

# APPLICATION FOR FINANCIAL ASSISTANCE

\* Required

1. Title\* (*Ms, Mr, Mrs, etc.*)

2. First Name\*

3. Last Name\*

4. Middle Name(s)

5. Sex\* (*M, F or Other [please specify]*)

6. Date of Birth\* (*Format: dd/mm/yyyy*)

7. Telephone Number (Home)

8. Telephone Number (Cell)\*

9. Country of Birth\*

10. Nationality\*

11. Local Address\*

12. Permanent Address

**13. Next of Kin**

**14. Relationship**

**15. Student ID#\***

**16. Faculty\*** *(Select from the drop-down)*

**17. Degree\*** *(Select from the drop-down)*

**18. Programme\***

**19. Level\*** *(1, 2, 3 or Other [please specify])*

**20. Status\*** *(Select from the drop-down)*

**21. Are you currently receiving financial assistance?\***

Yes

No

**22. If yes, please indicate the type and amount of assistance received:**

**23. Are you currently employed?\***

Yes

No

**24. If yes, please indicate the name and address of employer:**

**25. If no, please indicate source of income and monthly amount received:**

*(Examples of source of income - Parent, Spouse, etc.)*

**26. Gross Income**

**27. Net Income**

**28. Relevant Deductions**

**29. Please indicate the amount of funds requested\***

**30. Have you received monies from the Fund previously?\***

Yes

No

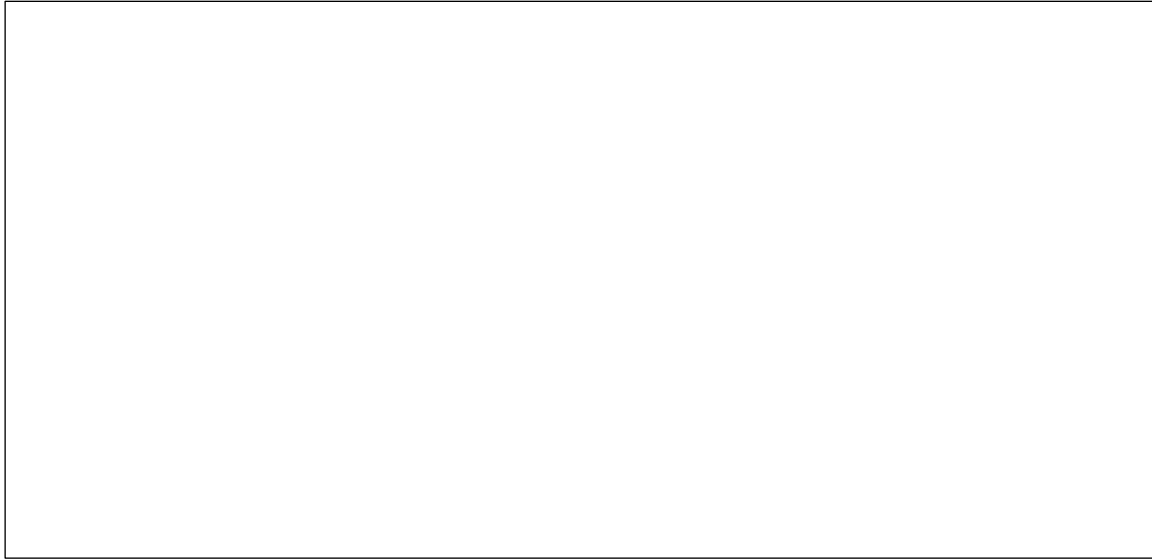
**31. If yes, please indicate the date and the amount: (Format: mm/yyyy)**

