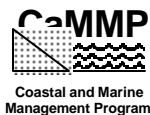

**Caribbean
Conservation
Association**



Barbados

**Projects Promotion
Ltd.**

**St. Vincent and the
Grenadines**

Supported by:



**Carriacou
Environmental
Committee**

Carriacou, Grenada

**Natural Resources
Management
Programme**

CERMES, UWI

Barbados

**SUSTAINABLE INTEGRATED DEVELOPMENT AND BIODIVERSITY
CONSERVATION IN THE GRENADINE ISLANDS -- PHASE 1**

(ST. VINCENT AND THE GRENADINES AND GRENADA)

**FINAL REPORT OF PHASE 1:
CELEBRATION, MINI-PROJECTS AND PHASE 2 PROPOSAL**

Caribbean Conservation Association, Barbados

Centre for Resource Management and Environmental Studies (CERMES)
University of the West Indies
Cave Hill Campus, Barbados

November 2003

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<p>Correct citation: CCA and CERMES. 2003. Final report of Phase 1: Celebration, mini-projects and Phase 2 proposal. Sustainable Integrated Development and Biodiversity Conservation in the Grenadine Islands, Coastal and Marine Management Programme, Caribbean Conservation Association, Barbados, 29 pp.</p>

THE PHASE 1 CELEBRATION MEETING

INTRODUCTION

The final meeting of Phase 1, the 'Celebration' was held in Mayreau at the Robert Divonne Marine Centre on February 1st, 2003 (Appendix 1). The Mayreau Environmental Development Organisation (MEDO) were hosts. The meeting was carried live on a popular St. Vincent radio station, hosted by Mr. Cecil Ryan.

PROCEEDINGS

Participants (Appendix 2) were welcomed to the Robert Divonne Marine Centre by Theresa (Maby) Bartholomew, Secretary of MEDO, who gave a brief overview of MEDO's development. This was followed by an overview of Phase 1 presented by Dr. Robin Mahon, Project Leader (Appendix 3) and by reports on the six mini-projects presented by members of the implementing NGOs, introduced by Mr. John Adams, CEC (See section 2 of this report). Next, there was a brief presentation on what was proposed for Phase 2, and an introduction to the possibility that the Grenadines might become a transboundary World Heritage Site (Appendix 4).



Participants listen to the welcome address by MEDO

The Honourable, Douglas Slater, Minister of Health and Environment, St. Vincent and the Grenadines, addressed the group on behalf of the Government. He expressed his appreciation for the work that had been done in Phase 1, and indicated that the SVG Government would be supportive of Phase 2. Mr. Terrence Ollivierre, Parliamentary Representative for the Southern Grenadines, also spoke, indicating his agreement with the project approach of involving a wide range of stakeholders and with its emphasis on building civil society participation in Governance. He also indicated the desire to see the project proceed into Phase 2.



Dr. Jens Ambsdorf, CEO, The Lighthouse Foundation praises the achievements of Phase 1 and pledges support for Phase 2 while SVG Minister of Health and Environment, Dr. Douglas Slater looks on.

Mr. Gordon Paterson, Forestry Officer, Grenada spoke on behalf of the Government of Grenada. He indicated that the project would greatly benefit the Grenadine Islands and that the Government of Grenada would likely endorse the project.

Finally, Dr. Jens Ambsdorf, CEO, Lighthouse Foundation, addressed the group. He indicated that LF was pleased with the way that Phase 1 had been implemented, particularly with the degree of interest and involvement that had been shown by the many stakeholders. Dr. Ambsdorf indicated that LF would support Phase 2, provided that endorsement was forthcoming from both Governments. He concluded by emphasising that for sustainable development to be achieved, the partnership between Government, civil society and the private sector is extremely important.

