issues.

Some participants felt that community groups were leaving out schools and youths in their activities and that more should be done to involve them. Other participants also recognised that it is difficult and becoming a problem to get the youths involved. Programmes addressed at the school such as essay competition and having activities associated with social events were some ideas suggested by the participants in order to get youths involve. A dive operator present invited the Project to do a presentation to the yachting community between Christmas and the New Year which he said can be an excellent opportunity to meet the yachting community.

Participants were curious as to what may have happened to the KIDO Foundation since all of its operations have ceased. They said that it is rumored in Carriacou that the organisation has broken-up and one of the main founding members has since left Carriacou.

In Bequia, discussions were focused around the capacity of groups to function effectively. One participant felt the people in the community of Bequia are too laid back and believes that Bequia needs a strong PR type person to provide leadership. Some participants were of the opinion that the duration of meetings were too long and boring and that's one of the reasons people do not show up. They suggested that meetings should be shorter and can be substituted with social activities. Some participants were of the opinion that groups in Bequia should join forces and work together. Participants suggested that the youth guidance officer of the Youth Department Mr. Carlos Williams can assist with the capacity building of groups. That Department is also known to provide officers who can work with groups.

Concerns were also raised about the scarcity of lobsters, which one participant believes that there is none presently in the Northern Grenadines. That participant suggested that the lobster population should be studied and the close season should be made shorter to coincide with the tourist season from November to April.

Stakeholder Meetings Agenda:

- Re-affirm the aims and objectives of the Sustainable Grenadines Project
- Assess the progress of the project with respect to the particular island

- Establish priority areas for project attention which will aid in the development of the annual work plan
- Determine the way forward for the project
- Encourage groups to think about possible Mini-projects which are sustainable
- Assess the progress of Mini-projects awarded in 2004-2007 where applicable

Participants in Stakeholder Meetings:

Name	Organisation	Island
Vennar Ollivierre	MEDO	Mayreau
Annie Adams	MEDO	Mayreau
Lenus Alexander	MRSC	Mayreau
Faustina Lewis	MNW	Mayreau
Sandra Forde	MRSC	Mayreau
Aaron Alexander	MRSC	Mayreau
George Frederick	MRSC	Mayreau
Maria Ollivierre SC	MNW/MRSC	Mayreau
Steadman Forde	MRSC	Mayreau
Gloria Nichols	MRSC	Mayreau
Katrina Collins	UIDC	Union Island
Rudolph Hutchinson	Union Island Youth Cricket Program	Union Island
Vernalyn Blencowe	U.I Cultural youth	Union Island
Peter Regis	Rotary Club Union Island	Union Island
Godwin James	UIDC	Union Island
Lesroy Noel	TCMP	Union Island
Shunnel Tittle	Teacher for U.I.SS	Union Island
Kerita Young	Teacher for S.D.P.S	Union Island
Marshia Matthews	Union Island Tourist Bureau	Union Island
Vanessa McTair	Teacher at the Ashton Pre School	Union Island
Phinella Noel	Teacher at Clifton Pre School	Union Island
Carlene Stewart	Eagles Travel	Union Island
Triska Thomas	Young Leaders	Union Island
Winifred Harvey	U.I Farmers organisation	Union Island
Marcia Simmons	Lions Club	Union Island
Jeremiah Jones	Southern Grenadines Water Taxi	Union Island
Desmond Providence	U.I.D.C	Union Island
Esrome Durrant	Originals Steel Orchestra	Union Island
Standford Coy	Union Is Disaster Preparedness	Union Island
Mrs. Virginia Fleary-Noel	C.E.C.	Carriacou
Kimanie Martineau	Hillsborough Secondary	Carriacou
Alcina Jackson	Belau upper level community group	Carriacou
George Schmitt	Arawak Divers	Carriacou

Sherryann Charles,	Red Cross/CEC	Carriacou
Donna Stafford,	Bogles/CEC	Carriacou
Nikita Bethel,	CEC	Carriacou
Chadllyn Calliste,	L'esterre South Striders	Carriacou
Cindy Teka	Belair Upper Level	Carriacou
Clint John,	Belair Upper Level	Carriacou
Ashanti Patrice,	L'esterre South Striders	Carriacou
Mel citer	Rotary Club	Carriacou
Oliver Bullen	Rotary Club	Carriacou
Mary Simon	Rotary Club	Carriacou
Winston Alladin	Rotary Club	Carriacou
Bryan Whyte	Rotary Club	Carriacou
Veronica Adams	Rotary Club	Carriacou
Linda MaTariae	Rotary Club	Carriacou
Sita Hernandez	Rotary Club	Carriacou
Juteleue Peterson	Apostolic Faith Mission	Bequia
Raison Compton	PFSCEO	Bequia
Lydia Ollivierre	Bequia Girls Guides	Bequia
Uaire Ollivierre	Bequia Sailing Club/Bequia Community High School.	Bequia
Herman Belmar	Grenadines Affairs	Bequia
Anthony Compton	Paget Farm 4-H club	Bequia
Yasa Belmar	RIPPLES	Bequia

APPENDIX 2.

UNEP-CARIBBEAN ENVIRONMENT PROGRAMME/GULF AND CARIBBEAN FISHERIES INSTITUTE

Application Form for the Small Grants Fund for promoting sustainable fishing practices and alternative livelihoods for fishers 2006

1. PROJECT TITLE: Strengthening of Fisherfolk Management in the Grenadines

2. ORGANIZATIONAL INFORMATION (responsible and collaborators). Projects with community participation will be given priority:

Name of organization(s): Sustainable Grenadines Project

Address: Clifton Union Island

Telephone: (784) 485 8779

Fax: (784) 485 8778

E-Mail: susgrenpm@vincysurf.com

Contact Person: Martin Barriteau

Position of contact person: **Project Manager**

3. BACKGROUND: (1 page maximum)

The Grenadine islands lie on the Grenadian Bank extending some 120 km between the main islands of Grenada and St. Vincent. The majority of the Grenadian Bank is less that 50m deep and supports the most extensive coral reefs and related habitats in the south-eastern Caribbean. There are over 20 islands in the Grenadines, nine of which have permanent settlements and related infrastructure; two are resort islands, while the remainder may be visited often by fishers as they exploit the available resources.

