



**SEMESTER II 2025/2026
EXAMINATIONS**

APRIL 20 - MAY 8, 2026

**CELLPHONES AND/OR
ELECTRONIC DEVICES
ARE NOT PERMITTED
IN THE EXAMINATION ROOM**

SEMESTER II, 2025/2026

APRIL 20 - MAY 8, 2026

EXAMINATION REMINDERS TO STUDENTS

CELL PHONES OR OTHER ELECTRONIC DEVICES **WILL NOT** BE ALLOWED IN ANY EXAMINATION ROOM. YOU WILL BE REPORTED FOR HAVING CELL PHONES OR ELECTRONIC DEVICES IN THE EXAMINATION ROOM AND THE PENALTIES IN THE REGULATIONS WILL BE APPLIED. YOU ARE STRONGLY ADVISED TO BRING ONLY THOSE ITEMS REQUIRED FOR YOUR EXAMINATION TO THE EXAMINATION ROOM.

1. EXAMINATIONS TIME-TABLE

- (a) Please note that Morning sessions begin at 9:00 A.M., Afternoon sessions at 1:00 P.M. and Evening sessions at 4:00 P.M. The Examinations Timetable will be posted on the Campus' official notice boards as well as on the Campus' website.
- (b) PLEASE CHECK THE TIMETABLE CAREFULLY TO ASCERTAIN THE CORRECT DATES, TIMES AND ROOMS FOR YOUR EXAMINATIONS. THIS INFORMATION IS **NOT** GIVEN BY STAFF OF THE EXAMINATIONS SECTION OVER THE TELEPHONE.
- (c) If you misread the Examinations Timetable you will be liable to the normal penalties for absence from an examination and will have to await the next officially scheduled sitting to take the examination (Assessment Regulation 85 (b)).

2. IDENTIFICATION AT EXAMINATIONS

ALL students are required to bring their UWI IDENTIFICATION CARDS to each Examination. They must produce their identification cards at the request of the Invigilator or other authorised person and must display their Identification cards in a prominent position on their desks. [Assessment Regulation 92 (a)]. **YOU WILL NOT BE ADMITTED INTO ANY EXAMINATION ROOM WITHOUT A VALID UWI IDENTIFICATION CARD.** A valid UWI Identification Card should carry the current academic year sticker on the back and should not be defaced in any way.

SEMESTER II, 2025/2026

APRIL 20 - MAY 8, 2026

3. IDENTIFICATION CARDS

A student who forgets, loses, or misplaces his/her I.D. Card will be required to pay the cost for a new ID Card in accordance with the University's policy – the current cost for a **REPLACEMENT ID card is BDS\$30.00.**

4. ATTENDANCE AT EXAMINATIONS

Students are reminded that you are required to arrive at least HALF HOUR before the start time of the examination. Students arriving after Half Hour has elapsed following the start of the examination **WILL NOT BE ALLOWED TO ENTER** the examination room.

5. DURING EXAMINATIONS

- (a) All students are hereby notified that BORROWING OF EQUIPMENT IS NOT PERMITTED DURING EXAMINATIONS.
- (b) Students are further advised to come to examinations fully equipped with the tools which they may need for their particular examination.
- (c) Students are further instructed to bring ONLY the items required to write the examination. **ANY BAGS, PENCIL CASES, CELLULAR PHONES, SMART WATCHES, EAR PODS OR OTHER ITEMS BROUGHT BY A STUDENT MUST BE LEFT OUTSIDE THE EXAMINATION ROOM. THE UNIVERSITY DOES NOT ACCEPT ANY LIABILITY OR RESPONSIBILITY FOR THE CONTENTS OF STUDENTS' BAGS.**
- (d) No printed or written documents or pictures or any unauthorized material, aid or equipment including CELLULAR PHONES, EARPODS, PAGERS, SMART WATCHES/GLASSES and other unauthorized electronic devices may be taken into or be received in an examination room by any student.