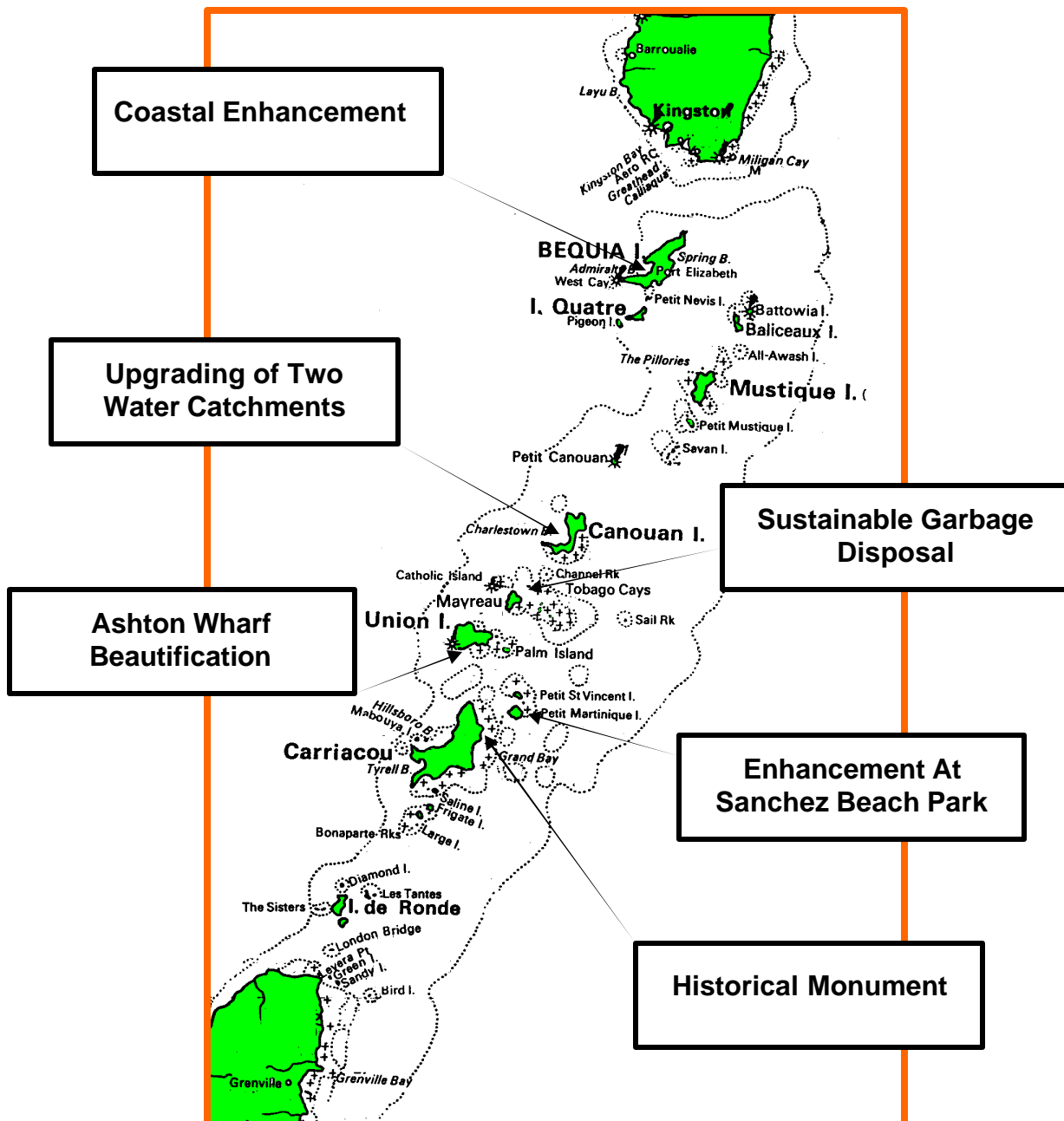
The session closed and participants enjoyed lunch arranged by MEDO.

PHASE 1 MINI-PROJECTS

INTRODUCTION

The concept of the mini-projects was to provide small NGOs, or groups of NGOs, with the opportunity to implement a project that was of importance to them. This was seen as a means to achieve concrete outputs while planning, but also as a means to build capacity for the various aspects of project implementation.

Funds for six projects were available (US\$2000.00 each) and NGOs were asked to submit one-page proposals for projects outlining what would be done, and how the money would be spent.



THE PROJECTS

Mini-project title:	ASHTON WHARF BEAUTIFICATION PROJECT
Implementing NGO:	Young Help Striders 4H Club
Location	Ashton, Union Island
Project description and accomplishments:	<p>The Ashton Wharf was in a terrible mess because of an accumulation of debris. The mangroves in the area were becoming littered and shore access for fishing boats was impaired by clutter. There was nothing to welcome boat visitors to Ashton.</p> <p>This project entailed the removal of conch shells and garbage from the water surrounding Ashton Wharf. It was done to protect the mangroves from garbage pollution, to provide adequate moorage for fishing boats, to turn an “eyesore” area into a place of beauty and relaxation for the community and to erect a welcome sign for visitors.</p> <p>The area was fenced to allow the planting of flowers and trees by keeping stray animals out. A swing and benches were installed to allow the community to enjoy the scenery, relax and socialise.</p> <p>The work was done by 4H members, parents and volunteers within the community.</p>
Learnings/benefits:	The project provided an opportunity for the youths to be creative and responsible and they showed and developed leadership qualities. This project gave them a sense of pride, self worth and community spirit.



Before the beautification



After the project



Rubble blocking boats from jetty



Rubble cleared away



The new sign



New swings

Mini-project title:	BEQUIA COASTAL ENHANCEMENT
Implementing NGO:	The Rotaract Club of Bequia
Location	Princess Margaret beach, Bequia
Project description and accomplishments:	<p>This project focused on three areas:</p> <p><i>Beach Clean up</i></p> <p>The Executive organised three days of work on the Princess Margaret beach where large trees were uprooted and left lying in a haphazard manner from the passage of a hurricane some three or four years ago. The debris were cut up using chain saws. Many of the locals took the logs to burn as charcoal despite efforts to leave them on the beach as seats for beach lovers. During this project a chainsaw burned out but we were not required to repurchase a new one.</p> <p><i>Tree Planting</i></p> <p>Several palms were purchased to be planted during the rainy season on the grounds of the two secondary schools and the primary schools. At the time of reporting the island is experiencing a drought and many animals are loose..</p>

