APPLICATION FOR EXAMINATION OF RESEARCH PAPER/PROJECT REPORT

INSTRUCTIONS

This form must be completed in BLOCK CAPITALS and submitted to the Senior Assistant Registrar, Campus Office of Graduate Studies and Research not less than two (2) months before the expected date of submission of the research paper/project report and must be accompanied by a receipt for the correct Examination fees (where applicable).

To be completed by student and forwarded to the Supervisor				
Receipt #				
Name of Student:	Last Name	First Name	Middle Name	
I.D. #		Email Address:		
Permanent Address:				
Telephone Nos.:	1.	2.		
(This address will be used for all future correspondence relating to the examination and graduation processes. Please inform the Senior Assistant Registrar of any subsequent change of Address.)				
Degree for which you are registered:				
Faculty:		Supervisor/s:		
Date of registration as a candidate for this examination:				
Have you previously entered for this examination?			When?	
Title of Research Paper/ Project Report as approved:				
Proposed date for submission for examination:				

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Name of Supervisor	
Signature of Supervisor	Date:
Name of Head of Department	
Signature of Head of Department	Date:

Note on Digital Signatures:

If you wish to create or add a digital signature certificate, you can follow this quick video tutorial:

https://www.youtube.com/watch?v=z8ISCq6TX7o

Alternatively, you may insert your saved signature as an image directly into the signature field. Once you place the image in the signature box, simply press the Escape key on your keyboard to move to the date field. (This method is usually quicker and easier.)

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