THE UNIVERSITY OF THE WEST INDIES, CAVE HILL CAMPUS
FACULTY OF HUMANITIES AND EDUCATION

REQUEST FOR CREDITS/EXEMPTIONS

PLEASE NOTE: Exemptions are NOT granted for Levels II and III courses. Credits/Exemptions are NOT granted where a period of five years has elapsed since the completion of the course. **This form is for use by students registered in the Faculty of Humanities and Education only.**

ACADEMIC YEAR:	SURNAME:	OTHER NAME(S):
STUDENT ID NO:	LEVEL:	MAJOR:
TELEPHONE 1:	TELEPHONE 2:	EMAIL (Please write legibly):
ADDRESS 1 (Local):	Address 2 (Overseas):	

I am requesting Credit from/Exemption for UWI Course (enter UWI code):	**I completed a similar course at (enter Name of Institution):**	*** Please specify title of Course completed. Include Programme title if done outside UWI:**	**Grade Awarded**	**Year Awarded**	**Office Use**

*Please attach copy of certificate(s) and course outline(s) for non-UWI course(s). Signature of Student ……. Date …/…/……

OFFICIAL USE ONLY

Key: C – Credit EXC - Exemption with Credit EXNC - Exemption without Credit NG – Not Granted	Comments: Dean's Signature ……