	<p><i>Information and direction Signs.</i></p> <p>Six signs were designed by the club to be installed at different venues on the island: the Old Fort, hospital, Port Elizabeth, Mt. Pleasant, Princess Margaret beach. The signs contain facts about the islands and point out the location of certain historical and other areas to tourists.</p>
Learnings/benefits:	<p>Working on this project has evoked a lot of thought for us as an NGO as it relates to development and sustainability. Although we encountered many problems, we have bonded more and blossomed a bit professionally. It has also renewed our community spirit and commitment. It is good that the immense beauty of the islands has been recognised and is set to be preserved for as long as is possible.</p>



The beach clean-up and removal of fallen trees



Two of the signs produced

Mini-project title:	UPGRADING OF TWO CANOUAN WATER CATCHMENTS
Implementing NGO:	Canouan Island Council (CIC) and Club Nuevo
Location	Canouan
Project description and accomplishments:	The project involved upgrading two water catchment facilities, which, due to poor management, fell into disrepair. (During the rainy season, residents utilize their own water source, but in the dry season however, residents use the water from

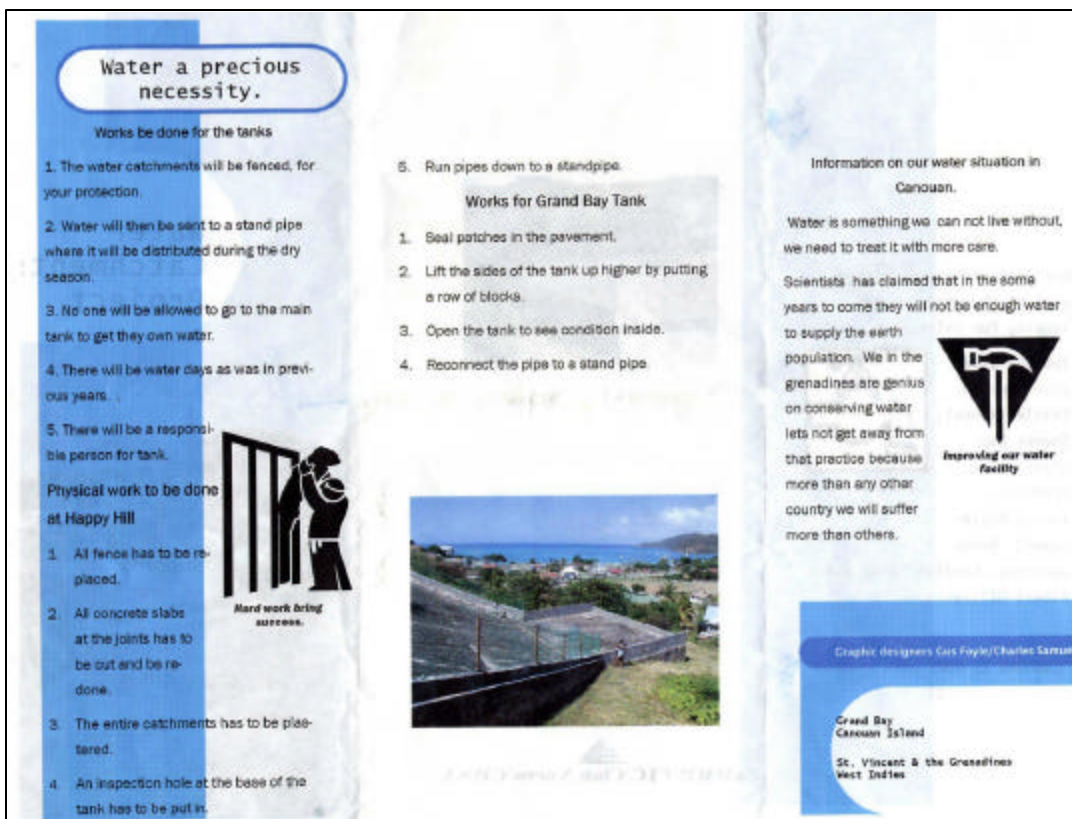
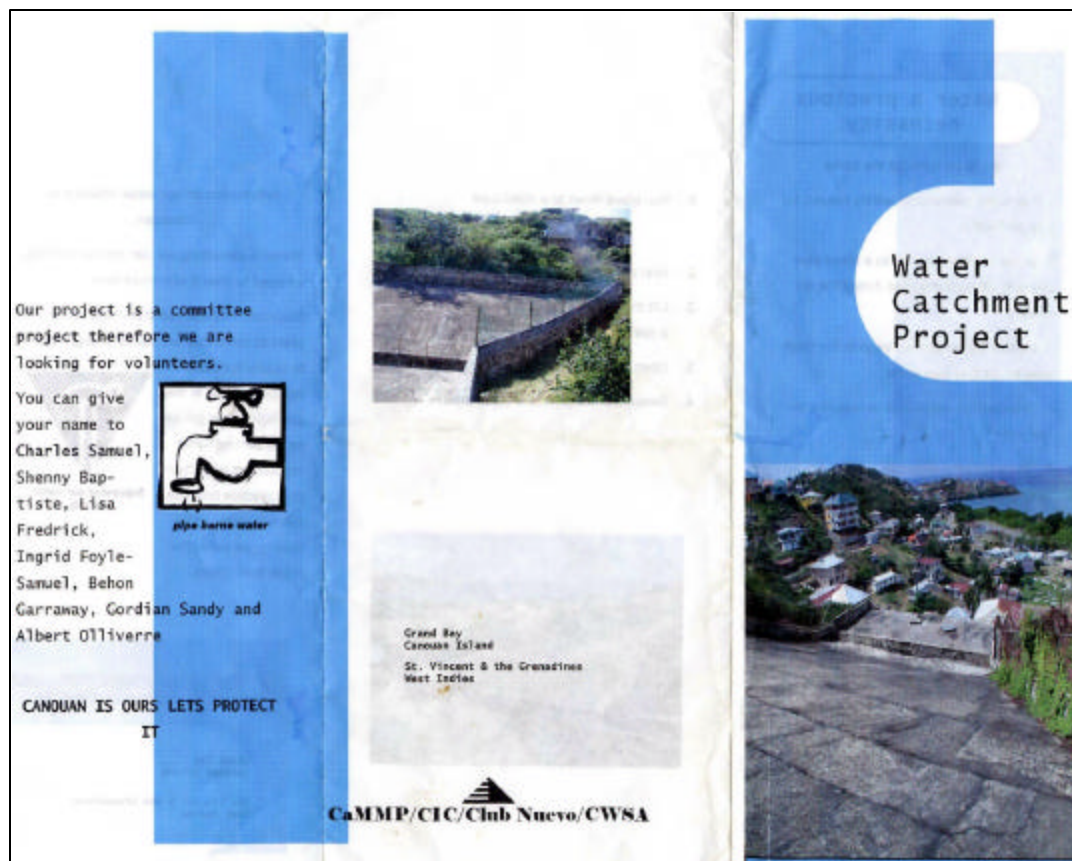
	<p>these catchment areas as an alternative source. With its new mandate the CIC took the responsibility to repair the catchments and will ensure the proper management of the facilities.</p> <p>In order to restore the area, the following activities were undertaken:</p> <ul style="list-style-type: none"> ▪ Repaired concrete base ▪ Installed gates ▪ Fenced perimeter using wire meshing and barbed-wire to prevent vandalism ▪ Installed PVC lines to tank ▪ Repaired and installed new concrete covers for tank <p>Both catchment areas were in such a state of disrepair that additional financial assistance had to be sought to supplement y the project. The Central Water and Sewerage Authority (CWSA) was approached and that organisation contributed a matching amount to that from the Lighthouse Foundation project. This money was used to purchase additional materials and to pay for approximately forty hours of technical labour.</p> <p>Work on the project was conducted over a period of six weeks, mainly on weekends and afternoons when it was possible to mobilize members of CIC and residents.</p>
Learnings/benefits:	<p>Having completed the repairs, the next aspect of the project to be tackled is the use and management of the facilities. The Canouan Island Council would now assume the management of the areas, with the support of the CWSA and the local government system.</p>