Inhabitants of the Grenadines are dependent on marine resources for their livelihoods. Today fishing and marine-based tourism are the two major sources of employment in the Grenadines. However, the sustainability of fishing as a livelihood is now under threat from unplanned land-based and marina development, unregulated use of marine resources for recreation, unsustainable fishing practices, and lack of capacity for marine resource management.

The marine and coastal resources of the Grenadines are crucial for sustainable livelihoods and if not properly managed and protected, there will be a gloomy future for many Grenadines people and the marine ecosystems they rely upon.

The proposed project addresses the need to reorient fisherfolk in the Grenadines towards sustainable use of the marine resources. This reorientation will involve their engagement in

sharing the responsibility for management and decision making regarding marine resources. The project will include strengthening the capacity of fisherfolk and their relevant organizations to sustainably manage their resources; work in cooperation with government fisheries managers, Caribbean Regional Fisheries Mechanism (CRFM) to implement best fishing practices; and determine the need for a regional fisherfolk organization.

In the Grenadines issues with creating a regional fisherfolk organization include: weak management skills; insufficient access to relevant information; lack of time and resources for fisherfolk to commit to being part of developing and running an organization; and limited communication and advocacy skills. From a livelihoods perspective, most fisherfolk are small-scale operators who are struggling to make a living. They operate small, open, outboard powered boats that are often poorly equipped. They are currently largely unregulated and existing regulations are not effectively enforced due to lack of government capacity.

To begin to address these issues, fisherfolk leaders in the Grenadines were brought together to a planning workshop (see appendix 1) on February 15 – 16, 2006 on the Island of Mayreau by the Sustainable Grenadines Project (SGP) to discuss the ways in which fisherfolk can participate in strengthening their capacity and creating a unified voice to advocate for their livelihood and the management of their fishery. The results of that workshop form the basis for this proposed project including: a feasibility study for establishment of a regional fisherfolk organization; workshops to bring together government fisheries managers and fisherfolk to strengthen cooperation; and trainings for best fisheries practices.

The Sustainable Grenadines Project (SGP) was developed through a participatory process (Phase 1) involving stakeholder identification and mobilisation, visioning and strategic planning. Phase 2 is a five-year, transboundary initiative based on the strategic plan, supported by The Lighthouse Foundation that seeks to enhance the capacity of civil society to play their role in sustainable development in the Grenadines. This emphasis on civil society was also justified by Principle 4 in the St. Georges Declaration. To promote this all three major stakeholder groups; civil society, private sector and government must be engaged, and are included in the project. The partners in this project therefore include Governments of St. Vincent and the Grenadines and Grenada, NGOs from the Grenadines and the Centre for Resource Management and Environmental Studies (CERMES) from The University of the West Indies, Cave Hill, Barbados.

The SGP is the only regional program focused on developing sustainable livelihoods for the residents of the Grenadines. The project has been active in the Grenadines for the past 6 years and is currently in Phase 2 of a three year project that is addressing the needs of civil society through its core activities. The SGP has conducted a series of institutional self assessments for NGO's which identified the needs of these organizations. Based on these assessments SGP has provided strategic planning and other training assistance to the NGOs. In addition, SGP is well known in the region as a source of information and technical assistance and often provides individuals and/or organizations with requested support.

4. PROJECT OBJECTIVES:

The Strengthening of Fisherfolks Management in the Grenadines project will lead to better management of the fisheries resources of the Grenadines by determining the feasibility of and required resources for establishing an effective regional fisherfolk organization that would give a collective voice to fishers. A study would be done with full participation of fisherfolk and will utilize a steering committee comprised of fisherfolk. The feasibility study would assess the potential to create an organization that could provide the capacity for fisherfolks to participate in fisheries planning and management; and promote sustainable livelihoods. In addition, the feasibility study would identify the potential for such an organization to create transboundary linkages between fisherfolk from St. Vincent and the Grenadines and Grenada.

The project will also work with fisherfolk to raise awareness of the local resource users on the need for sustainable fisheries management the outcome of which will be more fisherfolk utilizing best fishing practices and an increase in adherence to current fisheries regulations.

The objectives of this project are as follows:

4 Setup a Steering Committee that will determine the feasibility and necessary mechanisms and support required to establish a regional fisherfolk organization/association representing all fisherfolks of the Grenadines.
5 Improve the cooperation between fisherfolk and government fisheries managers to ensure the implementation of best fisheries practices.
6 Design and implement a series of consultative awareness presentations. These programmes will increase the awareness of fishers in the Grenadines to pursue their livelihoods in a sustainable way, thereby enabling them to become better stewards of the environment on which their livelihoods depend.

5. PROJECT DESCRIPTION: (2 pages maximum)

A Approach and methodology to be used to accomplish the project objectives.

At the current time establishing an association for fisherfolk in the Grenadines is a concept that is supported and desired by the fisherfolk. However, there is a long history of non-participation by fisherfolk in any type of formalized process. Attending meetings, creating strategic plans, forming a legal NGO –all of these things are not the strengths of these people. There is interest in forming such an organization, but there are a lot of challenges that need to be addressed. The initial task to be undertaken by the SGP early in the project will be the formation of the steering committee as was proposed from the fisherfolk workshop (see appendix 1). The Steering Committee (SC) will be comprised of at least two fishers from each of the nine inhabited islands. They will be responsible for executing the project along with SGP. The SGP will take the lead in organizing the SC and will be the implementing agency for the project.

The SC and SGP will hold a series of strategic planning meetings to clearly identify the need for a fisherfolk organization, and identify what the mission and goals of such an organization would be. The meetings would identify with the fisherfolk what inputs and incentives are required for full participation of fisherfolk in the organization; what resources would be needed to ensure such an organization could be established and effectively managed. The project will also look at

the potential alternatives to establishing an organization while providing for a unified voice for fisherfolk.

