



THE UNIVERSITY OF THE WEST INDIES
CAVE HILL CAMPUS, BARBADOS

THE FACULTY OF MEDICAL SCIENCES

UNDERGRADUATE
REGULATIONS HANDBOOK

2011-2012

Information Guide





THE UNIVERSITY OF THE WEST INDIES
CAVE HILL CAMPUS

FACULTY OF MEDICAL SCIENCES
UNDERGRADUATE REGULATIONS HANDBOOK 2011 - 2012

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DISCLAIMER:

The information in this booklet is accurate at the time of printing. Subsequent publications may therefore reflect updated information. Students should consult the Dean's office where clarification is required.

This booklet gives information on the medical programme at the Cave Hill Campus of the University of the West Indies (Barbados). For courses offered at the other Campuses, please see Faculty booklets for the Mona (Jamaica) and St. Augustine (Trinidad & Tobago) Campuses.

Note: The Cave Hill Curriculum is modelled on the Mona Curriculum, and approved by the Academic Quality Assurance Committee (AQAC).

THE UNIVERSITY AND THE FACULTY RESERVES THE RIGHT TO AMEND CURRICULUM, STAFFING AND REGULATIONS THAT MAY NOT BE REFLECTED IN THE CURRENT HANDBOOK. ADDENDUMS REFLECTING CHANGES ARE DISTRIBUTED AS APPROPRIATE TO STUDENTS.

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MISSION STATEMENT OF THE FACULTY OF MEDICAL SCIENCES

The mission of the Faculty of Medical Sciences is to recruit and train capable and committed students as competent health care professionals who will be able to meet the health needs of the people they serve, but particularly those of the Caribbean, and who will strive for professional excellence throughout their careers in a constantly changing world.

Affiliated Campus Facilities of all teaching sites

Barbados

- The Faculty of Medical Sciences (formerly The School of Clinical Medicine and Research), Cave Hill Campus, Barbados
- The Queen Elizabeth Hospital, Barbados
- The Chronic Disease Research Centre, TMRI, Jemmotts Lane, Bridgetown
- Teaching takes place in Government Polyclinics in Barbados and the Geriatric Hospital.

Jamaica

- The Tropical Metabolism Research Institute (TMRI)
- The Medical Research Council's Sickle Cell Research Unit
- The Caribbean Food and Nutrition Institute (CFNI)
- University Hospital of the West Indies (UHWI)
- Kingston Public Hospital (KPH)
- Bustamante Hospital for Children (BHC)
- Cornwall Regional Hospital (CRH)

Trinidad

- The Eric Williams Medical Sciences Complex, St. Augustine, Trinidad & Tobago
- San Fernando General Hospital
- Port of Spain General Hospital
- Affiliated Health Centres where undergraduate training occurs

Bahamas

- The School of Clinical Medicine and Research, Nassau, Bahamas
- The Princess Margaret Hospital, Nassau, Bahamas

Students will be accepted from Barbados and other Caribbean countries. International students will also be accepted to the programme. The Barbados Government will support Barbadian nationals at all three campus sites, in the interest of regional integration, according to specific quotas.

International Students

Students may be accepted from non-contributing territories for the five-year MBBS programme as full fee paying students. Students from other medical schools may be accepted for electives of 4 to 10 weeks on application.

Movement of students between campuses can take place at the end of Phase 1 (year 3), and courses or rotations can be taken at other campuses than that at which a student is registered.

Fees

A fixed number of students are accepted from contributing territories based on a quota system. Fees for these students may be subsidized by their respective governments.

Students admitted outside the established quota and international students are required to pay the full fees.

REGULATIONS FOR THE MBBS DEGREE

PROGRAMME

1. ENTRY REQUIREMENTS

Age Requirements

Applicants must be at least 18 years old on December 30 of the year of entry to the programme.

Admissions

- (a) Applicants must submit their applications to the Campus Registrar, The University of the West Indies, Cave Hill Campus by the end of the second week of January of each year. For procedures concerning applications and for further information candidates should write to the Assistant Registrar, Admissions.
- (b) Applicants required to withdraw from the Faculty for failing to complete the MBBS Degree Programme within the stipulated time or because of poor performance may be considered for readmission to the MBBS Degree Programme after at least one year has elapsed since their withdrawal.
- (c) Applicants for admission to this programme must satisfy both the *general matriculation requirements* of the University and the *specific requirements* of the Faculty of Medical Sciences for entry to the MBBS.