SEMESTER II, 2025/2026

APRIL 20 - MAY 8, 2026

6. CHEATING AND OTHER EXAMINATION IRREGULARITIES

The Boards for Graduate and Undergraduate Studies view cheating in the examinations, including the introduction or use of unauthorized materials, as a very serious offence and the penalties imposed if an allegation of cheating is admitted or proved include the following:

- **DISQUALIFICATION FROM THE EXAMINATION IN THE COURSE CONCERNED**
- **DISQUALIFICATION FROM ALL EXAMINATIONS TAKEN IN THAT SESSION**
- **DISQUALIFICATION FROM ALL FURTHER EXAMINATIONS OF THE UNIVERSITY, FOR ANY PERIOD OF TIME**
- **A DISCRETIONARY ADDITIONAL FINE**

It is an Examinations Offence to break, tear, soil or otherwise deface or mutilate any Examination Answer Booklet or material. **DO NOT TEAR PAGES FROM YOUR EXAMINATIONS BOOKLET.**

YOU ARE STRONGLY URGED TO READ AND FAMILIARISE YOURSELF WITH THE ASSESSMENT REGULATIONS. IN PARTICULAR REGULATIONS 84-104 PERTAINING INSTRUCTIONS TO CANDIDATES TAKING WRITTEN EXAMINATIONS, CHEATING ETC.

The UWI's Assessment Regulations and Regulations on Plagiarism can be found on-line at: <https://www.cavehill.uwi.edu/chol/examinations.aspx> (Assessment Regulations August 2020)

THE UNIVERSITY OF THE WEST INDIES
CAVE HILL CAMPUS

SEMESTER II, 2025/2026

APRIL 20 - MAY 8, 2026

7. REVIEW OF EXAMINATION RESULTS

Requests for review of Examination results **MUST** be made within the stipulated times outlined in the Assessment Regulations (Regulation 142 -151). No request will be considered outside of this time frame unless there were extenuating circumstances (such as the late submission of results by the examiner - however the timeframe would be counted from the date of publication, i.e. the date the results are posted). A notice pertaining to the deadline date for review of examination scripts for SEMESTER II, 2025-2026 will be posted on the official Notice Boards as well as on-line. **PLEASE NOTE THAT A DISCUSSION IS ONLY PERMITTED FOR A FAILED-WRITTEN EXAMINATION SCRIPT.**

8. MEDICAL CERTIFICATES

Students are informed that ALL requests – including any medical certificates or reports - for medical consideration **MUST BE** submitted through the Chief Medical Health Officer at the Students' Health Clinic. No medical certificates or reports will be accepted in the Examinations Section.

Assessment Regulation 28 (a–f) and in particular, Regulation 28 (b-c) which states inter alia:

“WHERE THE FACTORS REFERRED TO IN (A) RELATE TO ILLNESS THE REPORT TO THE CAMPUS REGISTRAR MUST BE ACCOMPANIED BY A MEDICAL REPORT, SIGNED BY THE CAMPUS MEDICAL OFFICER (AT THE STUDENT HEALTH CLINIC OR BY ANY OTHER MEDICAL PRACTITIONER APPROVED FOR THIS PURPOSE BY THE UNIVERSITY), AS PROOF OF ILLNESS. THE MEDICAL REPORT SHALL BE SUBMITTED WITHIN **SEVEN DAYS** FROM THE DATE OF THAT PART OF THE ASSESSMENT IN WHICH THE PERFORMANCE OF THE CANDIDATE IS AFFECTED. A REPORT RECEIVED AFTER THIS PERIOD WILL BE CONSIDERED ONLY IN EXCEPTIONAL CIRCUMSTANCES”.

PLEASE USE THE MEDICAL CERTIFICATE/REPORT FORM AVAILABLE ON-LINE AT:
[HTTPS://WWW.CAVEHILL.UWI.EDU/CHOL/EXAMINATIONS.ASPX](https://www.cavehill.uwi.edu/chol/examinations.aspx)

GENTLE REMINDER:

1. STUDENTS PLEASE BE REMINDED TO CHECK PRIOR TO THE EXAMINATIONS THAT YOUR ACCOUNTS (FEES) ARE UP TO DATE.

2. STUDENTS ON SCHOLARSHIP MAKE SURE THAT YOUR ACCOUNTS (FEES) ARE UP TO DATE BY CHECKING WITH THE BURSARY, STUDENT ACCOUNTS SECTION BEFOREHAND.