The project will also provide a series of trainings for fisherfolk including sustainable fishing practices, boat safety and maintenance. In addition there will be at least three meetings organized with government fisheries agency staff to discuss the roles and responsibilities of fisherfolk and government in fisheries management and decision making regarding marine resources. .

	Project Description b, c and e		
	Main Activities	**Expected Output**	**Time Frame**
1	Establish a steering committee to represent the fisherfolks of the Grenadines	Steering committee formed with representatives from all islands	Jun-08
2	Conduct visioning and strategy session with steering committee to determine the desired role / activities of a fisherfolk organisation in sustainable livelihood and fisheries management and to guide the feasibility study	Clear vision identified for fisherfolk organisation and guidelines for feasibility determined	8-Aug
3	Conduct a feasibility study to assess the readiness for and requirements needed for the establishment and functioning of a fisherfolk organisation in the Grenadines. Include steering committee in review of initial study design and review of drafted results.	study conducted and steering committee informed	8-Oct
4	To establish linkages by holding three joint meetings with other fisheries organisation to include Caribbean Regional Fisheries Mechanism (CRFM) and the Fisheries departments of St. Vincent and the Grenadines and Grenada	three meetings held with representatives from all relevant stakeholders - actions identified to strengthen linkages and cooperation	September, November and January 2008
5	Design and implement 3 consultative awareness presentations with fishers on sustainable fishing practices, fisheries regulation and results of the feasibility study	Fishers trained in sustainable fishing practices, fisheries regulation and fisherfolk organisation establishment	June and September 2008 and January 2009

7	Design and implement training for fishers in boat safety and engine maintenance.	Fishers received training in boat safety and engine maintenance.	September 2008 - October 2008
8	To setup an office within the Sustainable Grenadines Project for the fisherfolk steering committee	Office setup and equipment purchased	Apr-08

D Staffing and other resource requirements of the project (including inputs by other institutions).

The SGP will provide staff time, office space and training room for setting up of the project and for holding workshops and trainings sessions. CERMES of the UWI will provide technical assistance to the project. The Nature Conservancy will provide some matching fund and technical support to the Project.

E Time frame for starting and completing the project.

The Strengthening of Fisherfolks Management in the Grenadines Project will be a one year project: March 2008 – February 2009.

6. PROJECT MANAGEMENT AND DEVELOPMENT: (1 page maximum)

The project will be implemented by the SGP. The Project Manager of the Sustainable Grenadines Project will be the coordinator of the Project. The Office of the SGP will be used to setup a workstation for the steering committee and thus will be the head quarters for the project.

The coordinator will take the lead role in all project activities and would act as liaison between the steering committee and other regional organizations. The coordinator has many years experience in project management and proven ability in human resource development and organizational functioning.

Provide an implementation schedule for the project, showing the timelines required to carry out the different activities.

See the table under project description above

7. PROJECT FINANCING PLAN AND BUDGET:

List the goods and services required for successful project implementation, and indicate the source of these goods and services. In-kind and financial contributions should also be included.

The budget should be presented using the format shown below. Electronic equipment should be rented, not bought. No single item under equipment or material can exceed 1,500 USD.

ITEM	Requested (max USD 15,000)	Applicant's Contribution	Other Contributors	TOTAL (US$)
Personnel	6000	5000	4000	15000
Material	600	600		1200
Equipment				0
Services	5000	3000	2500	10500
Travel	3000	2000	3000	8000
Other	400	2400	2500	5300
TOTAL (US$)	$15,000	$13,000	$12,000	$40,000

Notes			TNC
Personnel	fisher org. manager	part time Susgren staff	in-kind TNC staff
Material		office supplies, copies etc	
Equipment			
Services	consultants	consulting CERMES staff - two workshops	tech assistance - trainings
Travel	fisher folk travel	susgren/cermes staff	participant travel trainings
Other	meeting expenses	office space	

8. PROJECT EVALUATION:

Indicate how the organisation will determine that the project objectives have been met (list both evaluation mechanism and indicators of success).

Project Objectives	Indicators of Success
1. Setup a Steering Committee	Feasibility studies completed with inputs and guidance from steering committee and presented in a workshop to all stakeholders
2. Improve the cooperation between fisherfolk, regional agencies and government fisheries	Fisherfolk and fisheries managers have attended workshops, identified actions for improve cooperation. Surveys taken before and after workshops to determine changes in

managers	shifting attitude towards cooperation.
3. Design and implement a series of consultative awareness presentations	Training completed with at least 20 participants per training and evaluation completed for training by participants

9. SUPPORTING DOCUMENTATION:

Appendix 2 and 3 consist of the Annual Report for 2006 and Workplan for 2007 with contains the Project goals, annual report and financial statement.

- Terms of Reference for key project personnel

ToR of Coordinator of the Project (Project Manager of the Sustainable Grenadines Project).

-Coordinate the activities of the Project
- Interacting with all islands to determine the representatives for the steering committee
- Coordinating meetings of the steering committee
- Organise the training and consultative programs
- Networking of steering committee with other organisations
- assist the steering committee in developing the workplan for the project
-Act as chairman for the steering committee

APPENDIX 3.

UNEP-Caribbean Environment Programme

TOT Follow-up proposal 2006

1. PROJECT TITLE:

Designing a co-management model for Sandy Island/Oyster Bed Marine Park Area [SIOBMPA] using experience from the Caribbean.

2. ORGANISATIONAL INFORMATION:

Name of Organisation: Sustainable Grenadines Project

Address: Clifton
UNION ISLAND
St. Vincent and the Grenadines

Telephone/Fax: 1 [784] 485 8779

E-Mail: balius2000@yahoo.com

Contact Person: Martin Barriteau

Position of contact person: Project Manager.

