



UNIVERSITY OF THE WEST INDIES

CAVE HILL CAMPUS

Operating Under Covid-19

A Guide for Students

1. Introduction

The Cave Hill Campus has put a number of measures in place to ensure the health of its employees, students and visitors. These include ensuring the health security of the institution through temperature screening, promotion of public health measures and provisions for maintaining physical distance.

This document is intended to guide all students on the steps to be taken to ensure compliance with campus policy, as well as national protocols governing the operation of businesses during the Covid-19 pandemic.

As this is a dynamic process, this document will be regularly reviewed and updated to reflect changes in national policy and internationally accepted best practices.

2. ID Checks

All students must ensure that their campus issued Identification cards are clearly visible at all times. Campus Security Officers are authorized to ask persons to present their ID cards.

- Non-essential visitors are not allowed on the campus. Staff and employees are not allowed to bring friends, children etc. into campus facilities.
- Only persons conducting legitimate business are allowed on the campus.

3. If You're Feeling Ill

Do not come to the Campus if you have a fever or flu-like symptoms. Call your personal health care provider or contact the Student Health Clinic at email: health@cavehill.uwi.edu for advice. Do not go directly to the Health Clinic. If you are a student on the Halls of Residence, remain in your room and seek the necessary advice.

4. Temperature Checks

Security officers will be conducting temperature checks on all persons entering the premises. If you have an elevated temperature (of or above 37.5 °C), you will not be allowed to enter the Campus.

- Information will be collected on all persons who record elevated temperatures.
- Students with elevated temperatures will be guided by campus security.
- If you have an elevated temperature, you have the option of seeking advice from your personal health care provider or the Student Health Clinic. If you choose to access the clinic, campus security will contact the clinic and guide you accordingly. Do not go directly to the clinic unless you are instructed to do so.

5. Wear Your Mask

All persons are required to wear masks (this includes cloth coverings/cloth masks) whilst on the campus. Bandanas or scarves and masks with exhalation valves or vents are NOT allowed. If you chose to wear a face shield, it must be worn with a mask.

Wearing a mask does not eliminate the need to follow strict hygiene and physical distancing practices.

- Always wear your face mask while in Campus facilities and when interacting with others.
- Make sure that your mask fits properly. It must cover your nose and mouth.
- Avoid touching and adjusting your mask.
- Handle your mask by the ear loops or straps.
- Wash your hands before putting on or adjusting your mask.
- Practice physical distancing, even when you are wearing your mask.

6. Keep Your Distance

Persons on the Campus must maintain a physical distance of 6ft (2m).

- Stay 6 ft. away from others
- Avoid gathering in groups. Always follow the physical distance rule.

7. Keep your Hands Clean

Practicing good hygiene is the best way to prevent the spread of germs.

- Wash your hands regularly and properly with soap and water.
- Wash your hands when you arrive on the campus, after using the washroom, using handrails or frequently touched surfaces, after blowing your nose, coughing or sneezing and before eating.
- Use hand sanitizer if soap and water are not available. Remember to bring your personal hand sanitizer. For your convenience, sanitizer dispensers are also located across the campus.

8. Be Aware

- Obey the signs for physical distancing, use of elevators and room capacity.
- Practice good respiratory etiquette.
- Avoid sharing pens and other stationery.

9. Psychological Support

Management of the Cave Hill Campus is aware that the COVID-19 pandemic has affected students in different ways. Some students may feel anxious, depressed or overwhelmed. If you think you need support during this time, contact the Psychological Counsellor, Office of Student Services at 417-4169.

10. Recording Attendance

As part of the measures in place to ensure the safety of members of the campus community, the Campus will be maintaining a register of all persons on the premises. This information can also assist health officials with contact tracing if there is a suspected or confirmed case of COVID-19.

- Cooperate with security officers who will be scanning campus ID cards at strategic locations on the Campus.
- Student attendance in classes, laboratories, field trips etc. will also be recorded.

11. Cleaning

Enhanced cleaning and disinfecting procedures have been implemented for all Campus facilities.

12. Teaching Spaces

Classrooms and laboratories have been arranged to ensure physical distancing.

- Do not rearrange classroom furniture.
- In lecture theaters, only occupy seats which are clearly marked.
- Do not prop open classroom windows or doors.
- Do not tamper with air- conditioning systems.
- Do not eat in classrooms or laboratories.
- Follow the specific rules provided for use of laboratories spaces.

13. Libraries and Study Spaces

While libraries and study rooms will be open, they will be operated under strict protocols. Follow the rules for the use of these spaces and contact the relevant library directly if you have specific queries.

14. Halls of Residence

The Halls of Residence has specific protocols in place to ensure the protection of its residents and employees.

- During these times, visitors are not allowed on the Halls.
- Residents are expected to observe the rules for use of spaces, physical distancing etc.

15. Food Businesses (Cafeterias, Restaurants etc.)

The food businesses on campus are operating in accordance with the protocols established by the Ministry of Health. Due to physical distance rules and to reduce crowding, the seating capacities in these spaces has been reduced.

- Obey the signs and rules for use of these areas.
- Avoid congregating.
- Do not rearrange furniture which has been setup to maintain physical distance.
- Always wash your hands before eating.
- Replace your mask immediately after eating.

16. Water Coolers and Vending Machines

Due to the risk associated with the use of water coolers, these machines are temporarily out of operation. Only vending machines which offer pre-packaged food and bottled drinks/water are functional.

- Always wash your hands or use hand sanitizer before and after using vending machines.
- Bring your water.

17. Travel

17.1 Regional and International

All students travelling to Barbados will be subjected to the national travel protocols for visitors. This process is governed by the Ministry of Health. The UWI Cave Hill Campus is not responsible for the costs associated with medical (e.g. Covid-19) tests. However, students who are required to quarantine must do so at off-campus accommodation, as this cannot be facilitated on the Halls of Residence. Information on quarantine accommodations and other details related to this process are available from the Halls of Residence at telephone number 417-4180 or email accomodation@cavehill.uwi.edu.

Students in Barbados who are considering travel outside of the country will also be subject to these protocols when seeking to return to the island.

17.2 Campus Shuttles

The Office of Student Services (OSS) continues to provide the shuttle service for students. A schedule has been put in place for frequent cleaning of all Campus vehicles.

- Follow the guidance of shuttle drivers and obey rules for use of Campus shuttles.
- Prior to boarding the shuttle, the driver will check your temperature and student ID card. You will also be required to use hand sanitizer.
- Observe the physical distance rule and wear your mask when queuing for and riding in the shuttles.

18. Student Events

Specific guidelines have been developed to ensure that events are hosted in compliance with campus policy and national protocols.

Please refer to the document, “Hosting Student Activities in Compliance with COVID-19 Protocols.”

*Office of the Campus Registrar
September 9th, 2020*