Canouan water catchments before the work was undertaken



Condition of the water catchment on completion of the Mini-project. As can be seen, cracks in the concrete were mended; cement blocks along with new wire meshing were laid around the perimeter; the gates were reinstalled with latches attached; the covers for the manholes were repaired and replaced.



The Canouan NGOs prepared a brochure describing their project and seeking to involve stakeholders (see above unfolded front and back)

Mini-project title:	CARRIACOU HISTORICAL MONUMENT
Implementing NGOs:	Windward Sailing Club & Carriacou Historical Society
Location	Windward, Carriacou
Project description and accomplishments:	<p>This project was a collaboration of three NGOs to provide a memorial to the terrible loss of lives of nine people, including three school children, due to the explosion of a mine at the end of World War II.</p> <p>In 1945, the mine was found in the foreshore of Windward Bay and towed ashore by some fishermen. Unknowingly, they started to strip the object with the hope to find treasure. In the process it exploded killing everyone in the vicinity. The purpose of the project was to install a monument in commemoration the sad day for the people of Windward and noting the far-reaching effect of World War II.</p> <p>A foundation base was designed and built to support a plaque made of marble with the names of all the persons who died in the tragedy. The marble was ordered from Trinidad and engraved there as well.</p> <p>The Carriacou Environmental Committee supervised the project and provided technical assistance.</p>
Learnings/benefits:	This project provided an opportunity for collaboration between three Carriacou NGOs and for residents to contribute to the continued remembrance of a tragic event in the island's history.



