

## **FACULTY REGULATIONS**

### **A. GENERAL**

#### **Admission**

1. An applicant for postgraduate study must go before the Board for Graduate Studies and Research, through the Faculty Sub-Committee.

2. (a) an applicant may be:

- admitted without a qualifying Examination
- required to pass a qualifying Examination before being fully registered for postgraduate studies, or
- refused admission

(b) The nature of the qualifying examination shall be determined by the Department to which the candidate is seeking admission but shall be subject to the approval of the Faculty Sub-committee on Graduate Studies

(c) A candidate who fails a required qualifying examination will not normally be permitted to resit the examination.

3. All postgraduate students seeking a research degree are normally required to register first for the M.Phil degree.

4. Later transfer to the Ph.D. may be made if the student's supervisor and the departmental Graduate Supervision Committee recommend it, and if the recommendation is supported by the Faculty's Sub-Committee on Graduate Studies and approved by the Board for Graduate Studies.

#### **Part-time Studies**

5. Students may be registered for full-time or part-time studies. No student may be registered for full-time studies if he spends an average of nine or more hours a week in paid employment.

6. Regulations concerning the length of periods of study for the award of postgraduate degrees to part-time students are given in the relevant sections below. In every other respect, e.g. qualifications for admission, attendance at seminars, conditions of award of the degree etc., part-time students are subject to the same regulations as full-time students.

#### **Supervision**

7. Wherever possible each Department or appropriate unit within a Department shall have a Graduate Supervision committee.

8. The Graduate Supervision Committee, shall propose to the Faculty Sub-Committee for

Graduate Studies a Supervisor or Supervisors of experience appropriate to the proposed field of study of each candidate.

9. Postgraduate students are required to consult with their supervisor(s) in person, at intervals to be specified by the Supervisor(s) but normally not less than once a semester. However, a candidate not resident the same territory as his supervisor(s) may be permitted to report in writing, except that a candidate who does not already hold a degree from the University is required to reside in one of the territories for the first year of registration.

### **Thesis**

10. Dissertation and theses presented for a postgraduate degree in this Faculty must be written according to the stylistic conventions as set out in a separate leaflet.

### **Oral Examination**

11. The oral examination of the candidate presenting a thesis will be chaired by the Chairman of the Faculty Sub-Committee for Graduate Studies, or nominee who will also be responsible for seeing that a report on the examination is drawn up. The report shall be signed by all the Examiners present and by the Chairman of the Examination and forwarded to the Board for Graduate Studies.

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## **B. REQUIREMENTS FOR THE M.A. DEGREE**

\*Requirements for the degree of [M.A which is a Degree based essentially on coursework](#) are outlined separately.

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## **C. REQUIREMENTS FOR THE M.PHIL DEGREE**

1. (a) Candidates may be required to attend courses during the period of registration. They may be required to write examinations. Such requirements must be approved by the Faculty sub-Committee at the time of registration.

(b) A candidate registered for full-time studies will be required to present a dissertation on an approved subject not less than 4 semesters and not more than five (5) full calendar years after registration.

(c) Part-time candidates will be required to present their dissertation not less than 6 semesters and not more than seven (7) calendar years after registration.

2. The length of the dissertation shall be in accordance with specifications laid down by the departments of the Faculty but should not normally exceed 50,000 words excluding footnotes and appendices.

3. A candidate will normally be required to take an oral examination on the general field of study and on the dissertation. If the External Examiner is unable to be present at the oral examination his written report should be made available to the other examiners at the oral examination. Exemption from the oral examination will be at the discretion of the Faculty sub- committee for Graduate Studies on the recommendation of the Examiners.

4. A candidate, after consideration of his/her dissertation by the Board of Examiners and, where relevant, the oral examination may be:

1. recommended to Senate for the award of the degree
2. required to re-submit the dissertation and repeat the oral examination on one subsequent occasion within 18 months from the decision of Board for Graduate Studies or
3. failed outright

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#### **D. REQUIREMENTS FOR THE PH.D DEGREE**

1. (a) A candidate may be required to attend courses during the period of registration. He/She may be required to write examinations. Such requirements must be approved by the Faculty Sub-Committee at the time of registration of the student.

(b) A candidate registered for full-time studies will be required to present a thesis on an approved subject not less than 6 semesters, and not more than six calendar years after full registration.

(c) Part-time candidates will be required to present their thesis not less than 8 semesters and not more than eight calendar years after full registration.

2. The length of the thesis shall be in accordance with specifications laid by the Departments of the Faculty, but shall not exceed 80,000 words excluding footnotes and appendices. The Board of Graduate Studies may in special circumstances give permission for its limit to be exceeded.

3. A thesis will not be deemed adequate unless:

1. it is judged to be a new contribution to knowledge;
2. it shows clear evidence of original research;
3. it is worthy of publication.

4. A candidate for the Ph.D. will be required to take an oral examination on a general field of study and on the thesis submitted. Wherever possible the External Examiner should be present at the oral examination. In his absence, his written report shall be made available to the examiners present.

5. A candidate, after consideration of his/her thesis by the Examiners and after oral examination may be:

1. recommended to senate for the award of the degree
2. required to re-submit the least within 18 months
3. required to re-submit his/her thesis and repeat the oral examination on one subsequent occasion within eighteen (18) months from the decision of the Board for Graduate Studies.
4. required to make corrections to thesis within six (6) months from the decision of the Board for Graduate Studies.
5. failed outright.

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## **E. M.A. DEGREE BY COURSEWORK**

1. (a) The Degree of MA by coursework is at present offered in the following subjects:

1. French Language and African and Caribbean Literature in French
2. History
3. Applied Linguistics, Descriptive Linguistics and Socio-Linguistics
4. Post-Colonial Literatures in English
5. Spanish Language and Literature

\*Please consult the pamphlet of the relevant Department for descriptions of available courses.

The details of the Regulations governing acceptance into these courses, their content, and the award of the Degree, vary, and may be obtained from the Departments concerned. (See, too, HIGHER DEGREE PROGRAMMES earlier). However, the following general conditions usually apply.

### **Admission:**

(b) Admission to the M.A. courses is usually open to persons who have attained the second class level in four courses (or the equivalent) during the second and third years of their undergraduate studies. Candidates who do not have these qualifications may sometimes be permitted to write a qualifying Examination as a means of gaining admission.

### **Course of Study:**

2. The course of study usually lasts one calendar year (two calendar years for Part-time students),

and consists of three courses and the writing of a dissertation. Each course normally leads to one three-hour examination. In some cases only Part- time students are at present admitted.

**Award of Degree:**

3. Candidates must normally pass in all three courses and in the dissertation before being awarded the M.A. Degree.