3. BACKGROUND:

The Sustainable Grenadines Project [SusGren], aims: to designate the Sandy Island/Oyster Bed area as a Marine Protected Area [MPA]; to build the capacity of the local NGO, Carriacou Environmental Committee [CEC] and to finalise a co-management agreement between the Ministry of Agriculture and the CEC for long-term sustainable management

Carriacou is approx. 34sq.km and is located 24km North-East of Grenada. Some 1,510 people (1/3 of total island population) live close to Site. Their main income source is from fishing and tourism. The MPA includes unique mangroves, Islands and Rocks. Development, over fishing, lack of baseline data and uncontrolled access to Sandy Isle are major problems.

In Grenada state control and management of MPAs, thus far, has not proven to be successful, which led the Grenadian stakeholders, through national consultation, to agree on a co-management agreement between the Ministry of Agriculture and CEC for the Sandy Island/Oyster Bed Project. This module, if proven to be successful, would be used for the future Management of MPAs in Grenada. By way of co-management the CEC will have jurisdiction over the day-to-day management and revenue collection of the project area, which would ensure sustainability of the site.

The Sustainable Grenadines Project is a trans-boundary initiative, which aims to strengthen and empower local communities from Carriacou to Bequia in protecting their environment and livelihoods in the Grenadines. The project is being implemented by the Center for Resource Management and Environmental Studies [CERMES] of the University of the West Indies (UWI), in collaboration with national NGOs, CBOs and Governments of Grenada and St. Vincent. The project office is base on Union Island. The Sustainable Grenadines Project will facilitate the process that brings together CEC, the Sandy Island advisory stakeholder board, the Government of Grenada and the Nature Conservancy (TNC) to formulate the co-management agreement for the Sandy Island MPA.

Experiences of MPAs governance by co-management or quasi Government control in the region have proven to be successful and one of these examples as experienced in Belize, St. Lucia or the Bahamas can be modelled for the Sandy Island/Oyster Bed MPA. This workshop aims to bring together a multi disciplinary team consisting of local and Caribbean experts in co-management to develop a module for the Sandy Island/Oyster Bed PMA.

4. OBJECTIVES & TARGET GROUPS:

Objectives:

To conduct an assessment of different co-management experience in the Caribbean as a means of identifying an appropriate module for the Sandy Island/Oyster Bed MPA.

- To train participants in stakeholder identification [analysis] and co-management arrangements.
- To use case studies and working group sessions to determine a structure and co-management arrangement for the SIOBMPA.
- To develop a process and identify a working group to engage all actors in the development of the co-management arrangement for the SIOBMPA.

Target Group:

• SIOB MPA stakeholder board	12 members
• Fisheries Officers	02 members
• Tourism	01 members
• Legal persons	02 members
• CEC representative	02 members
• Carriacou Ministry	02 members
• Resource persons	05 members
• TNC	02 members
• Resource users	02 members
Number participants	30 persons.

5. COURSE CONTENT AND METHODOLOGY:

a. Approach and methodology to be used to accomplish the project objectives.

The workshop will be centered around participatory and co-management training from the Trainers of Trainer Course and will consist of training, and facilitation in case studies and working group sessions to derived the output of the workshop.

b. Main activities to be undertaken in the project.

A workshop consisting of stakeholder analysis, participatory and co-management manage training, stakeholder analysis, process and working group's development and a co-management and MPA staff structure.

c. Expected outputs:

- A stakeholder list and working group for SIOBMPA co-management development.
- A proposed co-management module for SIOBMPA.
- A proposed structure for the Management of the SIOBMPA
- An outlined process [action plan] to guide the co-management development for SIOBMPA.

d. Staffing and other resource:

- A secretariat SusGren
- Trainer/Facilitator Martin Barriteau
- Resource person from CERMES UWI Barbados [funding]
- Regional participants TNC
- Resource Material UNEP-CEP [to be sourced]

e. Time frame for starting and completing the project.

- 3 months – proposal, planning, sourcing funds, setting-up account and enlisting participants November - December
- Conducting a 3 day workshop in Second week of January.

f. Material.

- Folders, markers, flip charts, pens, copying paper, Bristol board, Brochures

Equipments:

- Copier and printer ink cartridges

Equipment rentals:

- Power point and over head projectors
- Boats hirer for field trip to the SIOBMPA.
- Conference room

6. COURSE STRUCTURE:

a. Length of the course
3 days: 2 days in-house; 1 day field trip.

b. Course Structure:

Day1:

- Background to CREP SIOBMPA Project by Martin Barriteau
- Legislative and legal regulations governing MPA in Grenada by Fisheries Dept
- SIOBMPA Project Financial and Sustainable Plan by TNC
- Co-management – Caribbean Projective by CERMES.
- Stakeholder Analysis Training by Martin / CERMES
- Development of Stakeholder Analysis for SIOBMPA MPA - Exercise by Martin / CERMES.

Day2:

- Participatory Management Training by Martin / CERMES

- Co-management Training by Martin / CERMES
- Developing a Co-management Module - case studies presented to working groups By Martin / CERMES
- Develop Rules and Conditions for SIOBMPA By Martin /CERMES
- SWOT analysis for the SIOBMPA
- Developing staff structure for the Sandy MPA – case studies [scenarios] on different possible structures presented to working groups by Martin and CERMES.
- Identification of a working group [steering committee] to lead the co-management process.Group exercise by Martin / CERMES
- Developing a process for the development of a co-management for the SIOBMPA

Day3:

- Field trip to the SIOBMPA
- Developing a 6 months work plan for the SIOBMPA, January – June 2007 by Martin
- Evaluation and rap up by Martin

c. Implementation Schedule:

Activities	Responsibility	November	December	January	February
Developing training proposal	Martin	X	X		
Sourcing funding	Martin	X			
Approval of funding	UNEP/TNC		X		
Signing of MOU	UNEP/TNC//Martin		X		
Enlisting Resource Person	Martin / TNC		X		
Enlisting Participant	Martin / TNC				
Setting up bank account	Martin		X		
Invitations	Martin		X		
Collecting/Buying Resources	Martin		X		
Workshop	Martin			X	
Report	Martin				X