General Entry Requirements

Note that entry to the MBBS Programme is highly competitive and being qualified is not a guarantee of acceptance.

- Minimum of five (5) CSEC CXC subjects (general proficiency Grades I-III (from 1998)) and/or GCE 'O' Levels (grades A-C) including English Language and Mathematics, Biology, Chemistry and Physics
- Passes in two two-units of Biology/ Zoology, Chemistry and one other two-unit CAPE or A' Level subject.

The following scheme is now required for entry.

2010 and beyond

Scheme	(CAPE)/GCE 'A' Level passes	Must include these subject(s) among the five(5) CXC /GCE 'O' Level passes required for matriculation
A	Chemistry, Biology/ Zoology and either Physics or Math.	
B	Biology/Zoology, Chemistry and a non-science subject	Physics

Applications to enter the MBBS will be also considered in the following categories:

Transfers from UWI

- Transfer applicants to the MBBS from the Faculties of Pure and Applied Sciences of the UWI may only be considered on completion of the First Year/ Phase 1 of the programme.

- All such applicants must complete and submit a Transfer Form (only) by the second Friday in January in the year of application.
- Qualification for entry will be based on performance in Chemistry, Biology and one other subject.

Applicants Holding UWI Science Degrees

Persons holding UWI first degrees from the Faculties of Pure and Applied Sciences in the relevant subjects (see above) and with a minimum of lower second-class honours or a GPA of between 2.00 and 2.99 may be considered for entry.

Applicants holding Degrees from other Universities

Persons holding degrees from Universities other than the UWI will also be considered provided that:

- The University which granted the degree is recognized by the UWI as competitive.
- Credits have been obtained in Biology / Zoology and Chemistry
- A minimum cumulative Grade Point Average of 3.0 or its equivalent has been obtained.

Associate Degrees

Applicants holding a triple major Associate Degree, in the appropriate subjects, from an approved Community College, provided that a cumulative GPA of 3.5 or greater has been attained will be considered for entry to the MBBS programme.

Equivalent qualifications to the above

Applications may also be considered from persons holding other qualifications which are deemed by the

Faculty to be equivalent to the categories above as determined from official transcripts.

2. NON- ACADEMIC CONSIDERATIONS

2.1 All applicants are required to submit a short 250-300 word autobiographical summary outlining the reasons for their career choice. An applicant's chances of entry will be enhanced by documented and certified involvement in extracurricular activities in the years prior to his/her application.

2.2 Candidates must also produce evidence of their involvement in relevant extra-curricular/co-curricular activities, socially-oriented projects and voluntary community service in the year prior to their application.

In addition to academic ability, the Faculty is seeking rounded individuals with a range of abilities and interests. Such must be readily definable and subject to proof. They include, but are not limited to, leadership qualities, social awareness and excellence in sport, language or the arts.

2.3 All applicants are required to submit original documents with certified evidence of their abilities or involvement in such activities in support of their applications.

2.4 Documents must be signed and stamped by an appropriate person (school official, employer, supervisor, etc.) and, to be considered, must state both the duration of involvement in the activity and the level of involvement or achievement attained.

- 2.5 Any information in such submissions, if found to be falsified, will result in withdrawal of the offer of entry and may constitute grounds for dismissal.
- 2.6 In general, sustained involvement in one or two activities over time is favoured over recent activity in many areas.

Fitness to Practise

Becoming a doctor means more than acquiring knowledge and skills. Medical students cannot complete the undergraduate curriculum without coming into close, and sometimes intimate, contact with members of the public who may be vulnerable or distressed. It is essential that you do nothing to diminish the trust which sick people and their relatives place in you. The award of a medical degree entitles you to be provisionally registered and to practise under supervision as a doctor. The award of a medical degree by the University thus confirms that you are fit to practise to the high standards laid down by the profession.