The procession of residents to the ceremony to bless the monument



The president of CEC addresses the gathering (Petite Martinique in the background)



Unveiling the monument



The blessing



A closer look at the inscription on the monument

Mini-project title:	SUSTAINABLE GARBAGE DISPOSAL
Implementing NGO:	Mayreau Environmental Development Organisation (MEDO)
Location	Mayreau
Project description and accomplishments:	<p>Mayreau is the only island community without an official Government solid waste programme. It was decided to begin addressing this with some small steps which included purchasing garbage bins for all households in Mayreau so that the indiscriminate dumping of garbage in the nearby vegetation would be controlled. Community discussions were held, as well as general community self-help garbage clean-up campaigns.</p> <p>Projects Promotion Ltd. in St. Vincent purchased, labelled and transported 70 garbage bins with wheels, which have a capacity of 360 liters (96 gals) and can take a maximum load of 152 kg (335 lbs). Each was permanently labelled with the householder's name.</p> <p>MEDO held a couple of village meetings on garbage disposal and its relation to tourism, and spoke individually to each recipient outlining the purpose of the</p>

	bins. Some work was also done with the school children and a team from the Government's Solid Waste Management Unit in St. Vincent visited the island. Though this was poorly attended, those who did attend displayed a high degree of enthusiasm.
Learnings/benefits:	A good start has been made in addressing Mayreau's solid waste problem and the clean-ups and educational campaigns were successful.



The Sustainable Garbage Mini-project successfully educated the entire community about correct dumping of garbage and provide bins for householders to use.

Mini-project title:	SITE ENHANCEMENT AT SANCHEZ BEACH PARK
Implementing NGOs:	Petite Martinique New Women's Organization, and Petite Martinique Fisherman Cooperative
Location	Sanchez Beach, Petite Martinique
Project description and accomplishments:	<p>This project entailed development of a beach park in the area north of the main jetty in PM. The following activities were undertaken.</p> <ol style="list-style-type: none"> 1) Clean-up of area: Fisherman group, youth group and women group organized a clean up day. Businessman provided heavy equipment to grade and groom beach as well as move huge logs and metal scraps. Garbage was transferred to Carriacou through solid waste distribution system. 2) Two concretes seats were installed and a picnic bench was constructed,(6'x 4') to accentuate the relaxing atmosphere of the park 3) Gazebo: One gazebo was constructed, (12'x 12') a seating/ banister concept to provide facility for relaxing. The gazebo will serve for relaxation, a shelter to wait for the ferry and a sports facility for the adjacent playing field. 4) Painting, signing and landscaping: The gazebo and a fisherman shed were painted, and a sign installed saying, "Welcome to Sanchez Beach Park."

	<p>The sponsors of the project will be written on the sign. Culverts were strategically placed with appropriate plants.</p> <p>5) Garbage Bins: Two garbage bins were placed in area. Application were made to Solid Waste for the bins to provide for the area.</p> <p>6) Sustainability: The NGOs Including Carriacou Environmental Committee, will devise a management program for the area.</p>
Learnings/benefits:	<p>The project made useable an unsightly area. Projects such as these are benefited by collaboration of groups and input from the community both business and residents.</p>



The area of the site enhancement



The gazebo

PROPOSAL FOR PHASE 2

INTRODUCTION AND BACKGROUND

The area addressed in this project includes the Grenadine islands which lie on the Grenadine Bank extending some 120 km between Grenada and St. Vincent and the adjacent marine habitats of the bank itself. In this area, there are over 20 islands, of which 9 have permanent settlements. The largest islands – Bequia, Canouan, Mayreau, Union I., Petit Martinique and Carriacou have towns and communities with public (schools, clinics, utilities) and private supporting infrastructure. Others are resort islands – Palm I, Petit St. Vincent. Most others are visited by yachters, and fishers.

Inhabitants of the Grenadine Islands area are highly dependent on the marine environment for sustainable livelihoods. The area has the potential to sustain these livelihoods while contributing to the national economies and to regional and global biodiversity conservation. These potentials are presently being eroded by unplanned and uncoordinated development and continuing negative impacts of the resource users, both extractive and non-extractive. There is a need to reorient the stakeholders in the Grenadines towards sustainable use of the marine resources. Land-use issues have bearing on this too, therefore a holistic approach is needed. This reorientation will involve full engagement of the stakeholders in the process, including strengthening their capacity to take part in planning and decision-making processes, as well as in the implementation of the plans.

This project aims to address many of these issues with an emphasis on the role of civil society in sustainable development.

The goal of the project is: The integrated sustainable development of the Grenadine Islands area for the social and economic well being of the people who live there, as a contributor to the national economies, and to conserve their biodiversity.

The primary purpose of this project is: To develop a participatory integrated sustainable development planning framework for the area and to implement those components of the plan that are directly associated with uses of the marine resources and environment.

A secondary purpose is: To develop a model for participatory integrated sustainable development in small island systems that can be adapted and applied elsewhere.

The goal and purposes are entirely consistent with and guided by several of the “Principles of environmental sustainability in the OECS” (OECS 2001).

