

University of the West Indies
Cave Hill Campus
Alumnus/a of the Month Award

Purpose:

The purpose of the Alumnus/a of the Month Award Programme is to recognise the achievement of excellence by graduates of the Cave Hill Campus who have brought exceptional honour and prestige to the University through exemplary personal or professional service to their alma mater, their local, regional and/or international community, such that they can be considered role models for current students of the UWI.

Criteria:

Recipients must meet the following criteria:

- Have graduated from the Cave Hill Campus.
- Received outstanding recognition in his/her career field nationally, regionally or internationally or made exceptional contributions to his/her profession over a sustained period of time.
- OR**
- Have given noteworthy, compassionate, humanitarian or community service, which has improved or enriched the lives of others and the welfare of humanity.
- OR**
- Have demonstrated exceptional personal or professional contributions, dedication and commitment to the goals and objectives of the UWI through their consistent and continuous contributions of time, talent or resources.
- OR**
- Have received outstanding recognition in his/her sport nationally, regionally or internationally or made exceptional contributions to his/her sport over a sustained period of time.

The Award:

- All recipients will receive an official letter from the Principal and a commemorative plaque, which will be presented annually during Alumni Week in October.
- An announcement of the award will be made in the press.
- A framed photograph will be placed in an Alumni Wall of Honour in the Lobby of the Main Administration building and will remain there for the month during which the award was made. Following this period, all photographs will be placed in a prominent location.

Selection Process:

- A Selection Committee comprising the following persons will be established:
 - The Campus Principal or nominee
 - The President of the UWIAA Barbados chapter or nominee

- One other representative of the UWIAA Executive Committee
- One representative of the Campus Alumni Office

- Nominations for the award may be made by any member of the Selection Committee, any member of the Senior Management of the Campus, any member of the Executive of the UWI Alumni Association Chapter in Barbados or any UWI graduate.
- A Nomination Form (see Attachment 1), detailing the nominee's qualifications for the award, based on the stated criteria should be submitted to the Selection Committee.
- No self-nominations will be accepted.
- Members of the Selection Committee may not be nominated.
- Nominations will be considered on a rolling basis, but the selection of the award recipient for any month should be made by the 15th day of the month prior in order to allow for time for the intended recipient to be informed and to indicate their acceptance of the award.

Sonia Johnson
Business Development Officer
May 19, 2008



Nomination Form

UWI Cave Hill Campus Alumnus/a of the Month Award

- 1) All submissions received will be kept confidential.
- 2) Incomplete nominations will not be considered.

Nominee's Full Name _____

Address _____

Telephone _____ (work) _____ (home)

E-mail _____

Degree and Year of Graduation _____

Nominator's Full Name _____

Signature _____

Address _____

Telephone _____ (work) _____ (home)

E-mail _____

Degree and Year of Graduation _____

(if a UWI graduate)

Title _____

(if a member of UWI Senior Management or UWIAA Executive)

Please attach the following information to a maximum of 2 single-spaced, typed pages:

- 1) Your reasons for nominating the candidate, as related to the awards criteria.
- 2) A description of the candidate's accomplishments, successes, and contributions that pertain to the award criteria.
- 3) A copy of the nominee's curriculum vitae.
- 4) Any other information that might assist the Selection Committee in selecting a candidate for the award, including Newspaper articles, clippings and photographs.