



THE UNIVERSITY OF THE WEST INDIES

CAVE HILL CAMPUS, P. O. BOX 64, BRIDGETOWN

THE SCHOOL FOR GRADUATE STUDIES AND RESEARCH

APPLICATION FOR EXTENSION OF TIME LIMIT FOR SUBMISSION OF RESEARCH PAPERS/THESES

TO: Senior Assistant Registrar, School for Graduate Studies & Research

DATE:

FROM:

PROGRAMME:

FACULTY:

I hereby apply for an extension of the time permitted to submit my: *(Please tick appropriate box)*

MSC/MA/MED/MSW/LLM Research paper

M.Phil Thesis

PhD/DBA Thesis/DM Paper

ORIGINAL DATE FOR SUBMISSION:

LENGTH OF EXTENSION REQUIRED:

REASON(S) FOR REQUEST:

Signature of Student

OFFICIAL USE ONLY

To be completed by School for Graduate Studies and Research

Details of any Previous Extension(s):

To be completed by Supervisor and forwarded to the Head of Department/Graduate Coordinator

Work to be completed:

Recommendations of Supervisor:

New submission date recommended:

Signature of Supervisor

Date:

Recommendation of Head of Department/Graduate Coordinator:

Signature of Head of
Department/Graduate
Coordinator

Date:

Note on Digital Signatures:

If you wish to create or add a digital signature certificate, you can follow this quick video tutorial:

<https://www.youtube.com/watch?v=z8lSCq6TX7o>

Alternatively, you may insert your saved signature as an image directly into the signature field. Once you place the image in the signature box, simply press the Escape key on your keyboard to move to the date field. (This method is usually quicker and easier.)