Universities have a duty to ensure that no member of the public is harmed as a consequence of participating in the training of their medical students and that your conduct as a medical student maintains the high standards of honesty and behaviour that the public has a right to expect from the medical profession.

3. REGISTRATION

Registration for courses takes place during the first week of each semester of the academic year.

The registration of a student is not complete until the appropriate tuition and other fees have been paid in respect of that student or arrangements acceptable to

the Campus Bursar have been made with respect to the payment of such fees.

4. PROGRAMME OF STUDY

- 4.1 The programme for the MBBS Degree lasts not less than ten (10) semesters: Phase I (3 years/6 semesters and Phase II (2 years/4 semesters).
- 4.2 Both phases consist of courses or clerkships in which are included lectures, conferences, seminars, tutorials, self study, the use of learning aids (including information technology), practicals and demonstrations, including clinical bedside teaching. Outlines of these are provided in the Student Handbook.
- 4.3 The candidate's progress in each course or clerkship is assessed on the basis of his or her performance in a combination of in-course assignments and projects, and written, practical, clinical and oral examinations, as outlined in the Student Handbook.
- 4.4 Phase I consists of an integrated series of courses spanning the first three years leading to a *comprehensive*, multidisciplinary examination. Successful candidates will be awarded the Bachelor of Medical Sciences Degree (BMedSci).
- 4.5 Phase II comprises the final two years and is made up of a series of clinical attachments followed by the final MBBS examination. The degree is awarded at pass level or with honours or distinction on the satisfactory completion of the programme.

5. EXEMPTIONS

- 5.1 A student who has completed a course and passed an examination from this or another recognised University in a subject which forms a part or the whole of an analogous subject in the MBBS Degree programme may apply to the Academic Board, through the Dean, for exemption. The Academic Board shall make a decision on the matter after considering the recommendation of the Faculty Board which shall take into account the syllabus, the nature and duration of the course, the person's grading in examinations in the course, the time which has elapsed since the course was completed and, in particular, whether it is analogous in whole or in part to that offered in this University.
- 5.2 The Faculty Board shall make one of the following recommendations to the Academic Board, indicating the reasons for such recommendation:
- a) that the application be rejected; or
 - b) that the person be exempted from a part or the whole of the subject; but be required to take a part of or the full examination; or
 - c) that the person be exempted both from the course and the examination.
- 5.3 Exemptions will not be granted to persons who have been asked to withdraw and/or re-admitted to the Faculty for whatever reason.
- 5.4 Persons entering the programme with a Bachelor of Basic Medical Sciences Degree from the UWI may be granted exemptions of a maximum of the first two years of the programme depending upon the time which has elapsed between the completion of that

Degree and the date of application to enter the MBBS Degree Programme.

- 5.5 Applications for exemptions will not normally be considered in respect of persons who obtained the Bachelor of Basic Medical Sciences Degree more than two years prior to the date of application to enter the programme.

6. EXAMINATIONS - GENERAL

- 6.1 Registration in both phases takes place during the first week of each semester of each academic year. Registration for examinations consists of registration for the appropriate course(s) for that phase.
- 6.2 A candidate must attempt at the same sitting all Sections of the Examinations for which he or she has been registered.
- 6.3 A candidate must attend all the written, practical, clinical and oral sections of the Examinations for which he or she has registered, and that are applicable in his or her case.
- 6.4 A candidate who fails to attend any written, practical, clinical or oral section of any Examination for which he or she has registered and that is applicable in his or her case shall be recorded as having failed the Examination.
- 6.5 A candidate who fails any section of the written, practical, clinical or oral Examinations on his or her first attempt shall be required to re-sit the Examination at the next available opportunity, unless otherwise decided by the Academic Board, Cave Hill, on the recommendation of the Board of Examiners and the Faculty Board.

6.6 A candidate who applies to re-sit an Examination must attempt all sections of the Examination at the same sitting.

6.7 A candidate who fails the Phase I or Phase II Examinations on his or her third attempt shall be required by the Academic Board, Cave Hill Campus, to withdraw from the MBBS Degree programme. However, should the candidate's performance be deemed unsatisfactory due to adverse conditions, the Academic Board, on the recommendation of the Faculty Board, may support another attempt and, if warranted, grant an extension of time in which the Examination is to be completed. In considering whether to recommend an extension of time, the Faculty Board shall take account of the requirement that the time between the completion of the course and the examination must not exceed nineteen months.