**32. In what area(s) are you seeking assistance?\*** (Select from the drop-down)

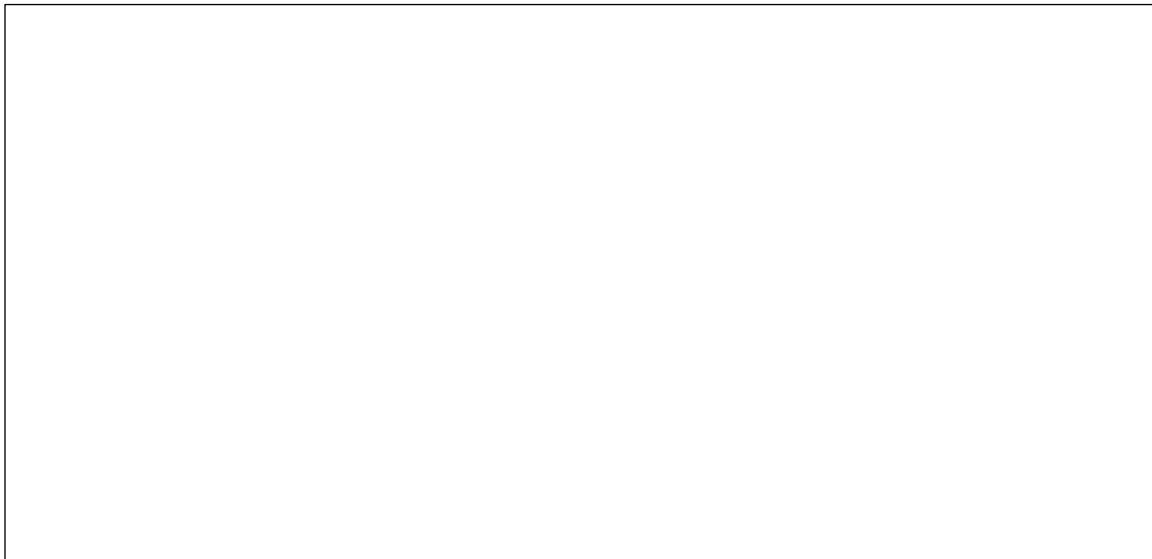
Choose an item.

**33. Please describe the circumstances that encouraged you to apply for funds:\***

**34. Please explain why the funds are needed and what they will be used for. Please attach copies of all available supporting documentation.\***



**35. Are these circumstances likely to affect your ability to remain in school? If yes, please explain.\***



**36. What attempts have you made to secure funds?\***

**Supporting Documentation**

*Please attach all supporting documentation to the email and please state the types uploaded by choosing the appropriate check boxes below.*

**37. Unemployment Documentation**

Examples include: Termination/layoff from job, significant reduction in work hours or income, or retirement.

Required documents: Signed and dated Employer Letter (on company letterhead) listing the following: last date of employment, total earnings, copy of last pay stub or unemployment stub, and copy of severance/benefits/unemployment compensation eligibility.

I have attached Unemployment documentation

**38. Loss of Income (current year) Documentation (Other Than Loss/Change in Employment)**

*Examples include: Loss of scholarship/funding source (not due to academic reasons), One time income, or any Other Untaxed Income.*

*Required documents: Documentation of termination of benefits from benefit provider. Examples include National Insurance Department/Social Security Department.*

I have attached Lost of Income documentation

**39. Separation or Divorce of Parent or Spouse (during the academic calendar year) Documentation**

*Examples include: Parent (if dependent) or spouse (if independent) no longer residing in household due to separation or divorce.*

*Required Documents: Copy of substantial evidence proving parent (if dependent) or spouse (if independent) is residing in separate residence.*

- I have attached documentation as proof of separation from parent
- I have attached documentation as proof of separation/divorce from spouse

**40. Death of Parent or Spouse (during the academic calendar year) Documentation**

*Examples include: Parent (if dependent) or spouse (if independent) no longer residing in household due to separation or divorce.*

*Required Documents: Copy of substantial evidence proving parent (if dependent) or spouse (if independent) is residing in separate residence.*

- I have attached documentation as proof of parent's death
- I have attached documentation as proof of spouse's death