



Caribbean Large Marine Ecosystem (CLME) Project

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GEF/UNDP/IOC (UNESCO) - IOCARIBE
Sustainable Management of the Shared Living Marine Resources of the
Caribbean Large Marine Ecosystem (CLME) and Adjacent Regions
Final Steering Committee Meeting
06 – 08 June, 2007 – Cartagena

Accommodation

Hotel Caribe
Bocagrande Cra. 1ª N° 2-87
Cartagena de Indias, Colombia
Tel: (575) 665 01160
Fax: (575) 665 01160 Ext 7753
E-mail: ventas1@hotelcaribe.com
Website: www.hotelcaribe.com

Contact Person at the hotel:
Ms. Maria Mercedes Cantero
Tel: (575) 665 01160
Fax: (575) 665 01160 Ext 7753
Mail: ventas1@hotelcaribe.com

We have made reservations for all participants. The reservation includes breakfast, lunch, dinner and taxes.

On behalf of the Project, IOCARIBE has blocked rooms for the Meeting. Those participants that are not been funded by the project are kindly asked to contact the hotel referring to the “Final Steering Committee Meeting” to reconfirm your reservation. Please note that all participants will be required to present a credit card or leave a deposit at check-in time for any incidental charges (phone, room-service, mini-bar, laundry. etc.).

Venue

The meeting will be held at the Hotel Caribe, "Salon Arcos". It will be conducted in English; however we will be offering simultaneous translation. Meeting hours will be 08:30-12:30 and 14:00-18:00, unless otherwise notified.

Transportation

Transportation from the airport to hotel will not be provided. The Rafael Nuñez International Airport is about 10 minutes from Caribe Hotel. The Airport offers easy access to the city. Kindly take a taxi.

Taxi Rate is app. US\$8 (Col\$ 15.000)

Local Currency

The Colombian pesos is pegged Col\$ 2.110,52 (official) -to-one to the US Dollar. The US Dollar is widely accepted throughout the country; at Exchange Places you can find it at the following rate: Col\$ 1.900 for buying and Col\$ 2.100 for selling. Most Credit Cards (Visa, Master Card, American Express) are well accepted in all hotels, restaurants and major stores.

Banks with ATM machines can be found throughout Cartagena.

International calls and Internet connection

Direct international dialling as well as internet connection is available in hotel rooms.

The Hotel has a Business Centre with ample services, including computer, fax, and internet connection that you can use.

Visa

It is your responsibility to be in possession of a valid passport and obtain the necessary information and visa for entering Colombia. Several nationalities do need visas to enter Colombia. Please confirm with the Colombian embassy of consulate in your country or on the web whether you need a visa. If you do, please ensure that you have it before initiating your travel. Please also ensure that you have the necessary visa documentation for transiting through the United States, should your travel plans require this. For more information on Colombian visa you can visit the following website: http://www.learn4good.com/travel/colombia_visa.htm

DSA

Participants will be provided a lump sum to cover incidental costs for the amount of USD 30.00 per day in lieu that all meals are included plus US \$60.00 for terminal fares, which is compensation for all costs incurred to and from airports.

Temperature

Due to Cartagena's tropical location, the climate changes little. Cartagena tends to be hot and humid, with temperatures in the 70s-80s F/23-32 C, with nights in the 60s-70s F/17-27 C year-round. Cartagena rainy season is typically in October.

Security

In order to ensure your safety we are asking you to please always bear in mind the following recommendations:

- Do not wear jewellery when you are planning to go outside the hotel, especially when you are going to crowded, dark and/or lonely places. It would be preferable and safer to avoid dark and/or lonely places.
- Do not leave valuables unattended on the beach or elsewhere.
- Leave your passport, air ticket and other valuables in you hotel room safe-deposit box. Carry only the necessary cash, credit card and ID card.
- Please take care of your carry-on luggage, especially your personal laptop at all times.

CLME Project Unit Contacts - Barbados

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Contact in Cartagena

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