6.8 A candidate may be awarded a Pass with honours or distinction in Phase I or Phase II Examinations, depending on the standard that he or she has reached, and provided that it is his or her first attempt at the examination.

7 GRADING SCHEME

Grading Scheme for BMedSci degree.

Effective from 2007/2008 academic year the grading scheme shown in Table below will apply to the BMedSci programme.

Letter Grade	Numeric Score	QPs
A+	>85	4.3
A	70-85	4.0
A-	67-69	3.7
B+	63-66	3.3
B	60-62	3.0
B-	57-59	2.7
C+	53-56	2.3
C	50-52	2.0
F	< 50	0.0

Categories of Degree:

Category of Degree	Description	Grade Average Point
Honours Degree with Distinction	Demonstrates an outstanding and comprehensive grasp of the knowledge, skills and competencies required.	3.7 and above
Honours Degree	Demonstrates an excellent grasp of the knowledge, skills and competencies required	3.3 – 3.6
Pass	Demonstrates a satisfactory grasp of the knowledge, skills and competencies required.	2.0 – 3.2

8. UNSATISFACTORY PERFORMANCE

- 8.1 In the MBBS Degree Programme, a candidate's performance is considered unsatisfactory if he or she displays poor academic attendance, performance, or unprofessional behaviour.
- 8.2 A candidate's academic performance is poor if he/she has failed any form of assessment, examination or on-going evaluation in any defined course, module, clerkship or learning unit which forms a part of the MBBS Degree Programme.
- 8.3 A candidate's behaviour is unprofessional if he/she displays inappropriate, unethical or unprofessional behaviour in his/her interpersonal contacts especially in relation to patients or their families, colleagues, or members of the University or Hospital staff.
- 8.4 Where unsatisfactory performance is serious or is, for any other reason, considered to be a cause for concern, the matter should be reported in writing to the Dean and copied to the candidate.
- 8.5 The candidate will be given an appointment to be interviewed by the Dean or the Dean's nominee who, (except where regulation 8.8 applies), will arrange for appropriate remedial action to assist the candidate, followed by re-evaluation.
- 8.6 A candidate who fails to attend the interview or to participate in the remedial measures or the re-evaluation may be barred by the Academic Board, on the recommendation of the Faculty Board, from continuing in the programme.
- 8.7 The Faculty Board shall consider a written report on the result of the remedial action and shall make a recommendation to the Academic Board as to whether or not the candidate may proceed to the next phase of the programme at that time.
- 8.8 Where poor academic performance is repetitive or where unprofessional misconduct is serious; the Dean shall convene a Committee to examine the case and to provide a report to the Faculty Board. The Committee shall include staff members from at least three different Departments. The candidate concerned shall be given an opportunity to be heard and may be accompanied by a member of the student body selected by the candidate.
- 8.9 The Faculty Board shall consider the report of the Committee and may make a determination that no further action is required or may submit the matter to the Academic Board for its decision, with a recommendation as to the measures to be taken.
Such measures may include:
- the institution of further remedial measures (which may include professional counselling),
 - leave of absence for a period of up to one year ,
 - withdrawal from the MBBS programme.
- 8.10 The decision of the Academic Board or the Faculty Board, as the case may be, will be conveyed to the candidate in writing and the candidate will have the right to appeal the decision by application to the Board for Undergraduate Studies.

9. PHASE 1 COURSES

- 9.1 Phase I courses extend over the first three years leading to Phase I Examinations for the BMedSci Degree. It comprises a series of courses (as set out in the Student Handbook) which integrate the disciplines of Human Anatomy, Biochemistry and Physiology, Community Medicine, Pathology, Microbiology and Pharmacology and includes early exposure to patients and basic clinical skills.
- 9.2 Continuous assessment of a candidate's performance in courses throughout these three years normally contributes 40-60% of the final mark for Phase I (BMedSci).
- 9.3 In addition, the candidate is required to follow and complete the following University Foundation Courses:
FOUN1001 English for Academic Purposes (3 credits)
FOUN1301 Law, Governance, Economy and Society (3 credits)
FOUN1101 Caribbean Civilisation (3 credits)
- 9.4 The candidate must complete the required Foundation Courses before commencing Phase II. Award of the BMedSci and MBBS degrees require satisfactory completion of the medical programme, including the requisite nine credits for the Foundation Courses.