OVERVIEW OF PHASE 1

Activities and outputs

Phase 1 focused on stakeholder assessment, mobilisation and participatory project development. It included an appraisal of Government and NGO capacity for participation. A participatory strategic planning process was used to develop an integrated framework, and to generate the information required to prepare the proposal for the 5-year program to be implemented in Phase 2.

The documentary outputs of Phase 1 were:

- A directory of stakeholder organisations in the Grenadines;

- A description of the structure and function of Government departments relevant to the work of the project;
- An annotated, indexed bibliography of literature about the Grenadines;
- A participatory strategic plan for sustainable development in the Grenadines;
- A review of, and a proposal for, the implementation of Carriacou and Petite Martinique MPAs;
- A proposal for Phase 2 of the Project (this document).

In addition, a wide range of stakeholders in all islands have been exposed to ideas and concepts regarding sustainable development and environment in the Grenadines. Individuals from a variety of backgrounds have been brought together on several occasions, and thus networking among stakeholders has begun.

Finally, six NGOs were provided with funds to carry out mini-projects to enable them to achieve immediate goals and to build capacity for project development and implementation. These projects were:

- Erection of a memorial and area enhancement in Windward, Carriacou;
- Waterfront enhancement in Petite Martinique;
- Enhancement of the area adjacent to the Ashton jetty, Union Island;
- Improved solid waste disposal in Mayreau;
- Water tank rehabilitation and area enhancement in Canouan;
- Waterfront enhancement in Admiralty and Middle Bays, Port Elizabeth.

Phase 1 also explored models for facilitating change in the Grenadines¹. Achieving sustainable livelihoods from marine and coastal resources will need organisational change at many levels. There is a complex interplay of local and international private sector interests, local, national and international NGOs as well as tensions between main island government and local inhabitants. Therefore, conventionally planned change will be difficult to implement. The model of organisational change that is most likely to be applicable is one based on the science of complex adaptive systems. Intervention will explore change management approaches to increase the capacity for self-organisation among stakeholders in the Grenadines.

Conclusions and recommendations

There was wide interest in the project. Participants were enthusiastic about a project that focussed on stakeholders and sought their inputs. Participation was extensive and active. The stakeholders appear to have a high level of awareness about sustainable development and environment issues. There is a wide diversity of stakeholders and small NGOs with considerable interest in playing an active role in sustainable development, particularly the generation of small scale sustainable livelihoods. There is the emerging view that the entire area should be a transboundary World Heritage Site.

The high level of interest and participation notwithstanding, most Grenadines NGOs are very small and have low capacity for project development and implementation. There is also a

¹ Mahon, R., S. Almerigi, P. McConney, C. Ryan, and B. Whyte. In press. Coastal resources and livelihoods in the Grenadine Islands: Facilitating change in self-organising systems. Proc. Gulf Caribb. Fish. Instit 55.

very low level of interaction among stakeholders, even NGOs with similar goals, throughout the Grenadine Islands. There is a clear need for support to civil society in playing its role in the triangle of civil society, government and private sector towards sustainable development of the Grenadines. There are many opportunities for small interventions and networking among stakeholders that can be expected to make a significant difference. Given the limited capacity among NGO stakeholders, there is the need for these interventions to be slow, sustained and coupled with capacity building.

APPROACH TO PHASE 2

Phase 2 will consist of a Core Program or framework and a suite of associated projects. Funding for the Core Program will be provided by a single donor which is expected to be the Lighthouse Foundation. In contrast, it is expected that many donors will contribute to the Associated Projects.

The proposed duration of Phase 2 is five years. An annual budget of about US\$155,000 for the Core is proposed. Additional funds will be sought for the Associated Projects.

The Project Core

The purpose of the Project Core will be to strengthen civil society to play its role in the sustainable development and livelihoods in the Grenadine Islands, through partnerships with Government and other stakeholders. The Project Core comprises a Steering Committee, a project Implementation Unit (PIU) and the suite of critical activities needed to initiate and sustain the project. The PIU provides a dedicated capability that will enable the project activities.

Project critical activities

The following areas of critical activity will be the focus of the Core.

Networking and partnerships

Networking and formation of partnerships to develop linkages and critical mass among stakeholder groups within the Grenadines (Newsletter, Website, electronic newsgroup, workshops, conferences). This would include the preparation and delivery of awareness materials.

Project development and management

Assistance to stakeholders in developing project proposals, sourcing funding and monitoring and evaluating projects.

Capacity building program

A comprehensive capacity building program for stakeholders including areas such as project development, organisational management, financial administration, leadership, organisational and group process skills.

Mini-projects

A small component of mini-projects each year to provide NGOs with access to funds and thus, to build their capacity to implement projects through learning by doing.

Project Steering Committee

The Project Core would be guided by a Steering Committee comprising representatives from: UWI CERMES, CCA, CEC, PPL, Government of Grenada, Government of St. Vincent & the Grenadines, and seven Grenadines NGO or private sector representatives, one from each island.