7. PROJECT FINANCING PLAN AND BUDGET:

10 ITEM	**Requested from UNEP**	**Applicant's Contribution**	**Other Contributors [USD]**	**TOTAL (US$)**
1.Regional participants Attendance: travel, acc, and meals by funding agency [not know]			8,000.00	8,000.00

2. Resource person from CERMES by funding agency [not know] 3. Folders, markers, flip charts, pens, copying paper, Bristol board, Brochures Equipments: Copier and printer ink cartridges Equipment rentals: Power point and over head projectors Boats hirer for field trip to the Sandy MPA. Conference room; acc; meal; travel 4. Secretariat, logistical and facilitation	4,000.00	In-kind	2,500.00	2,500.00 4,000.00
TOTAL (US$)	US$ 4000.00		10,500.00	14,500.00

8. EXPECTED RESULTS & PROJECT EVALUATION:

Indicate how the organisation will determine that the project objectives have been met (list both evaluation mechanism and indicators of success).

Project Objectives	Indicators of Success
1. Co-management module developed	Module presented to Government for approval
2. Rules and Responsibilities developed	Roles and responsibilities present to steering committee
3. Proposed structure for SIOBMPA developed	Structure presented to steering committee
4. Process developed for co-management	Process used by steering committee

The draft and final proposals should be sent to:

Heidi Savelli Soderberg

E-mail: hss.uneprcuja@cwjamaica.com.

cc:

Georgina Bustamante

gbustamante@bellsouth.net

APPENDIX 4.

THE GLOBAL ENIVIRONMENT FACILITY
SMALL GRANTS PROGRAMME

BARBADOS AND THE EASTERN CARIBBEAN STATES

PROJECT PROPOSAL APPLICATION

Project Proposal Format

This proposal format is designed to help you to think logically through each project component. Please note that you are free to use videos and/or photographs to help illustrate points, particularly in Section 2.

There are two steps in the project approval process: **Step 1**: Completion and submission of the project proposal form; and once approved **Step 2**: Attendance at a working session(s) where you can prepare a detailed workplan, a results matrix and be informed and trained in project reporting for GEF SGP.

SECTION 1.0: GENERAL INFORMATION

Country: **Submission Date:** November, 28 2007

1.1 Project Title: Capacity Strengthening Programme for the Union Island Environmental Attackers

1.2 Location of project (be specific): Clifton, Union Island

1.3 Name of Organisation: Union Island Environmental Attackers (UIEA)

1.4 **Mailing Address: Clifton, Union Island**

1.5 **Street Address: (If different from the Mailing address)**

1.6 **Telephone: 784 526-7457; Fax: 784 485-8266; Email:environmentalattackers@yahoo.com**

1.7 **Principal Officer: (Name and Position) Katrina Collins, President**

1.8 **Project Contact: (Name and position) Katrina Collins, President**

1.9 Starting date: December 1, 2007 Completion date: August 31st, 2008

SECTION 1.0 (Continued)

Convert to local currency: [EC$ or BDS$]) Please circle.

1.10	Estimated total Cost of Project:		**US$ 24,203.70**
	$65,350.00		
1.11	Contribution Requested from GEF/SGP		**US$ 10,500.00**
	$28,350.00		
1.12	Contribution from Project Proponent:	In-kind	**US$ 7,407.41**
	$20,000.00		
		In-kind	**US$ 3,703.70**
	$**10,000.00**		
1.13	Contribution by Other:	In-kind	**US$ 2,592.59**
	$7,000.00		

SECTION 2.0: NATURE OF THE NGO OR COMMUNITY GROUP

2.1 Name(s) and position(s) of principal contact person and/or officer: Katrina Collins "President"

Background of the organisation: Union Island is the most southerly of the St. Vincent Grenadines. It has diverse terrestrial vegetation ranging from savannah, thickets, mangroves, complex forest systems to secluded white sand beaches; its marine environment is equally impressive.

Despite its outstanding natural beauty, Union island, with its small airport is principally used as a gateway to many of the surrounding islands. Whilst a significant proportion of the local population works in fishing or tourism related activities, there is a high unemployment rate on the island and little prospect for diversification at present.

One of the most important reasons why this project was selected was because of the importance of the environment to the survival of Union Island as a tourism destination and by extension the economic survival of this small island.

The Grenadines, and even more so Union Island because of its distance from the mainland, needs tourism to "stay alive". Young persons interested in their survival recognize that they have to do something for themselves and must set aside time to make these important things happen. So we started a club. After several meetings we came up with the name Union Island Environmental Attackers and our group was established on the 8th November 1999 at Clifton, Union Island.

One of the first things that we noticed was the way people dispose their garbage …everywhere and any where…and not at our dump site (an open area designated for the disposal of garbage). So a group of us (now members) thought it would be nice to bring some people together to assist with a clean –up and so make the place less of an eye sore but rather make our environment a better place to live. Also to improve on this so that when visitors come they will find it to be the "best" and tidiest island in the Caribbean. The first clean-up program was launched on November 21, 1999, based on what we thought was one of the most important issues affecting us. Since then we have completed many clean-up programs. We placed 50 garbage bins donated by VINLEC around Ashton and Clifton. Central Water Sewage Authority also donated 50 garbage bins which were placed island wide and restoration of the Diablo beach is been done now and we have established a bank account at the National Commercial Bank.

4.1

- Date established: 8th November 1999
- Organization's Vision: *To maintain the beauty of our island and to promote our tourism industry*
- Organisation's Mission: *Promoting Sustainable Use of the Natural resources of Union Island*
- Organisation's structure: Executive and general membership
- Membership (how many members?): Seventeen (17) members
- Annual total budget:___EC$35,000.000_____
- List sources of income: _Projects, fund raisers and in-kind contribution_____
  (Please attach copy of Constitution or other governing instrument).

4.2 Based on the arrangements in your country are you (answer one question):

- A registered group under the laws. (NO) (Registration in progress: expected by January 2008) If YES, submit a copy of your Certificate of Registration.
- A recognised group under any of the Ministries of Government? (NO) but have close working relationship with the Ministry of Health and Solid Waste Management in St. Vincent. If yes, name the Ministry and give details e.g. registration number and date of registration.
- Recognised by some other official arrangement in your country? (YES) (NO) Please give details.