10. PHASE I EXAMINATIONS (BMedSci)

- 10.1 With the exceptions noted in Section 5 (Exemption) all candidates will be required to pursue and complete the prescribed courses of study in a satisfactory manner for the award of the BMedSci.

- 10.2 Phase I end of course Examinations will be held at the completion of the respective courses with repeat examinations normally held within seven months.
- 10.3 A candidate who does not achieve a passing grade for a Phase I course after completion of the written examinations will normally be required to sit the repeat examination within seven months.
- 10.4 A candidate who fails a Phase I examination on his/her second attempt will be required to follow a prescribed remedial course of study and to sit the examination at the next available opportunity. No further attempt will be allowed unless the Academic Board otherwise decides under section 6.7.
- 10.5 Successful completion of the Phase I Examinations must be achieved within twelve months of completion of the Phase I courses of study. The Academic Board, on the recommendation of the Faculty Board, may require a candidate who fails to complete the Examinations within that time to withdraw from the programme, except in a case where the Academic Board, under section 6.7, has approved a fourth attempt at the Examinations and extended the period for completion of Phase I Examinations.
- 10.6 Candidates will be notified of the results of the Examinations as soon as possible, subject to ratification by the Board for Undergraduate Studies. Passes in Phase I (BMedSci) will be awarded at Pass or Honours with Distinction levels depending upon the overall standard attained in both continuous assessment and the final examinations.

10.7 Candidates must satisfy the examiners in the continuous assessment of the Phase I programme and pass all of the Phase I examinations in order to proceed to Phase II.

11. PHASE II COURSES

11.1 The requirement for entry to Phase II is the completion of Phase I by following the prescribed courses of study and by passing the examinations unless exemptions (Section 5) apply.

11.2 Phase II spans at least 24 months and includes courses of study/clerkships in the following subjects: Anaesthetics; Child Health; Community Health; Emergency Medicine; Internal Medicine (including Dermatology and Venereology); Microbiology; Obstetrics and Gynaecology; Pathology; Psychiatry; Radiology; and Surgery (including Ophthalmology, Emergency Medicine, Orthopaedics, and Otorhinolaryngology). There is also an elective period.

11.3 A candidate who has done any course of study/clerkship in an unsatisfactory manner will be required to repeat it before proceeding. Repetition of any part of the course may necessitate delay in completion of the Programme.

12. PHASE II EXAMINATIONS

12.1 The procedures for entering these examinations are the same as for the Phase I Examinations (see Section 10).

12.2 In order to be permitted to take the examination, candidates must have satisfactorily completed all required clerkships in Phase II.

12.3 The examination consists of both written and clinical/oral components.

12.4 The written component will consist of at least three written papers including questions from all disciplines taught in the programme and will normally contribute 50% towards the total mark for Phase II.

12.5 Clinical competence will be assessed by means of clinical examination(s) which will contribute 50% towards the Phase II final grade.

12.6 Candidates must pass the clinical component(s) of the examination in order to pass the overall examination.

12.7 Candidates who fail the clinical component and/or the overall examination will be required to resit within seven months those components which they have failed.

12.8 A candidate who fails a Phase II Examination will be required to follow a prescribed remedial course of study and to sit the examination at the next available opportunity. No further attempts will be allowed unless the Academic Board otherwise decides under Section 6.7.

12.9 The Academic Board, on the recommendation of the Faculty, may require a candidate who has not successfully completed the examination within a twelve-month period to withdraw for failure to progress. The foregoing provision shall not apply in a case where the Academic Board has allowed subsequent attempts at the examination under Section 6.7 and has extended the time for completion, in accordance with that section.