ToRs for the Steering Committee will be to review project activities and guide the activities of the PIU (Appendix 1). It will meet once a year. The Chair of the Steering Committee will rotate between the Government representatives of the two islands annually. The University of the West Indies will be the implementing agency for the project and will be the Deputy Chair of the Steering Committee. The Project manager will be an *ex officio* member and Secretary of the Steering Committee

There will be an Executive Subcommittee of the Steering Committee, comprising five persons who will meet twice a year. It will be chaired by the Deputy Chair of the Steering Committee. The Project Manager will be an *ex officio* member and Secretary of the Executive Committee.

Project Implementation Unit

The PIU will be staffed by a Project Manager and a Project Administrator. These staff persons should be based in the Grenadines. The Project Office should be located either with an existing NGO or in a space provided by one of the two Governments. The following considerations will influence the choice of location for the PIU:

- Central location in the Grenadines;
- Easy access to neighbouring islands and the two mainland islands;
- Suitability of the space offered;
- Association with an NGO that is involved in sustainable development;
- Availability of support services for maintenance, etc.;
- Availability of rental housing for the project staff.

PROJECT OPERATIONS AND SUSTAINABILITY

It is expected that the institutions represented on the Steering Committee will play an active role in supporting the project by providing some of the expertise and effort required to carry out the above functions. Therefore, these institutions will have to make a commitment of time and will, where necessary, be remunerated.

Additionally, Phase 2 will operate through a network of island representatives of the Steering Committee that will play the role of liaison for each island.

Sustainability of the initiative is addressed through a strategy of planned transfer of skills and absorption of functions into Grenadines NGOs.

THE PROJECT BUDGET

The indicative budget for the Core of Phase 2 is about US\$150,000.00 per year. It reflects the staffing and focal areas described above.

ASSOCIATED PROJECTS

Associated Projects can be drawn from the suite of ideas that were developed during the strategic planning as well as from the ideas that emerged during the vision sessions. Projects may involve various combinations of Government and non-governmental stakeholders and a range of geographical scopes as well. Those which are Government led and funded could be loosely associated with the overall project direction. Others developed entirely by the Project Core and funded externally through the Project would be much more tightly coupled, or incorporated into the Project.

Projects identified in the Participatory Strategic Plan are presented in the strategic plan. One of the main initial tasks of the PIU will be to organise, prioritise and schedule the implementation of these and other projects.

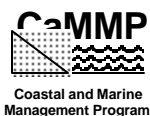
THE ROLE OF GOVERNMENTS

The Governments of both countries are perceived as being major stakeholders in this project. Their support and input is desirable in a number of areas such as:

- Endorsement of project proposals,
- Mainstreaming of civil society into sustainable development as per the St. Georges Declaration,
- Technical support for project activities,
- Networking with project stakeholders,
- Networking among government agencies,
- Implementation of infrastructure projects,
- Provision of social services,
- Facilitation of transboundary matters,
- Integration of project activities into Government programmes,
- Providing enabling legislation where necessary.

APPENDIX 1: PROGRAMME FOR THE CELEBRATION MEETING

**Caribbean
Conservation
Association**



Barbados

**Projects Promotion
Ltd.**

**St. Vincent and the
Grenadines**

Supported by:



**Carriacou
Environmental
Committee**

Carriacou, Grenada

**Natural Resources
Management
Programme**

CERMES, UWI

Barbados

SUSTAINABLE INTEGRATED DEVELOPMENT AND BIODIVERSITY CONSERVATION IN THE GRENADINE ISLANDS

(ST. VINCENT AND THE GRENADINES AND GRENADA)

PHASE 1: STAKEHOLDER ASSESSMENT AND PROJECT DEVELOPMENT

REVIEW AND CELEBRATION OF PHASE 1

Robert Divonne Marine Center, Mayreau

Sunday, February 2nd

09:30	Participants depart by boat from Clifton Beach Hotel jetty
10:15	Opening and welcome
10:30	Overview of the project
10:45	Project activities and outputs
11:00	Mini-projects
11:30	The way ahead
11:45	Remarks by: Lighthouse Foundation, Government of Grenada Government of St. Vincent and the Grenadines
12:20	Final observations and closing
12:30	Presentation by MEDO
1:00	Lunch
2:30	Depart from Mayreau jetty

* * * *

APPENDIX 2. PARTICIPANTS IN THE CELEBRATION

St. Vincent and the Grenadines

Ms. Annie Adams, President, Mayreau Environmental Development Organisation (MEDO)
Ms. Theresa “Maby” Bartholomew, Secretary, MEDO
Mr. Bentley Browne, Projects Promotion Ltd.
Father Mark de Silva, MEDO
Mr. Peter Ernst, Mustique Island Company
Ms. Denise Harold, Community Development Division
Mr. Hansel Henry, Club Nuevo, Canouan
Ms Ann Harvey, Young Strider 4H Club, Union Island
Mr. Ansil Prescod, President, Lions Club, Union Island,
Mr. Albert Ollivierre, Canouan Island Council, Canouan
Ms. Maria Ollivierre, MEDO
Mr. Michael Ollivierre, Fisherman, Mayreau
Mr. Terrance Ollivierre, Parliamentary Representative, Southern Grenadines
Ms. Venecia Ollivierre, MEDO
Mr. Brian Richards, Dive Master, Mustique
Mr. Cecil Ryan, Manager, Projects Promotion Ltd.
Hon. Douglas Slater, Minister, Health and Environment
Mr. Caspar Smith, Teacher, Union Island
Mr. Steven Wylie, Vinlec
Several other MEDO members
Television crew from St. Vincent

