

# CHANGE OF ADDRESS

|                       |  |
|-----------------------|--|
| Student Name          |  |
| Student ID #          |  |
| Faculty and Programme |  |

| Current Local Information            |  |
|--------------------------------------|--|
| Email                                |  |
| Phone                                |  |
| Full Address                         |  |
| Emergency Contact<br>(local or home) |  |
| Contact Tel Number                   |  |

## Important Student Requirement

**ALL OVERSEAS STUDENTS** must notify Student Affairs immediately of any address changes during their studies. This information is required by the Immigration Department for all international and regional students. Failure to update your address may affect your immigration status.

If you change your address at any time whilst being a student, you **MUST** return to Student Affairs and complete a new Change of Address form within 7 days of moving.

### Note:

*This information is shared with the Immigration Department as required by Barbados law for maintaining current records of international and regional students.*

### FOR OFFICE USE ONLY

Student Record Updated

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Processed by: \_\_\_\_\_

Barbados Immigration Department Notified

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Date: \_\_\_\_\_