- 12.10 Candidates will be notified of the results of each part of the Phase II Examinations as soon as possible, subject to ratification by the Board for Undergraduate Studies.
- 12.11 The MBBS Degree will be awarded at Pass, Honours or Honours with Distinction, depending on the standard reached in examination and in the continuous assessment. At the discretion of the Examiners, candidates who are being considered for honours/distinctions or who have obtained borderline failing grades may be invited to attend an oral examination, after which a final grade will be awarded.
- 12.12 A candidate is eligible for the award of the MBBS Degree following satisfactory completion of the programme, and the University Foundation Courses.
- 12.13 A candidate becomes eligible for the award of MBBS (Honours) by attaining a pass at Honours level at the first attempt in the Phase I programme and a pass at Honours level in two subjects in Phase II.
- 12.14 A candidate becomes eligible for the award of MBBS (Honours with Distinction) by attaining a pass at the honours or distinction level in Phase I and a pass at Distinction level in two subjects in Phase II.
- 12.15 A candidate will not be awarded an Honours or Distinction degree unless he or she passes all of the Phase I and Phase II Examinations at the first attempt.

13. AWARD OF THE MBBS DEGREE

- 13.1 After the Board for Undergraduate Studies has approved the pass list, the Degree of Bachelor of Medicine and Bachelor of Surgery shall be awarded to each successful candidate.
- 13.2 The class of BMed Sci degree shall be awarded as follows:
- Honours Degree with Distinction Weighted GPA of 3.7 and above
 - Honours Degree Weighted GPA of 3.3 -3.6
 - Pass

Note that degrees at the level of Honours or Distinction will normally be awarded only to those students who have passed all required courses/clerkships at their first attempt.

Rules governing the adoption of the GPA System (The GPA System applies **ONLY to Phase One courses).**

1. The Faculty at Mona implemented the GPA system with assignment of credits to courses commencing in the academic year 2006/07 with the intake of the class of 2011; at Cave Hill the system was implemented with the first class entering in 2008 (class of 2013).
2. The general conversion scheme adopted by the University for assigning quality points will be adopted and applied to define letter grades for all core courses in Phase 1 with the exception noted in (7.) below.
3. The award of the MBBS Degree requires that students complete (and pass) all specified core courses and clerkships except where an exemption has been granted (see regulations governing exemptions).

4. The lowest passing letter grade to be applied to courses is a C which will constitute a pass.
 5. The cut point for awarding a C in any course or clerkship will be determined by a process of standard-setting using recognized and defensible methods and employing multiple examiners.
 6. Students who fail to achieve a C will be assigned an F (0.0 quality points) which will be recorded permanently on their transcript.
 7. The letter grades C-, D+ and D will not be used or assigned to students' results
 8. Students assigned an F (fail) will be required to pass the failed course/clerkship at a subsequent attempt.
 9. Students will normally be allowed a maximum of two further attempts at any failed course
 10. Students unable to pass a failed course after a total of three attempts will normally be required to withdraw.
 11. Whenever a course is passed following a failed first attempt, the maximum grade that can be assigned will be a C.
 12. Although the F grade will remain on the student's record, the GPA for the student will be recalculated using the passing grade of C.
- register for and sit them at the next available opportunity
 - Students who fail to pass a course after a total of three attempts will normally be required to withdraw.
 - Students will not be permitted to proceed into Phase 2 of the programme unless and until all required Phase 1 courses have been passed.

Phase II

- Students in Year 4 will be permitted to proceed into the 5th and final year only if the credit value of courses/clerkships failed does not exceed a total of 6 credits.
- Students who proceed into year 5 carrying failed courses/clerkships will be required to register for and sit them at the next available opportunity.
- Students must complete and pass all courses/ clerkships in Phase 2 and pass all parts of the final MBBS examination to be eligible for the award of the MBBS Degree

Phase I

- Students in years 1 and 2 will be permitted to proceed into the subsequent year only if the credit value of failed courses in the preceding year does not exceed a total of 6 credits.
- Students who proceed into subsequent years carrying failed courses will be required to

Award of the MBBS Degree

The following categories of degree will be awarded on the basis of the cumulative grade point average over the duration of the Phase One programme.

Level or Category of Degree	Description
Honours Degree with Distinction	Demonstrates an outstanding and comprehensive grasp of the knowledge, skills and competencies required.
Honours Degree	Demonstrates an excellent grasp of the knowledge, skills and competencies required.
Pass	Demonstrates a satisfactory grasp of the knowledge, skills and competencies required.