2.4 If you are not registered or recognised by an official agency, please explain.

Because of finance we were unable to Register and most of projects were Voluntary Work by us.

4.3 What has been your previous experience in carrying out projects, particularly those that help to protect or conserve the environment?

The Union Island Environment Attackers has been recognized by the Commonwealth Youth Programme. Earlier this year the organisation was awarded the Commonwealth Silver Award for it work on the environment in Union Island.

2.6 Have you received a previous grant under the GEF Small Grants Programme? (No). If Yes, Indicate project number, title, location and duration of the project.

4.4 Have you received a previous grant from other sources? If so, indicate which agency or agencies.

Name of Project	Name of Funder	Amount of Grant (US$)	Year
Plastic reduction	Sustainable Grenadines Project	US$ 1985.00 $5,300.00 EC	January 2007
Beach Umbrella	Sustainable Grenadines Project	US$ 1985.00 $ 5300.00 EC	November 2006
Environmental Clean up	Common Wealth	US$ 1800	Septembers 2006

N.B. Previous experience is not a prerequisite for a grant. Holders of previous grants will still be considered.

SECTION 3.0: NATURE OF THE PROPOSED PROJECT

3.1 Describe the problem or issue and state its causes and effects. **(Be as detailed as possible).**

Frequently, oil and a wide range of garbage are being dumped into harbour and waters by the boats and vessels that anchor there, particularly at nights. These practices are very deliberate and they pollute the water, damage the corals and litter the beaches; and they generally make the Union Island surrounding environment untidy and unpleasant in the eyes of residents and visitors alike. This in turn has contributed to a deterioration of the tourism product of Union Island, the principal source of livelihood for most of the population.

The relatively large number of yachts and vessels that come into the harbours of Union Island are not scrutinized properly. Therefore unscrupulous boatmen and yachtsmen abuse and pollute the marine areas without being detected because there is no system in place to monitor these boats and vessels while they are anchored in the harbours. No enforcement is effected because the patrol system is weak and it has little resources to enable it to operate. Putting a system in place with the capability to monitor the activities of these boats and vessels will help to lessen the extent of pollution and the damage to the marine environment.

The Union Island Environment Attackers (UIEA) is willing and it has decided to develop a programme to monitor the activities associated with boating and yachting in the harbours of Union Island but the capacity of the organisation needs to be strengthened in order for it to successfully design and implement an effective monitoring system that would minimize the extent of environmental degradation caused by the unscrupulous actions of some resource users. The present project request is to acquire the necessary funding to embark on such a programme. It will be approached in two phases as outlined in the section that follows.

4.5 What is the overall goal of the project? *(A goal is the end state you are working towards upon project completion. You therefore need to think forward to the end of the project in order to develop your project goal)*

The Sustainable use of the natural resources of Union Island

4.6 What are the objectives of the project? *(The objectives should be SMART, i.e., Specific, Measurable, Achievable, Realistic and Time-bound. You should try not to exceed four objectives and at maximum five. The objectives of your project must all contribute to the goal.)*

a. To strengthen the institutional capacity of the Union Island Environmental Attackers (UIEA);
b. To refresh and strengthen the leadership capability of the members of the Union Island Environmental Attackers (UIEA);
c. To increase public awareness of the problems caused by indiscriminate and undetected waste disposal by some resource users,
d. To secure the involvement of resource users and other stakeholders in developing recommendations aimed at addressing the problems;
e. To strengthen the resources of the organisation to act in the interest of a clean and better managed Union Island environment;
f. To increase the impact and effectiveness of the work of the UIEA.

4.7 What are the expected outcomes of the project and state how they relate to the Country Programme Strategy (CPS)? (Please ensure that your project is helping to meet one or more priority impacts of the CPS and/or a national priority and state the impact)

a. A strengthened UIEA being able to become more actively involved in the actions that contribute to sustainable livelihood and development and poverty reduction in Union Island;

b. Ultimately an improved environment and tourism product, the economic mainstay for the people of the Grenadines and Union Island in particular;

c. An adequately resourced and effective environmental watch dog for the promotion and preservation of sustainable livelihood for the people in Union Island;

d. Sustainable use of marine resources by all users; and

e. On-going collaboration among and between stakeholders and users of the marine resources of Union Island.

Description of the proposed project: In completing this section, please remember that all activities identified must address one or more of the specific objectives stated in sub-section 3.3 above. You should consider activities that will ensure that your project continues even after GEF/SGP funding ends (i.e. how will you ensure that your project is sustainable in the long term).

❖ Describe each activity as follows (i.e. what kind of activity; how it will address the objective and list the output or outputs[1] for each activity.

Activity 1: To carry out a socioeconomic survey of the users of the water front Clifton Harbour, water quality testing and census of the capacity of the UIEA. This will include people's perception of the problems of the area and the challenges.

Develop SocMon survey questionnaire, enrol and train 10 group members to carry out survey. Carry out survey in two weeks. Analyse survey and produce report. Conduct an institutional self assessment of the UIEA using the nature conservancy methodology. The sustainable Grenadines project will conduct the assessment. UIEA attend assessment presentation with SusGren. Three days interview carried out with UIEA. Report prepared by SusGren.

To establish 4 water quality testing sites in Clifton harbour and to carry out quarterly water testing

Output: analysis of the situation and recommendations.

[1] "Outputs are short-term/immediate results that are the consequences of a completed activity or activities. They must be achieved during the execution or implementation of the project or projects and before the end of the project or projects". Outputs are not products like reports.

Activity 2: A strategic Planning exercise (To address the objective of **strengthening the institutional capacity of the Union Island Environmental Attackers (UIEA);**

To conduct a two-day strategic planning workshop with UIEA using the methodology develop by the International Institute of Facilitation (IAF). To carry out five meetings to develop group objectives and activities.

