



**THE UNIVERSITY OF THE WEST INDIES  
CAVE HILL CAMPUS**

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**APPLICATION PACK**

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**TRADE POLICY RESEARCH FELLOW  
RESFELLOW 09/06**

Contents:

1. Notes including application procedure
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Academic Staff

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**NOTES – please read carefully before completing the application form**

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Thank you for your enquiry regarding a post at the University of the West Indies, Cave Hill Campus. Enclosed is an application form and a set of further particulars for this post.

**Application procedure:**

**Should you wish to apply for this position, please send a completed application form to:**

**The Senior Assistant Registrar, Staff, The University of the West Indies, Cave Hill Campus, P.O. Box 64, Bridgetown BB11000, Barbados.**

Please note that a hard copy of your application is required. Only signed applications will be considered. Please ensure that you quote reference number RESFELLOW 09/06 on all correspondence.

For an informal discussion of the post please contact The Human Resources Department by email, [humanresources@cavehill.uwi.edu](mailto:humanresources@cavehill.uwi.edu).

**Closing Date: July 31, 2009**

**In order to expedite the appointment procedure, applicants are advised to request their referees to send references under confidential cover directly to the Campus Registrar without waiting to be contacted by the University.** We will inform you of the outcome of your application as soon as possible.



**THE UNIVERSITY OF THE WEST INDIES  
CAVE HILL CAMPUS**

Applications are invited from suitably qualified persons for the post of **Trade Policy Research Fellow** in the Shridath Ramphal Centre for International Trade Law, Policy and Services, University of the West Indies, Cave Hill Campus, Barbados.

The successful applicant should possess a PhD or M Sc in International Trade Law, International Economics, International Relations or International Development. Research and teaching experience/interest in International Trade Policy with a good publication record and knowledge of the historical, political, social and economic background of the Caribbean is highly desirable.

The successful candidate will be expected to:

- Teach students of the MSc Degree in International Trade Policy (MITP).
- Address contemporary Trade Policy issues relating to small states in the global system and the challenges of international negotiations;
- Supervise research work of candidates reading for MITP and participate in the research programme of the Centre in the field of International Trade Policy.

***The successful applicant will be expected to assume duties as soon as possible.***

Detailed applications (two copies) giving full particulars of qualifications and experience, biodata and the names, addresses (including email) and telephone numbers of three (3) referees (one of whom should be from your present organization) should be sent as soon as possible to **The Senior Assistant Registrar (Staff), University of the West Indies, P.O. Box 64, Bridgetown, Barbados. Fax (246) 417-0330; Email: [humanresources@cavehill.uwi.edu](mailto:humanresources@cavehill.uwi.edu).** A Job Application Pack is available from our website: [www.cavehill.uwi.edu](http://www.cavehill.uwi.edu).

***The closing date for applications is July 31, 2009***



**THE UNIVERSITY OF THE WEST INDIES  
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**FURTHER PARTICULARS FOR THE POST OF  
TRADE POLICY RESEARCH FELLOW**

**1. BACKGROUND**

The Shridath Ramphal Centre for International Trade Law, Policy and Services (SRC) which is based in Barbados at the University of the West Indies, Cave Hill, is a training, research and outreach organization that services the Caribbean region in trade, industrial and development policy matters. The SRC is the premier postgraduate trade policy training institution in the Caribbean and prepares young professionals and builds the capacity of key stakeholders to effectively interact and negotiate with global, regional and national institutions and agencies. The principal areas of research are trade policy governance and law, international trade and economic relations, industrial and innovation policy formulation. The specific areas of research and outreach are on issues like multilateral and regional trade agreements (e.g. WTO, EPAs), trade liberalization, climate change policies and trade, migration and development, agricultural trade, and cultural and creative industries. In sum, the mission of the SRC is to contribute to the enhanced competitiveness and sustainable development of the Caribbean region.

For further details see: <http://www.shridathramphalcentre.org/>

**2. PRESENT VACANCY**

***Special Expertise***

- A facility in the use of applied methods for Trade Policy analysis.
- Experience in the use of educational technology as teaching duties may include online distance delivery modes.
- Proficiency in the use of the English Language.
- Knowledge of French and Spanish would be an advantage.

***Personal Attributes***

- The ability to contribute significantly to the work of the Centre in teaching, research, curriculum development and supervision of graduate students.
- Must be a team player, student-centered and proactive.

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**SUMMARY OF TERMS AND CONDITIONS OF SERVICE - ACADEMIC STAFF**

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**Post: Trade Policy Research Fellow**

Note: This is a tenure track position and the appointee may continue in the service of the University, by mutual consent, until the retiring age of 65 years.

Initial appointment will be on contract for a period of three years in the first instance.

- (a) Salary Scales – the salary scales accord with the level at which the appointments are made. Salary scale and point of entry will depend on the qualifications and experience of the successful candidate.

**Lecturer Scale**

BDS\$86,868 x 3,528 – 108,036 (BAR) x 3,528 – 129,204 per annum

**Assistant Lecturer**

BDS\$73,800 x 3,810 - \$80,160.

**Note: these are graduated scales that progress from the minimum point to the top of the scale by annual increments except where a merit bar requires formal assessment before crossing. For example the scale for Lecturer runs as follows:**

<b>Minimum point</b>	<b>\$86,868</b>
<b>2<sup>nd</sup> point</b>	<b>\$90,396 (86,868 + 3,528)</b>
<b>3<sup>rd</sup> point</b>	<b>\$93,924 (90,396 + 3,528)</b>
Etc.	

(b) **Allowances**

- *Regional Allowance* – 5% of basic salary
- *Housing Allowance* – 20% of basic salary

(c) **Benefits**

- *Transportation Allowance* – BDS\$2400 per annum
- *Book Grant* - BDS\$3000 per annum
- *Study and Travel Grant* – BDS\$9,673 per annum (special conditions apply)
- *Registration in Medical Scheme* (currently non-contributory)
- *Vacation leave entitlement is forty-two days (42) (medical) and thirty-five days(35) (non-medical) per annum*

**(d) Pension Arrangements**

Each full time employee is required to contribute to the University pension Scheme (FSSU). The contribution rates are Employee 5%, UWI 10%. The sums are invested to provide a pension at age 65, the age of retirement.

Staff leaving the University of the West Indies before retirement can, at the moment, withdraw from the scheme and receive any benefits accrued at that time.

**(e) Other**

***For persons recruited from overseas:***

- *Airfares* – economy class passages (self, spouse and up to three dependent children under 22 years of age) on appointment and normal termination.
- *Shipping of household and personal effects* – up to US\$1,800 on appointment and normal termination.
- *Shipment of academic books/teaching research equipment* – up to US\$600 on appointment and normal termination.

The Registry  
Cave Hill Campus  
June 2009

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