

PROCESS: GRADATE STUDIES CHECKING AND SUBMISSION PORTAL

By the end of this guide, you will be able to:

1. Access graduate studies TurnItIn Portal

Submit assignments to generate similarity scores



Please note that this tool is to be used only by the following groups of students for the checking of their theses for examination

- PhD
- MPhil
- DBA
- DM
- MA Heritage Studies, MA Caribbean Studies, MA History

Accessing Turnitin

Step 1: Visit www.turnitin.com and create an account using your **student email** as the **username** e.g john.doe@mycavehill.uwi.edu. When asked for an **enrollment key**, use the information provided below.

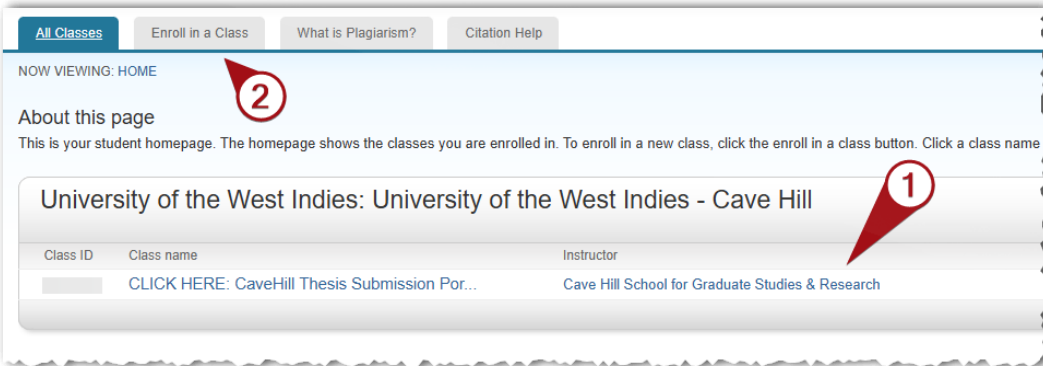
Step 2: Alternatively, you may log in, if you previously created an account using your CaveHill student email address.



The image shows a screenshot of the Turnitin login interface. At the top, the Turnitin logo is displayed. Below it, the heading "Log in to Turnitin" is centered. There are two input fields: "Email address" and "Password". Below these fields is a "Log in" button. Underneath the button, there is a horizontal line with the word "Or" in the center. Below this line are two buttons: "Sign in with Google" and "Log in with Clever". At the bottom of the form, there is a red-bordered box containing the text: "Forgotten your password? [Click here.](#)" and "Need more help? [Click here.](#)".

Submitting assignments to generate similarity scores

Step 3: Open the “CaveHill Thesis Submission Portal 20XX-202” portal to view the assignment upload boxes.



Alternatively, if you are not already enrolled in the portal, you may select the “Enroll in a Class” option and join the class using the details below.

Enroll in a class

Enrollment key: *

Submit

Enrollment Key:
699fd21c4f48189c08441273472755a1

Step 4: Open the desired assignment box by clicking the corresponding button labelled “Open”

Class Homepage						
This is your Class Homepage. To access more information about the assignment, click the "Open" button.						
CaveHill Thesis Submission Portal 2024-2025						
Assignment Title	Assignment Type	Dates				
01 - PRELIMINARY THESIS CHECKS	PAPER	Start	November 14, 2024	12:00 AM	<button>Open</button>	
		Due	July 31, 2025	11:59 PM		
		Post	July 31, 2025	11:59 PM		
02 - FINAL THESIS SUBMISSION	PAPER	Start	November 14, 2024	12:00 AM	<button>Open</button>	
		Due	July 31, 2025	11:59 PM		
		Post	July 31, 2025	11:59 PM		

Step 5: Click “Browse Files” and locate the file on your computer Or Drag the file onto the box provided.

Your work

Drag and drop file or browse from your computer

View Details

Browse Files

File requirements

- Uploaded files must be less than 100 MB.
- Uploaded files must have less than 800 pages.
- Files must contain over 20 words for a Similarity Report.
- Supported file types for generating reports: .docx, .xlsx, .pptx, .ps, .pdf, .html, .rtf, .odt, .hwp, .txt

Learn more about file requirements

Step 6: Select “Upload & Preview” to verify the file you are uploading.

Submit file

Upload

Preview

File requirements

Turnitin Sample Assignment.docx

784.81 KB

Submission title (required)

Turnitin Sample Assignment

Cancel

Upload and Preview

Step 7: Click “Submit”. You will be prompted to select your document from the computer.

Submit file

Upload

Preview

Other experts emphasize the necessity of developing social emotional skills. They argue that in a hi-tech world the need for specialized human skills, occupational therapists, psychologists etc will be in higher demand. Not only, will specialists be needed but there will be an increased need for soft skills in the workplace, like cooperation, strategic communication and critical thinking to solve the ever-changing landscape of problems.

However, it is important for schools and universities to know that these skills are not taught separately in stand alone units. Social and emotional skills are infused in everything we do, at recess, in group work, in math class. So, teachers should be intentional about adding soft skills into the academic work they do. They can:

- Role play conflicts that might arise on the playground or talk to students about listening and collaboration before group work.
- Before math class, talk about, “mathematical courage”, or the idea that students should ask questions when they don’t understand something, be afraid to make mistakes, explain their thinking, listen to how other people thought about a problem.
- Take time to focus on how students interact with each other.
- Being intentional at help them stick.
- Has been the impor

Submission title

File size

Word count

Turnitin Sample Assignment

784.8 KB

673

Cancel

Submit

Step 8: After your document has been successfully uploaded, you may view the similarity scores for the documents submitted.

Your work

Title	Submitted	Grade	Similarity	Feedback	More
Turnitin Sample Assignment	Aug 28, 2025 1:30 PM	-- / 0	99%		

Resubmit

⚠ Please submit queries concerning your submissions to gradresearch@cavehill.uwi.edu