Output: Strategic Plan Document and work plan for UIEA

Activity 3: Capacity training programme (To address the objective of **strengthening the leadership capability of the members of the Union Island Environmental Attackers (UIEA);**

To carry out four workshops for the UIEA and other partners in effective communication, leadership, conflict management and human resource management.

Output: More committed and able leaders of the organisation

Activity 4: Rapid Assessment and stakeholders' survey, and public and Stakeholders consultations (To address objective of: **increased public awareness of the problems caused by indiscriminate and undetected waste disposal by some resource users;**

Radio programmes will be conducted on two radio station twice per month to get public involvement in creating solutions to litter prevention in water front. Doing awareness flyers to educate resource users of proper wage disposal. Developing proper methods and mechanisms for waste disposal by having a four meetings and one workshop with all resource users

Output: Survey document with recommendations for corrective action

Activity 5: Clean-up exercise and stakeholders' consultation to prepare Marine Management Plan (To address the objective of: securing the involvement of resource users and other stakeholders in developing recommendations aimed at addressing the problems

Do quarterly clean-up of Clifton harbour. Do stakeholder analysis of the Clifton harbour. Bring representatives of the different stakeholder group to at ten meetings to decide on a management use plan for the area. Develop plan with recommendation for implementation. Implement plan.

Output: Marine Management Plan

4.8 How will you ensure that the project is sustainable in the long run? *(Sustainability means what you will do during project implementation to ensure that the impacts of the project are realised in the long term, that is, even after the project completion date. Sustainability can cover organisational, financial, policy, marketing, land ownership etc. etc.)*

Sustainability of the project will be ensured by working closely with the general community of Union Island, and with key stakeholders on a bilateral basis and through a structured organisational network approach. In this way it would be possible to benefit from refresher training for group members and the sharing of resources with other organisations in the network. This would also be used as a basis for necessary fund raising.

SECTION 4.0: COMMUNITY PARTICIPATION, GENDER AND BENEFITS:

4.9 How will communities participate in planning, implementing, monitoring and evaluating the project? (Community participation means much more than how communities will benefit from the project. It refers to active involvement and ownership in the project).

Community involvement in the project will be ensured in three ways:

a. By responding to a survey on the nature and extent of the problem;

b. through involvement in discussions to find recommendations for solution;

c. through their involvement in stakeholders' consultation on effective management of the marine environment;

d. by contributing to the discussion on the preparation of a marine management plan; and

e. By being involved in clean-up exercises.

4.2 How will men benefit from the project?

Opportunities will be provided on an equal basis for men and women (members and non-members) of the UIEA to become involved in all the activities. Particularly in the skills training and the leadership capacity strengthening component both men and women will be given equal opportunity for participation.

4.10 How will women benefit from the project? Reference above answer this question in 4.2

SECTION 5.0: PROJECT MANAGEMENT:

5.1 What management structure will be in place for this project? (e.g. internal committee; multi-stakeholder committee; advisory board etc)

The UIEA will develop a sub-committee to coordinate the project, which will be headed by the project coordinator. This committee will bring stakeholder together of the union island harbour, partner such as, the Sustainable Grenadines Project, friends of Union Island Tourism and The Tobago Cays Marine Park, Dive shop and yacht men to form the Project Advisory Committee

5.2 What will be the responsibilities of that management structure?
To agree on workplan

Chair meetings
Advice the UIEA
Decide on the direction of the project
Agree on Term of Reference for all area of work.

5.3 What criteria will be used to select members of the management structure?
Key-stakeholder of the Clifton harbour
Head of Community Group
Representative of Government agencies

SECTION 6.0: CAPACITY BUILDING

Strengths	Explanation	Weaknesses	Explanation
Has been formed since 1999	UIEA ahs been active since its formation in 1999	The UIEA does not have a sustained environment programme	UIEA has a weak organisational structure
Has a core membership and a committed leadership	Almost all the current members are foundation members	The work of the UIEA is constrained by a lack of finance	UIEA does not have a strong or reliable resource base
All members are under 38 years old (14 to 38)	UIEA has a youthful and energetic membership and the adult working along as a team	The UIEA does not have a secretariat or paid officers	The work of the organisation is done on a purely voluntary basis. Members meet at varying locations to plan activities
UIEA was officially recognised recently by the Commonwealth	The UIEA received the Commonwealth Silver Award for its work on the environment	The work of the organisation is not as impacting as it could be.	This results from the small size of its active membership and the seasonal nature of it programming

.

6.1 Implementing this project will require a certain level of organisational capacity. We would therefore like you to carefully examine your organisation and determine what strengths and weaknesses are present that will affect this project and what can be done to develop and/or improve your organisation's capacity. List and explain in Table 2 the main strengths and weaknesses of your organisation in implementing this project

Table 2: STRENGTHS AND WEAKNESSES

6.1 What capacity or capacities do you need to develop or improve in order to ensure the success of this project?

Leadership development and organisational strengthening

SECTION 7.0: RELATIONSHIP OF THE PROJECT TO OTHER PROJECTS/PROGRAMMES

❖ *Frequently no one project is the answer to a problem and because of limited resources we would like to avoid duplication and create synergies between projects. We ask therefore that you contact relevant agencies in your country to help you complete this section. You can also contact GEF SGP to assist you particularly with respect to questions (7.1) and (7.2**).** Please seek the assistance of the National Focal Person for your country to help you with this question.*

Describe (if relevant) how your project relates to the following:

7.1 Other GEF Small Grants Projects in the country. (Contact the GEF SGP website at

www.sgp.undp.org. for information or contact the Barbados Office)

7.2 Other medium sized or large GEF projects in the country/region (in particular biodiversity, climate change, international waters, land degradation and/or persistent organic pollutants enabling activity project in your country). (Contact the appropriate Ministry in your country).

7.3 Local, district or national government agencies or programmes.

The Director of the Grenadines Affairs Mr. Edwin Snagg was consulted with and he gave the go -head to conduct the project, which he see is in-keeping with the government sustainable development plan for Union Island.