Note that degrees at the level of Honours or Distinction will normally be awarded only to those students who have passed all required courses/clerkships at their first attempt.

GLOSSARY TO THE REGULATIONS

TERM DEFINITION

1. Discipline - A body of knowledge encapsulated in a set of courses distinguishable from other such bodies on the basis of criteria

such as method of enquiry, axioms, areas of application.

2. Subject - An area of study traditionally assigned to the purview of a department.
3. Course - A body of knowledge circumscribed by a syllabus to be imparted to students by sundry teaching methods and usually followed by an examination.
4. Faculty Courses - All courses except Foundation and Co-curricular courses.
5. In-Faculty Courses - All Faculty courses originating in the Medical Faculties.
6. Out-of-Faculty Courses - All Faculty courses originating in Faculties other than the Medical Faculties.
7. Foundation Courses - Broad-based courses, three of which must be taken, and which provide a general foundation of knowledge.
8. Programme - A selection of courses (designed to achieve pedagogical goals) the taking of which is governed by certain regulations and the satisfactory completion of which (determined by such regulations) makes a candidate eligible for the award of a degree/diploma/certificate.

9. Credit - A measure of the workload required of students. 1 Credit Hour = 1 hour lecture/tutorial/problem class per week OR 2 hour laboratory sessions per week, for a Semester.
10. Elective - A course within a programme taken by choice of the student.
11. Pre-requisite A course which must be passed before another course for which it is required may be pursued.
12. Semester GPA - Grade point average (GPA) computed on the basis of all courses done in a semester, without reference to weighting except in terms of credits. (The terms Grade Point, GPA, Quality Hours and Quality Points are defined in the UWI Grade Point Average Regulations Booklet).
13. Honours GPA - Weighted grade point average used to determine the class of degree.
14. Cumulative GPA - Grade point average obtained by dividing the total grade point earned by the total quality hours for which the student has registered for any period of time excluding courses taken on a Pass/Fail basis, audited courses, courses taken for Preliminary credit, incomplete and in-progress courses.

UNIVERSITY FOUNDATION COURSES

Certain foundation courses are compulsory for all undergraduate students and must be completed before a degree is awarded. Each course is equivalent to 3 credits and the themes have been chosen to promote sensitivity to, and awareness of the distinctive features of Caribbean identity. They include:

- FOUN1001- English for Academic Purposes
- FOUN1101- Caribbean Civilization
- FOUN1301- Law, Governance, Economy and Society

The Medical Faculty recommends that students aim to complete these courses within the first two years of the curriculum and we have made provisions for them in the timetables during the first three semesters. Because it is a University regulation that these courses are completed satisfactorily before a University degree can be awarded, you are required to pass all of them before proceeding into the final two years of the programme.

FOUN1001 ENGLISH FOR ACADEMIC PURPOSES (3 CREDITS)

This course is designed to: equip students with the study and research skills they will need in order to get the maximum benefit from all their courses at the University; to familiarize them with the linguistic situation in the Caribbean and break down certain misconceptions they usually have about it and to introduce students to the rhetorical modes of discourse.

FOUN1101 CARIBBEAN CIVILIZATION (3 CREDITS)

This course is designed to develop an awareness of the main process of cultural development in Caribbean societies, highlighting the factors, the problematics and the creative output that have fed the emergence

Caribbean identities; to develop a perception of the Caribbean as wider than island nations or linguistic blocs; to stimulate students' interest in, and commitment to Caribbean civilization and to further their self-determination.

FOUN1301 LAW, GOVERNANCE, ECONOMY AND SOCIETY (3 CREDITS)

This is a multi-disciplinary course of the Faculty of Social Sciences which is designed mainly for non-Social Sciences students. The course will introduce students to some of the major institutions in Caribbean society. It will expose them to both historical and contemporary aspects of Caribbean society, including Caribbean legal, political and economic systems. In addition, Caribbean culture and Caribbean social problems are discussed.



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*A PUBLICATION OF STUDENT AFFAIRS
CAVE HILL CAMPUS, UWI*