Grenada

Mr. John Adams, Carriacou Environmental Committee (CEC)
Mr. Davis Bethel, Petite Martinique Fishermans Coop
Ms. Trudy Frank, Community Development Officer, Petite Martinique
Mr. William Guadeloupe, Ministry of Carriacou and Petite Martinique Affairs
Mr Gerry Mitchell, Grenada Fisheries Division
Mr. Tankerd Mueller, Dive Operator, Carriacou
Mr. Werner “Max” Nagel, CEC, Dive Operator and President, Grenada SCUBA Association
Ms. Virginia Fleary-Noel, Secretary, CEC
Mr. Gordon Paterson, Forestry and National Parks Department, Grenada
Mr. Benson Patrice, President, CEC
Mr. Rawle Patterson, Journalist, Carriacou
Mr. George Schmitt, CEC, Dive Operator, Carriacou
Ms Cecilia St. Ignac, President, Community Development Officer New Woman Organisation
Mr. Brian Whyte, Public Relations Officer, CEC

Other

Ms Sharon Almerigi, People Dynamics Associates, Barbados
Dr. Jens Ambsdorf, The Lighthouse Foundation, Germany
Dr. Robin Mahon, Caribbean Conservation Association, Barbados

APPENDIX 3. POWERPOINT PRESENTATION REVIEW OF PHASE 1

**APPENDIX 4. POWERPOINT PRESENTATION OVERVIEW OF PROPOSED PHASE
2 AND NOTES ON BECOMING A WORLD HERITAGE SITE**

APPENDIX 5. TERMS OF REFERENCE FOR THE PROJECT STEERING COMMITTEE AND ITS EXECUTIVE SUBCOMMITTEE

Steering Committee

- To ensure the Steering Committee (SC) is adequately representative of the stakeholders.
- To ensure the strategic direction of the project's core functions.
- To ensure accountability and transparency in the use of all project funds.
- To effect the recruitment and supervision of suitably qualified staff for the PIU.
- To select an Executive Committee from among its members.
- To examine and approve the budget of the PIU.
- To ensure the security and integrity of all project assets.
- To liaise between all stakeholders (Government, Private Sector, NGO's).
- To review and approve the work plans of the PIU.
- To review the PIU performance to Budget.
- To monitor and guide the work of the PIU.

Executive subcommittee

The EC shall comprise not more than five members of the SC and shall carry on the work of the SC between its annual meetings.

APPENDIX 6. JOB DESCRIPTIONS FOR THE PROJECT IMPLEMENTATION UNIT STAFF

Project Manager

The Project manager will play a leading role in deliver of project support for sustainable development in the Grenadines Islands by:

- Providing direction for the project according to the guidance of the Steering Committee
- Promoting the project goals and objectives
- Liaising with and providing technical support to Grenadines NGOs
- Liaising with Government Departments and other stakeholders
- Promoting networking and interactions among stakeholders
- Preparing and disseminating information to NGOs, Government, the media, and other stakeholders via websites, newsletters, newsgroups, press releases, etc.
- Collaborating with stakeholders in developing project proposals and seeking funding
- Managing mini-projects and programs throughout the Grenadines
- Acting, *Ex officio*, as Secretary to the Steering Committee and its Executive Subcommittee
- Preparing progress reports, annual reports and ensuring adherence to budgets
- Performing any other duties that may be necessary for successful implementation of the project

Qualifications:

The candidate should have a first degree and at least five years experience in project management and proven ability in human resource development. Desirable experience and capability include:

- Knowledge in global environmental issues, conventions, and international protocol
- Knowledge on environmental and social issues in the Grenadines
- Knowledge and experience in coastal and marine management
- Knowledge and experience in working with Governments and NGOs
- Strong writing and computer skills
- Inter-personal skills and ability to be a team player

Project Development and Administration Officer

The Project Development and Administration Officer will be central to efficient delivery of project support for sustainable development in the Grenadines Islands by:

- Managing the day-to-day operations of the PIU
- Collaborating with stakeholders in developing project proposals, especially budgetary components, and seeking funding
- Contributing to projects being developed

- Providing assistance to stakeholders with implementation of financial aspects of project activities
- Advising Project Manager as to adherence to budget
- Preparing accounts for submission to the Project Manager
- Coordinating workshops and conferences
- Providing support for Project Manager as required
- Substituting for the Manager as necessary

Qualifications

The candidate will have certification and at least five years experience in project development and administration. Desirable experience and capability include:

- Knowledge on environmental and social issues in the Grenadines
- Knowledge and experience in working with Governments and NGOs
- Strong writing and computer skills
- Inter-personal skills and ability to be a team player