7.4 UNDP projects or other multilateral or bilateral aid agency projects. (Contact the GEF SGP

to assist you in identifying who is the UNDP and GEF Focal Points in your country).

7.5 **Other NGO, community or private sector activities**.

The present project will complement and consolidate the efforts and activities of the Grenadines Sustainable Integrated Development and Biodiversity Conservation project that is being implemented by a group of organisations from Barbados, St. Vincent Carriacou and Grenada, together with the governments of the two countries. The UIEA collaborates and benefits from some of the programmes implements by this project.

SECTION 8.0: RISKS TO SUCCESSFUL IMPLEMENTATION

8.1 What are the major risk factors that could prevent the project from meeting its objectives

and how can you address them?

Consistent bad weather as we are now in the middle of the hurricane season

8.2 What are the key assumptions on which the feasibility of the project is based (e.g. government environmental policy remains stable)

a. More people are becoming environmentally conscious and as a result of that more persons will be come part of this project with contributions in-kind.
b. The Government is taking more of a stand against pollution and this is seen in the higher charges, fines and levies on polluters and pollutants.
c. The cost factors in the project are not expected to change in the near future.

SECTION 9.0: MONITORING AND EVALUATION

9.1 Clearly identify the procedures you will use to monitor the project by completing Table 3.

Table 3: MONITORING PLAN

Project Outputs	Monitoring Indices	How will you monitor them?	How often will you monitor them?	Who will monitor them?	How will you document your results?
The existing environmental as well as socio-economic situation is known before project interventions begin.	- People's perception of the problem. - Water quality; - Capacity of UIEA	Research and documentation.	Through the life of the project	The Executive led by the President (survey team)	Using print and electronic media – still and video recording where possible Newsletters and data base
A clear plan for the future development and programming of the UIEA (Strategic Plan)	- No. of meetings and/or workshops held. - No. of persons participating. - Level of concurrence on strategic directions.	Minutes of meetings; Workshop Reports;	Once monthly	The president	reports

UIEA's capacity is improved (Capacity training & Secretariat Established)	- No. of members participating in training. - Quality of training received. - Changes made within UIEA as a result of the training.	Workshop reports; Evaluation of each training session. Documented changes within UIEA.	Through the life of the project	The executive	Appraisal reports
UIEA better understands the magnitude of the problem and the level of support it has.	- No. of persons surveyed. - Quality of data received.	Survey reports	As set out in TOR	Executive	Print and electronic (computer CDs)
A clear management vision, goal, objectives and strategies are developed and approved.	- No. of person participating in process. - Level of consensus attained on management plan.	Analysis of workshop reports and minutes from meetings.	Before and after	Sub committee of UIEA	Photographs using still and video cameras
A cleaner and healthier environment is achieved.	- No. of persons participating in the environmental clean-ups. - People's perception of the results.	Survey (interviews and pictorial)	Before and after	Executive	Reports and minutes of group meetings

9.2 How do you intend to evaluate your project?

Method	Time (state date)	Who will undertake the evaluation?
Cumulative evaluation	Monthly and at end of project	Executive assisted by consultant
Holding discussions, meetings and consultation with key	On-going	Consultant and Executive

stakeholders on a one to one and a collective basis		

SECTION 10.0: COMMUNICATION OF LESSONS LEARNED

The "lessons learned" in the project will be communicated to project participants and the community in a public forum styled in the fashion of a community consultation.

10.1 Other community groups and local, national, regional and/or international NGOs and NGO networks will know of the project lessons through a stakeholders' consultation and the sharing of printed and electronic information.

10.2 The following entities relevant government agencies and donors to the project will be invited to be part of the consultation in addition to sharing written reports and documentation with them.

SECTION 11.0

(Complete the categories relevant to your project)

(UNITED STATES DOLLARS)

PROJECT COST				PROJECT FINANCING				
General Category of Expenditure	**Number**	**Unit Cost**	**Total Budget**	**GEF/SGP Contribution**	**Contribution from Project Proponent**		**Contribution from Co-Funders (e.g. Government, Private Sector)**	
					In-Kind	**Monetary**	**In-Kind**	**Monetary**
Communications[1]			400.00	300.00			100.00	
Local Travel [1]			400.00	300.00			100.00	
Photocopies			400.00	300.00			100.00	
Workshops/Seminars	4	800.00	3,200.00	1,100.00			2,100.00	
Capacity Building	4	600.00	2400.00	1,000.00			1,400.00	
Materials [1]			600.00	500.00			100.00	
Equipment [1]	2	1876.85	3,753.70	1,000.00			2,753.70	
Consultants	1	5,000.00	5,000.00	2,500.00			2,500.00	
Monitoring			900.00	500.00			400.00	
Evaluation			500.00	400.00			100.00	
Communications of Lessons Learned (Preparation and dissemination)			2000.00	400.00			1,600.00	

Personnel/Labour[1]			4,200.00	2,100.00			2,100.00	
Other (specify)								
Sub-Total								
Contingency (not more than 5%)			450.00	100.00			350.00	
TOTAL			**24,203.70**	**10,500.00**			**13,703.70**	

[1] The amounts for these items constitute the project administration budget allocation. GEF SGP will make only a small contribution to the total amount which must be less than 20% of its total project contribution.

- Clearly explain how you arrive at each figure in the Total Budget Column by having precise notes.
- A Letter of confirmation is required from each co-funder. Specify names and contact information of all co-funders in the explanatory notes.
- See notes for calculation of in-kind contributions.

EXPLANATORY NOTES:

ANNUAL EXPENDITURE

Year 1	Year 2	Year 3	TOTAL
$10,500.00			**$10,500.00**

PROPOSED DISBURSEMENT SCHEDULE

Date	Amount (US$)	Date	Amount (US$)
December 14th, 2007	$5,000.00	March 1, 2008	$5,500.00

Certified Correct by:

_____

Name (Please type)

NGO representative

_____

Signature

_____

Date

Approved by:

_____

Name (Please type)

NGO representative

_____

Signature

_____

Date